

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, September 12, 2024**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, September 12, 2024, commencing at 7:06 pm

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**IN ATTENDANCE**

Councillors: Les Schultz, Tim Frank, Coralee Schindel  
Elizabeth Santerre (CAO)  
0 person via conference call  
0 people in attendance

**CALL TO ORDER**

The meeting was called to order at 7:06 pm

**ACCEPTANCE OF  
AGENDA**

2024-09-12-982

MOVED by Councillor Frank to accept Agenda as presented

CARRIED

**APPROVAL OF  
MINUTES**

2024-09-12-983

July 11, 2024 Regular Council Meeting

MOVED by Councillor Schultz to accept as presented

CARRIED

2024-09-12-984

July 11, 2024 Municipal Planning Commission Meeting

MOVED by Councillor Frank to accept Thursday July 11, 2024 Municipal Planning Commission Meeting minutes as presented

CARRIED

2024-09-12-985

August 8, 2024 Regular Council Meeting

MOVED by Councillor Schultz to bring Bylaw 559-24 The Hussar and Regional Emergency Management Committee Bylaw back with the spelling and corrections as directed previously

CARRIED

2024-09-12-986

August 8, 2024 Municipal Planning Commission Meeting

MOVED by Councillor Frank to accept Thursday August 8, 2024 Municipal Planning Commission Meeting minutes as amended

CARRIED

**POLICY & BYLAW  
REVIEW**

Bylaw Review

The Following Bylaw was reviewed without changes;

- 524-20 Palliser Intermunicipal Subdivision and Development Appeal Board Bylaw
  
- 559-24 Hussar Regional Emergency Management Committee Bylaw

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2024-09-12-987      MOVED by Councillor Schindel to give bylaw 559-24 Hussar Regional  
Emergency Management Committee Bylaw First Reading  
CARRIED

2024-09-12-988      MOVED by Councillor Schultz to give bylaw 559-24 Hussar Regional  
Emergency Management Committee Bylaw Second Reading  
CARRIED

2024-09-12-989      MOVED by Councillor Frank to Bring Forward bylaw 559-24 Hussar  
Regional Emergency Management Committee Bylaw Third Reading  
CARRIED

2024-09-12-990      MOVED by Councillor Schindel to give bylaw 559-24 Hussar Regional  
Emergency Management Committee Bylaw Third and Final Reading  
CARRIED

2024-09-12-991      

- 560-24 MPC Bylaw

MOVED by Councillor Frank to give bylaw 560-24 Municipal Planning  
Commission Bylaw First Reading  
CARRIED

2024-09-12-992      MOVED by Councillor Schindel to give bylaw 560-24 Municipal Planning  
Commission Bylaw Second Reading  
CARRIED

2024-09-12-993      MOVED by Councillor Schultz to Bring Forward bylaw 560-24 Municipal  
Planning Commission Bylaw for Third Reading  
CARRIED

2024-09-12-994      MOVED by Councillor Frank to give bylaw 560-24 Municipal Planning  
Commission Bylaw Third and Final Reading  
CARRIED

2024-09-12-995      

- 561-24 Procedural Bylaw

MOVED by Councillor Schindel to bring back Bylaw 561-24 Procedural  
Bylaw with changes  
CARRIED

POLICY REVIEW      Policy Review  
The Following Policy was reviewed without changes;  

- 4.11 Disciplinary Action Policy
  
- 4.12 Vehicle Use Policy

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2024-09-12-996      **MOVED** by Councillor Schultz to direct Administration to bring Personnel Policy 4.12 back to us with the changes discussed  
**CARRIED**

**BUSINESS**

2024-09-12-997      **MOVED** by Councillor Schindel for the CAO to fulfill the Franchise Agreement re; Approved Process as presented keeping the Franchise Fee the same  
**CARRIED**

2024-09-12-998      **MOVED** by Councillor Schultz to direct Administration to renew our Franchise Agreement and keep the fee at 12.5% for 2025  
**CARRIED**

2024-09-12-999      **MOVED** by Councillor Schultz to approve the CAO to take the following days that are listed here for vacation, Tuesday Sept 3<sup>rd</sup>, Monday Sept 23<sup>rd</sup>, and Tuesday to Thursday in October 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup>.  
**CARRIED**

2024-09-12-1000      **MOVED** by Councillor Schindel to move forward with Grant Match if changes to number 6 in the agreement are approved as discussed  
**CARRIED**

2024-09-12-1001      **MOVED** by Councillor Frank to implement the Fire Ban in the Village of Hussar effective September 5<sup>th</sup>, 2024  
**CARRIED**

2024-09-12-1002      **MOVED** by Councillor Frank to identify sidewalk sections in need of repair and get quotations  
**CARRIED**

2024-09-12-1003      **MOVED** by Councillor Schultz for the CAO to contact Fortis about the additional street lights along 1<sup>st</sup> Avenue West  
**CARRIED**

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2024-09-12-1004      ABmunis Convention  
MOVED by Councillor Schindel to accept ABmunis convention resolutions as information at this time  
CARRIED

2024-09-12-1005      Generator Quotes  
MOVED by Councillor Schultz to bring the generator quotes to the next general meeting  
CARRIED

2024-09-12-1006      Unsafe Conditions – 204 1<sup>st</sup> Ave East  
MOVED by Councillor Schultz to direct Administration to send an e-mail addressing the situation with this resident with a timeline of the work has to be started by October 1<sup>st</sup> and completed by October 15<sup>th</sup>.  
CARRIED

2024-09-12-1007      MOVED by Councillor Schultz to direct administration to have barricades or fencing put up, blocking the sidewalk beside 204 1<sup>st</sup> Avenue East to warn pedestrians of the danger  
CARRIED

2024-09-12-1008      Town Hall Meeting  
MOVED by Councillor Schindel to accept as information  
CARRIED

Recess from 9:20pm to 9:29pm

FINANCIALS  
2024-09-12-1009      August 2024 Bank Reconciliation and Cheque Listing  
MOVED by Councillor Schultz to accept the August 2024 Bank Reconciliation and Cheque Listing as presented  
CARRIED

COMMITTEE  
REPORTS

Coralee Schindel – No Report

Tim Frank

Solid Waste -The Drumheller Solid Waste Board Voted to opt in to the Alberta Circular Materials EPR program as a service provider and to direct the DDSWMA EPR steering committee to begin negotiations with Circular Materials. Opting in will provide DDSWMA with the ability to continue with serving its customers, membership, and communities at the current service levels. There is the potential for increased of specified materials, redirecting some of these materials away from the landfill. Opting in will provide Solid Waste with the ability to negotiate

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with Circular Materials over a longer period of time and assess the viability of being a service provider as further adjustments to the EPR program evolve.

Fire Association - The Hussar Fire Association anticipates the delivery of our new Bush Buggy in October. One of our members will fly down to Quebec and drive the truck back.

SAWEA or the Southern Alberta Waste to Energy Association - has nothing new to report.

Cemetery Board - Watering is continuing out at the Cemetery until the end of the Month of September

Wheatland Regional Corporation - At our WRC meeting on August 21st, discussions on the Unanimous Share Holders Agreement, on potential Colony tie in, and general operations and administration happenings. Next meeting will be on October 16th.

Les Schultz

Community Futures Wild Rose meeting was on Sept. 5th and since it was our first meeting back after the summer off, we basically were just given an update on how the programs had worked out for the summer. Also, since Chestermere has a new Council now, they have finally appointed someone to our board, Alexandra Orr is their rep.

I also had a CFWR Governance committee meeting back on August 12th to go over some policy changes and the creation of a couple new policies.

I had a WADEMOSA meeting in Rockyford all day yesterday Sept.11th dealing with the Union Negotiations which I can't discuss and it went fairly well and our next meeting is November 4th.

My upcoming meetings are:

- WADEMOSA on Sept. 16th
- Wheatland Housing Body on Sept. 19<sup>th</sup>
- CFWR again on Oct. 4th

2024-09-12-1010

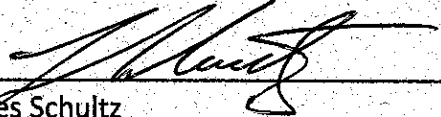
MOVED by Councillor Schindel to accept as information at this time

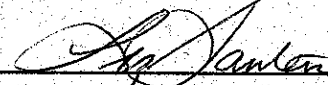
CARRIED

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- CAO REPORT  
2024-09-12-1011 CAO, Public Works and JG Water Services Reports  
MOVED by Councillor Schindel to have CAO check for quotes on the demolition of 235 2<sup>nd</sup> Ave East  
CARRIED
- 2024-09-12-1012 MOVED by Councillor Schultz to accept the CAO, Public Works and JG Water Services reports as presented  
CARRIED
- CORRESPONDENCE The following Correspondence was discussed;  
(a) RCMP – Q1 Report  
(b) Letter from WHMB  
(c) NFP – Bill 11  
(d) Jasper Fire Donation Request
- 2024-09-12-1013 MOVED by Councillor Frank to accept the correspondence as information  
CARRIED
- CONFIDENTIAL Going in-camera at 10:05pm  
CCBF Agreement (as per s.21(1) of the FOIP Act)  
Coming out of Camera at 10:10pm
- 2024-09-12-1014 MOVED by Councillor Schultz to sign the Memorandum of Agreement between the Minister of Municipal Affairs and the Village of Hussar for the County Community Building Fund  
CARRIED
- ADJOURNMENT Adjournment  
Councillor Schultz adjourns the meeting at 10:11 pm

These minutes approved this 12 day of December, 2024.

  
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Les Schultz  
Mayor

  
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Elizabeth Santerre  
Chief Administrative Officer