

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Tuesday, March 5, 2024**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Tuesday, March 5, 2024, commencing at 7:00 pm

IN ATTENDANCE Councillors: Les Schultz, Tim Frank, Coralee Schindel
Elizabeth Santerre (CAO)
Michelle Plante
1 person via conference call
7 people in attendance

CALL TO ORDER The meeting was called to order at 7:00 pm

**ACCEPTANCE OF
AGENDA**

2024-03-05-811 MOVED by Councillor Schultz to accept the agenda as presented

CARRIED

**APPROVAL OF
MINUTES**

2024-03-05-812

February 8, 2024 Regular Council Meeting
MOVED by Councillor Frank to approve the February 8, 2024 Regular Council Meeting minutes

CARRIED

DELEGATIONS

- RCMP – Temporary amalgamation of Bassano into Brooks Detachment
- Masonic Lodge

2024-03-05-813

MOVED by Councillor Schultz to move ahead with the property transfer of the Masonic Lodge and whatever we need to do and have Liz figure that out

CARRIED

- Hospice Society Presentation

2024-03-05-814

MOVED by Councillor Schultz to send the 2 letters of support for the Hospice Society, to Minister LaGrange and Minister Nixon as well as all who are listed

CARRIED

- Summer Daze Committee

2024-03-05-815

MOVED by Councillor Schultz for Administration to send the letter to the Hussar Summer Daze Committee with the approval of their dates for Summer Daze for 2024

CARRIED

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- Commercial Property (over the phone)

2024-03-05-816 MOVED by Councillor Schindel to have Liz look into whether or not seed that is treated with fungicide and insecticide needs to be in Industrial or if Commercial zoning is ok for that

CARRIED

Recess at 9:18 pm
Back from Recess at 9:30 pm

POLICY & BYLAW
REVIEW

Bylaw Review

- 555-24 Animal Control – Changes

2024-03-05-817 MOVED by Councillor Frank to give bylaw 555-24 Animal Control Bylaw First Reading

CARRIED

2024-03-05-818 MOVED by Councillor Schultz to give bylaw 555-24 Animal Control Bylaw Second Reading

CARRIED

2024-03-05-819 MOVED by Councillor Schindel to give bylaw 555-24 Animal Control Bylaw Third Reading

CARRIED

2024-03-05-820 MOVED by Councillor Frank to give bylaw 555-24 Animal Control Bylaw Third and Final Reading

CARRIED

- 556-24 Rates & Fees - Changes

2024-03-05-821 MOVED by Councillor Frank to give bylaw 556-24 Rates & Fees Bylaw First Reading

CARRIED

2024-03-05-822 MOVED by Councillor Schindel to give bylaw 556-24 Rates & Fees Bylaw Second Reading

CARRIED

2024-03-05-823 MOVED by Councillor Schultz to give bylaw 556-24 Rates & Fees Bylaw Third Reading

CARRIED

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2024-03-05-824 MOVED by Councillor Frank to give bylaw 556-24 Rates & Fees Bylaw
Third and Final Reading

CARRIED

Policy Review

2.1 Campground Policy – Changes

2024-03-05-825 MOVED by Councillor Frank to accept with the change under Gazebo
point 2 to change reversed to reservation and change when to if

CARRIED

The following Policies were reviewed without changes:

- 5.6 Tangible Capital Assets
- 5.8 Donation Policy
- 5.9 Credit Card Use
- 5.11 Asset Disposal

BUSINESS

2024-03-05-826

USP membership fees

MOVED by Councillor Frank to accept as information at this time and
have our CAO further investigate and bring back next meeting

CARRIED

2024-03-05-827

MOVED by Councillor Schindel to have our CAO inquire with USP and
clarify what these fees include whether it includes residents or only
Village and bring it back to us next meeting.

CARRIED

2024-03-05-828

Municipal Admin Leadership Workshop MALW-2024 - May 14-16

MOVED by Councillor Schindel to approve the CAO attendance at the
Society of Local Government Managers retroactively approved by e-
mail for early registration

CARRIED

2024-03-05-829

Invitation from WHMB March 14, 2024

MOVED by Councillor Frank to have the CAO RSVP Council's attendance
to the WHMB information update on March 14, 2024

CARRIED

2024-03-05-830

Join the Call to Keep Political Parties Out of Local Elections

MOVED by Councillor Frank to accept as information at this time

CARRIED

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2024-03-05-831 Employee Pension – RRSP/LAPP Policy update
MOVED by Councillor Schindel to pass personal policy 4.4 Employee Benefits and Pension with changes as presented this evening
CARRIED

2024-03-05-832 MOVED by Councillor Schultz to go with the Sunlife RRSP for the CAO at a rate of 7.45% for the Member and the Employer rate at 8.45%
CARRIED

2024-03-05-833 Term Deposit Renewal
MOVED by Councillor Schindel to have our CAO renew the term for our Walking Trail GIC Trust at the rate of 34 months at 4.60%
CARRIED

FINANCIAL
2024-03-05-834 February 2024 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept the February 2024 Bank Reconciliation and Cheque Listing as presented
CARRIED

Interim Operating Budget 2024

COMMITTEE
REPORTS

Tim Frank

Drumheller and District Solid Waste Association met February 15th. Discussion Centered around our upcoming EPEA master plan approval and renewal. Cost anticipated to be approximately \$80,000.00 (To be costed over 2 years) Discussion ensued about starting to budget for next plan over 10 years for the 2034 plan. Contract extensions discussed and agreed to for GFL and Waste Management Recycling Hauling. The Master agreement between Solid Waste and Associated Members will be brought forth for discussion at a later date. EPR Steering Committee terms of reference being developed. Also with Policy Committee. Of special interest we had a discussion on "Municipal Government of Alberta Telus Rates" which we should check into. Fire Association - February 12th meeting and AGM. Hussar Fire Dept, finding itself down to the #1 Hwy helping Gleichen more and more often now. Dept. responded to 47 calls in 2023, and 11 calls so far in 2024. We have 10 active members on roster. New Bush Buggy delivery now believed to be in October 2024, the company that was building our Bush Buggy burned down. Fire Association Casino brought in approximately \$65,000.00, and this should cover our share of Bush Buggy. All of our Vehicles are connected to each other and to County via

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I-net. This allows County to monitor individual units on scene, and allows other Departments to view positioning of units and especially tenders so they can replenish their water supply. A question was brought up about Village Preparedness, and Fire Safety and Prevention. I stated I believed this is definitely worthy of a discussion in Council and will bring it forth in the near future. Christmas Party went really well, and we will have another this coming December. Our next Board Meeting will happen June 3rd.

SAWEA nothing to report at this time. Expecting a meeting in the nearest future.

Cemetery Board meeting upcoming, we expect new columbarium to be installed this Spring.

Wheatland Regional Corporation meeting held February 21st. Les accompanied me to this meeting. Discussions held concerning Red Land property connections. Also possible connection to the new Wheatland Hutterite Colony to our pipeline. Technical problems have to be studied and worked out before a tie in can be considered. Discussion around Wheatland County's current and future service contract was held, and the County's desire to contract out all of their service requirements. They contract WRC for 1000 hours yearly, and it is not clear how many of these hours have been used up. A budget was brought forth with assumption of 333 hours. WRC is in process of getting a legal opinion on Tendering Requirements County has to meet in regards to the Free Trade Agreement. This is the reasoning for doing the special tendering process they are going through. Do not believe WRC wants to put forth a tender at this time for a variety of reasons.

Les Schultz

Community Futures Wild Rose meeting tomorrow.

Wheatland Housing Management Body the 14th and today at 2pm, report to follow.

Coralee Schindel

Library Board Meeting - February 23, 2024 @ 5:10pm

* Finalized Village of Hussar Library Report to be submitted by February 28th. * Discussed budget and will fine tune it till June.

* Discussed that we will need to make a Plan of Service this year.

* Looking into Dolly Parton's Imagination Library to see if we qualify.

* Checking with Playschool to see if they have any need of books or interested in starting a literacy program, maybe 1000 books before kindergarten.

* Looking into other fundraising opportunities for the library.

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- * Reached out to Morgan Jane Project, and they are now for locally underprivileged kids. They are looking for support.
- * Discussed what would be needed for a physical library location - would require SuperNet. Next meeting - March 28, 2024

WFCSS Regular Meeting - February 28, 2024 @ 7:00pm

- * Auditor needed a release for the funds from Rural Health Partnership for hosting woman's conferences, we approved.
- * We discussed budget, which is coming along, and determined COLA for this year.
- * WFCSS Grant Applicant Funds were discussed. Due to more needs, but not enough increases in funds there is a need to allocate less funds and try to combine similar programs.
- * Approved market advertising on radio.
- * Moving ahead with the Drive Happiness Program. Will be great volunteer based transportation for those that do not require a hand-built, but still require support.
- * Approved to continue with AVAIL, and send out tenders in the fall.
- * Have printer and mobile data ready for the CVITP program. Coming to Hussar for Tax Clinic March 21st 10am to 2pm @ Sundowners
- * Wellness Bag Program - moving ahead with transitioning into the Backpack Program to support low income families.
- * ARC - community BBQ will be May 11th, looking for volunteers.
- * Good Food Box - 36 boxes were ordered for Feb 9th pick up. Numbers are a little down since price increase.
- * Community Fee Assistance Programs - reached out to groups that have started advertising their registrations, and reminded them of the fee assistance.
- * Compass For the Caregiver - Next session March 12th. Online option avail.
- * Collective Cooking - partnered with Wheatland Youth Network making charcuterie boards with the after school program. Keep eyes out for program expanding.
- * Social Prescribing for Older Adults - Link Worker has been busy with clients. Works out of Strathmore FCSS and services Strathmore and Wheatland County.
- * Woman's Conference 2024 - speakers lined up and marketing will begin February 26th, and tickets go on sale shortly.
- * 5 for Life Book Sale - raised \$2,200 not a huge turnout, leftover books were donated.
- * Strathmore FCSS Conference for Youth - 11-18 years, thinking of June 15th for the date. Board members suggested to invite YETI organizers. Next meeting March 27th, 2024

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2024-03-05-835 MOVED by Councillor Schultz to accept Committee Reports as presented
CARRIED


CAO REPORT CAO, Public Works and JG Water Services Reports
2024-03-05-836 MOVED by Councillor Schultz to accept the CAO, Public Works and JG Water Services reports as information
CARRIED

CORRESPONDENCE Correspondence
The following Correspondence was discussed;
 (a) Taxervice Report from 2022 taxation year
 (b) Viability Letter from Municipal Affairs
 (c) Marigold Amended Agreement/Requisition 2023/2024 and 2025/2026

2024-03-05-837 MOVED by Councillor Schultz to accept the correspondence as presented
CARRIED

ADJOURNMENT Adjournment
Councillor Schultz adjourns the meeting at 10:46 pm

These minutes approved this 9 day of May, 2024.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer