

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, April 11, 2024**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, April 11, 2024, commencing at 6:30 pm

IN ATTENDANCE Councillors: Les Schultz, Tim Frank, Coralee Schindel
Elizabeth Santerre (CAO)
0 person via conference call
2 people in attendance

CALL TO ORDER The meeting was called to order at 6:37 pm

**ACCEPTANCE OF
AGENDA**
2024-04-11-838

MOVED by Councillor Frank to accept Agenda as presented

CARRIED

**MUNICIPAL
PLANNING**

COMMITTEE
2024-04-11-839

217 2nd Ave West – Accessory Building Extension

MOVED by Councillor Schultz to approve the Extension Request for the Development permit for 217 2nd Ave West

CARRIED

2024-04-11-840

213 3rd Ave East – Accessory Building

MOVED by Councillor Frank to deny at this time until suggested options are conveyed to the land owner

AMMENDED by Councillor Schindel to include that we would offer them the option of approving this development permit with the condition of there being a fence surrounding the lot first or they can join titles and fence it later, or the third option is they could place the shed on their existing property

CARRIED

DELEGATION
2024-04-11-841

Kelita – Animal License

MOVED by Councillor Schindel to approve the animal license for a third animal with the condition that the animal will be permit as soon as possible

CARRIED

2024-04-11-842

Rupert Biggs – Animal License

MOVED by Councillor Schultz to approve the third animal, the cat, for that resident

CARRIED

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**APPROVAL OF
MINUTES**
2024-04-11-843

February 27, 2024 Public Meeting Minutes

MOVED by Councillor Frank to approve the February 27, 2024 Public Meeting minutes

CARRIED

2024-04-11-844

March 5, 2024 Regular Council Meeting

MOVED by Councillor Schindel to approve the March 5, 2024 Regular Council Meeting minutes

CARRIED

**POLICY & BYLAW
REVIEW**

Bylaw Review

- 557-24 Tax Rate Bylaw

2024-04-11-845

MOVED by Councillor Schultz to accept this Tax Rate Bylaw as information at this time

CARRIED

Policy Review

The following Policies were reviewed without changes;

- 4.1 Employee Code of Ethics
- 4.2 Hiring Policy

BUSINESS

2024-04-11-846

WHMB – Request for Funds

MOVED by Councillor Schindel for the CAO to send the WHMB contribution the amount of \$3,505.00 from reserves and to include it as a line on our Capital Budget Plan

CARRIED

2024-04-11-847

Alberta Municipalities 2024 Public Risk Conference

MOVED by Councillor Frank to accept this as information at this time

CARRIED

July Council Meeting

2024-04-11-848

WRC – Unanimous Shareholder Agreement (USA)

MOVED by Councillor Frank accepting the agreement as presented

CARRIED

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2024-04-11-849 DEM Workshop - South Central
MOVED by Councillor Schindel to approve the CAO attending the AEMA workshop April 17th in Airdrie

CARRIED

RECESS FROM 8:14pm to 8:24pm

FINANCIAL
2024-04-11-850 March 2024 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept this as presented

CARRIED

2024-04-11-851 Interim Operating Budget 2024
MOVED by Councillor Schindel to make the changes and bring back to a future meeting

CARRIED

2024-04-11-852 Capital Budget - 5 year Capital Plan - 10 year Capital Plan
MOVED by Councillor Schultz for administration to make the changes to the Capital Budget, the 5 year Capital Plan, the 10 year Capital Plan as discussed and bring to the next meeting

CARRIED

COMMITTEE
REPORTS

2024-04-11-853

COMMITTEE REPORTS

MOVED by Councillor Schultz to accept the Committee Reports as presented and they are to be put in the minutes and if people wish they can look them up and read them there

CARRIED

Coralee Schindel

Hussar Library Board - March 28, 2024 @ 7:00pm
Financial Statement, and was approved. Dolly Parton Imagination Library - Does not come out here for the moment, but if enough people show interest they will. Library is looking into other avenues to bring it out here. The Charity Return is being worked on for 2023 and our Annual Return to Marigold was filed in February. 50/50 Tickets fundraiser has been approved for Summerdaze. Will be applying to AGLC now. Books for Roatan was a success. Copies of Speak were provided to the Grade 9 class, and the Cat and the Hat to Grade 1 students. There was also a \$100 donation and school supplies provided to the school. The students who attend the school are all from high risk families suffering from poverty and addiction. Most of the kids do not eat outside of school and have suffered through many abuses. The book provided to the Grade 9 students addresses some of these issues and

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many students will be able to relate with the story. Summer Program was discussed and it will continue to be Tuesdays, potential dates July 9, 16, 23, 30 August 13 & 20. Considering a short program for Young Kids 1 day per month. Newsletter is still in the works so keep looking for it. 1000 Books Before Kindergarten or a similar program is in discussion for Hussar. Enquired if Playschool could be a Log check spot during the school year and was approved, as long as, the teacher is not running the program or responsible for overseeing it. Would prefer just to initial the logs and allow them to choose a prize from the supply Library monitors and upkeeps. Would need to pick another place for Logs to be checked outside Playschool and year round. Next meeting May 23, 2024 @ 7pm.

WFCSS Board Meeting - March 27, 2024 @ 7:00pm

Budget and finances are on track. Collective Cooking with teens has been a success, with 8 in attendance. Good Food Box had 42 boxes in March. Compass for the Caregiver had 3 in attendance and 4 virtual. Social Prescribing for Adults Link worker has been busy with referrals, 18 clients. Arc will be hosting a mental health BBQ May 11th. 5 for Life will be holding a cooking workshop for 2-5 year olds April 18th and more dates to follow. Collective Cooking May 4th session in Standard. Lunch & Learn Coop asked to partner to show how to use their new App to seniors. CVITP Tax Clinic dates March 18-22 and April 22-26. Elder Abuse Regional Awareness Committee is looking for Client Care Representative Staff. Currently the closest is Okotoks. Next meeting - April 24, 2024

Tim Frank

The Drumheller and District Solid Waste Association will meet April 18th.

The Hussar Fire Association will meet June 3rd to plan for Summer Daze participation.

SAWEA Nothing to report.

Cemetery Board

Columbarium scheduled to be installed when conditions allow.

Wheatland Regional Corporation

WRC meeting April 3rd. Audited Financial Statement presented and accepted. Budget presented and accepted. AGM will be April 17 at Wheatland County Office. All Councils and CAO's are welcome.

Les Schultz – Wheatland Housing Management Body.

Since the last Council I have had three WHMB meetings to attend, March 14th, March 21st, and April 4th. Next meeting is next week April 18th. Our next meeting will also have top level staff and ministers of

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seniors housing from Edmonton at the meeting for clarification on some procedures and issues with the proposed new Lodge build. Should be interesting. Maybe they will share some good news about funding, but I doubt it. Most things to do with the proposed new lodge build are presented by the building committee to the board in a Draft Form and therefore discussed (In Camera) and cannot be relayed to anyone. Things are progressing well. The New Lodge will have approx. 114,000 sq.ft. of space and the Hospice will have approx. 8700 sq.ft. of space. The Lodge is at full capacity currently as usual, and things run quite smoothly with Vicky and Crystal and Christi at the helm. The lodge is filled to capacity, 89 rooms. All social housing is filled also with no vacancies in Sunset Haven, Giffen Manor or in Standard, Rockyford, Carseland or Gleichen. There are 49 on the wait list for seniors self-contained housing. Next meeting is April 18th.

Community Futures Wild Rose

I have had two meetings at CFWR since our last council, one was March 6th and the other was just on April 4th. Things have been very busy in the office with a couple of new staff that have fit in very well with the team and taken on their roles and responsibilities with enthusiasm. Everyone has put together a new Marketing and Awareness plan for this year and looks really good as the word is getting out there even though the organization has been around for 35 years.

The Investment Review committee has been very busy with all the applications coming in due to re-financing some RRRF loans and CERB loans which I believe were 36 loans and also a few more New Business loans were brought to the board for approval as they were over the limit that the IRC can approve. All in all the organization is thriving and busy and meeting the needs of the communities in the area that it serves. So much so that we had to transfer a million from one account into the investment account, and that's a good problem to have. And a lot of the new loans are a higher risk which is good and looks good to the head office. The loan report numbers are that there have been 13 loans paid out this fiscal at \$365,000.00 and the investment acct. Is at \$682,370.00 and the CFLIP acct. Is at \$3,800,686.91 (but we have transferred a million from this acct. To the Investment acct.)

Our next meeting will be in Beiseker at the community hall and from there we will go the Meadowlark Trail that runs through the area where we dedicate a bench to the memory of board member Karen Ursu that passed away last fall. (weather permitting at the call of the chair).

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CAO REPORT
2024-04-11-854

CAO, Public Works and JG Water Services Reports
MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information

CARRIED

CORRESPONDENCE

Correspondence

The following Correspondence was discussed;

- (a) Budget 2024 Letter from Ric McIver
- (b) Palliser Permitting Announcement
- (c) Minister Letter – ICF Engagement
- (d) Keeping Political Parties out of Local Elections
- (e) 2024 Minister’s Awards for Municipal and Public Library Excellence
- (f) Provincial Educations Requisition Credit Program Extension
- (g) EPA Water Sharing Letter from Minister Schulz

2024-04-11-855

MOVED by Councillor Schultz to accept the correspondence as presented as information

CARRIED

CONFIDENTIAL
2024-04-11-856

CONFIDENTIAL

MOVED by Councillor Schultz to go in-camera to discuss;
Personnel Matter (as per s. 17(1) of the FOIP Act)
TMJ Municipalities Agreement Renewal (as per s. 21(1) of the FOIP Act)

CARRIED

2024-04-11-857

MOVED by Councillor Schultz to come out of camera

CARRIED

2024-04-11-858

MOVED by Councillor Schultz to provide staff documentation on the matter as discussed

CARRIED

2024-04-11-859

MOVED by Councillor Schultz to sign the Memorandum of Agreement with the Minister of Transportation and Economic Corridors

CARRIED

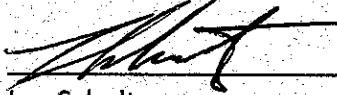
ADJOURNMENT

Adjournment

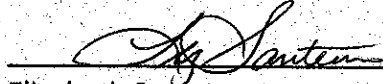
Councillor Schultz adjourns the meeting at 10:45 pm

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These minutes approved this 12 day of September, 2024.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer