

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Tuesday, November 19, 2024**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Tuesday, November 19, 2024, commencing at 7:00 pm

IN ATTENDANCE

Councillors: Les Schultz and Tim Frank
Elizabeth Santerre (CAO)
1 Councillor Coralee Schindel via conference call
0 people in attendance

CALL TO ORDER

The meeting was called to order at 7:01 pm

**ACCEPTANCE OF
AGENDA**

2024-11-19-1062

MOVED by Councillor Frank to accept Agenda as presented

CARRIED

**APPROVAL OF
MINUTES**

2024-11-19-1063

October 10, 2024 Organizational Meeting

MOVED by Councillor Schultz to accept as presented

CARRIED

2024-11-19-1064

October 10, 2024 Regular Council Meeting

MOVED by Councillor Schindel to accept as presented

CARRIED

2024-11-19-1065

October 10, 2024 Municipal Planning Commission Meeting

MOVED by Councillor Schultz to accept Thursday October 10, 2024
Municipal Planning Commission Meeting minutes as presented

CARRIED

**POLICY & BYLAW
REVIEW**

Bylaw Review

The Following Bylaw was reviewed without changes;

- 506-16 CAO Bylaw

Policy Review

The Following Policies were reviewed without changes;

- 2.2 Fire Ban
- 3.4 Policy and Bylaw Review
- 5.7 Annual Budgeting Process
- 7.4 Sewer Backup
- 8.1 Health & Safety

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2024-11-19-1066 • 5.1 Office Hours of Operation
MOVED by Councillor Schultz to have a trial period of half day office hours for Council Meeting Days for 3 more meetings and then bring the Policy back at that time for discussion

AMENDMENT by Councillor Schindel to include posting information about the trial basis publicly.

CARRIED

2024-11-19-1067 • 6.1 Snow Removal
MOVED by Councillor Schindel to change number 11 as per the Equipment Use Policy, change from only an employee to only an employee or contractor of the Village may operate Village owned equipment
MOVED by Councillor Schultz to bring back Policy 6.1 Snow Removal with the changes as discussed

CARRIED

2024-11-19-1068 • 8.2 Work Alone
MOVED by Councillor Schindel to strike the word "either" from page 2 number 2 and be brought back

CARRIED

BUSINESS

2024-11-19-1069 VFIS Councillor Benefit Coverage
MOVED by Councillor Frank to keep the current Plan B 24 hour coverage and Critical Illness Option A.

CARRIED

2024-11-19-1070 ABmunis Event Dates for 2025
MOVED by Councillor Schultz to accept this as information at this time

CARRIED

2024-11-19-1071 Christmas Bonus
MOVED by Councillor Schultz to give the CAO a giftcard for \$250, Public Works Foreman a giftcard for \$200 and the Admin Assistant a giftcard for \$50.

CARRIED

2024-11-19-1072 Christmas Party
MOVED by Councillor Frank to get the CAO to coordinate a supper in January 2025 for the Village of Hussar Staff and Spouses

CARRIED

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- 2024-11-19-1073 Canada Summer Jobs 2025
MOVED by Councillor Schultz to submit the application for the Canada Summer Jobs Program for a summer student for 30 hours a week for 12 weeks.
CARRIED
- 2024-11-19-1074 CAO Vacation
MOVED by Councillor Frank to approve the CAO take the afternoon of Tuesday November 5th, 2024, off and close the Office during this time.
CARRIED
- 2024-11-19-1075 Palliser AGM
MOVED by Councillor Schultz to have the CAO confirm the attendance for her and Coralee the Representative to attend the Annual General Meeting of Palliser
CARRIED
- 2024-11-19-1076 Fine Arts Society – Halloween Party Candy Donation
MOVED by Councillor Schindel to approve the purchase of 6 cases of pop and donate them to the Fine Arts Society to put in the treat bags for the October 31st 2024 Halloween Party.
CARRIED
- 2024-11-19-1077 December Payroll and Holiday Office Closure
MOVED by Councillor Schultz to pay the Councillor payroll the same as the Public Works payroll which would be Friday December 20th.
CARRIED
- 2024-11-19-1078
MOVED by Councillor Schultz to approve the closure of the office from December 25th to January 1st, we're back on the 2nd, for the Christmas Holiday.
CARRIED
- 2024-11-19-1079 Invitation to Strathmore Presentation
MOVED by Councillor Schultz to accept this as information at this time
CARRIED
- 2024-11-19-1080 LGSG Application Request
MOVED by Councillor Schindel to approve the CAO to send a letter of Request for Application of Local Growth and Sustainability Grant, LGSG to the Minister of Municipal Affairs Ric McIver.
CARRIED

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2024-11-19-1081 SSRP – 10 Year Review Engagement Session
MOVED by Councillor Schindel to accept as information
CARRIED

2024-11-19-1082 RV Parking on Residential Lot
MOVED by Councillor Schultz to direct the CAO to advise the residents about their RV parking, that we will allow them to park further down in the campground somewhere that doesn't affect the Light Up the Night event, at cost of a regular non powered site, if they can plug in to the Camp Kitchen we can charge Power.
CARRIED

FINANCIALS
2024-11-19-1083 October 2024 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept the October 2024 Bank Reconciliation and Cheque Listing as presented
CARRIED

2025 Budget
Tabled until next meeting

2024-11-19-1084 5 Year Equipment Plan
MOVED by Councillor Schindel to accept this as information at this time
CARRIED

COMMITTEE
REPORTS

Coralee Schindel
WFCSS Board Meeting @ 7:00pm County Office October 23, 2024
FCSS Community Impact Tool is still having some remaining offices add their FCSS information to it. Once complete one can select what area they would like data from, and it will show impact of FCSS in those areas. Wheatland County Office proposed a \$1 lease agreement for 10 years. There were a couple of changes needed so it will be brought back. Financials and operations are good.
*Compass for the Caregiver-began Oct. 2nd 8 participants. More planned for February and April 2025.
*5forLife Collective Cooking-will begin in November in Hussar.
*WYN After School Programming-started Oct 3 10 registered 7 participated. Wyn will work to increase attendance.
*Bridging the Gap-will be holding 3 sessions in fall Lunch & Learns-Gut Health, Safety w/Gretchen RCMP, & Falls Prevention
*Canada Revenue Agency-will be here Oct 31 for an info session.

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- *Christmas Family Sponsorship-we are looking for 2 families.
 - *Circle of Supports-were distributed to medical, dental & other professional offices in Strathmore and Wheatland County.
 - *Transportation Assistance-completed at the end of September, many disappointed, but working with several to receive reimbursement from Seniors Special Needs Assistance.
 - *Home Support Visits-few more visits have taken place and will finish this fall.
 - *Elder Abuse Regional Awareness Committee-working towards creating a steering committee whose goal is to obtain a local Case Manager for Elder Abuse.
 - *Booths-had one at Rebloom Mental Health w/52 points of contact, and Alberta Cultural Days Sept 28. Few contacts there, but good experience for new staff.
 - ***See social media for up and coming events or opportunities
- FACEBOOK: FCSS Wheatland
Next meeting November 27, 2024 @ 7pm - County Office

Tim Frank

Solid Waste

- The Drumheller Solid Waste Board will met Thursday November 21. This meeting was an organizational meeting. Budget options were proposed with a decision being anticipated at our upcoming meeting December 19th. Board chose a new auditor. Nothing substantial to report in regards to EPR.

Fire Association

- The Hussar Fire Dept. participated in the 10th annual Light Up The Night Celebration and escorted Santa to the festivities.

SAWEA

- SAWEA Board meeting took place November 29th I was not provided with a zoom link to this meeting so could not join. Will be in contact with SAWEA Administrator to discuss this issue.

Cemetery Board

- Cemetery is winter ready. Nothing to report. A Board Meeting will be proposed for January. -

Wheatland Regional Corporation

- At our next Board Meeting December 18th, we will be finalizing our new Budget for 2025. This will be the first budget that will have no revenue coming in from Wheatland County for Work Servicing. Note though that revenues from water provided still come forth to WRC from all partners involved. Wheatland County is putting forth an agreement and plan they hope to

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present to the residents of Redland in the near future to facilitate regional Water Tie Ins

Les Schultz

WADEMSA report from OCT.21st meeting

- Call volume as of Sept. 2024 is 2239 calls, down 25% as expected.
- Bridge funding letter was signed with AHS. Medic 2 ambulance was in a collision with a deer and is out of service, using one of the three backup ambulances until it is fixed. In dispatch, the new console and all equipment involved with changing over should be in operation by the end of October. The new Fire Dispatch Service Agreement is in draft form and will be reviewed by all the Fire Chiefs and then come back to the board. Rob and Donna are reaching out to Staff and ex Staff to help facilitate any updates to the Strategic Plan and then it will come to the board. Union negotiations are still ongoing, and the November meeting went fairly well, and the next meeting isn't until February.

COMMUNITY FUTURES WILD ROSE report from November 7th,2024 Organizational meeting was held prior to the regular meeting with minor changes to some subcommittees. Amber Link still as Chair. Operations are going well with 10 current loans totaling just over 1 million dollars. Changes to a few policies were discussed and will be coming back for approval from the board. The new Heart of the Community Campaign will kick off in January and be done in sections of the service area and the community will be able to nominate a business for their excellence and be eligible to receive a \$1000 award. Our next meeting will also once again be including a Christmas party and be held once again at a successful client's business, this time being Mama's Greek Restaurant on Dec. 5th

2024-11-19-1085

MOVED by Councillor Schultz to accept as presented at this time

CARRIED

CAO, PW & JG
REPORT

2024-11-19-1086

CAO, Public Works and JG Water Services Reports

MOVED by Councillor Frank to accept CAO, Public Works and JG Water Services Reports as information

CARRIED

CORRESPONDENCE

The following Correspondence was discussed;

- (a) Designation of Affordable Housing Accommodations
- (b) Alberta Police Advisory Board Communique
- (c) RCMP October Memo

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- (d) Palliser – Notification of Change to Subdivision Processing
- (e) Water Availability Engagement
- (f) ABmunis – Share the impact of Provincial decisions of property Taxpayers
- (g) LGFF – 2026 Allocations
- (h) ABmunis Conference Response from Ric McIver

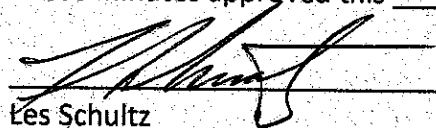
2024-11-19-1087 MOVED by Councillor Frank to accept the correspondence as presented
CARRIED

ADJOURNMENT

Adjournment

Councillor Schultz adjourns the meeting at 8:56 pm

These minutes approved this 9 day of January, 2025.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer