

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, January 11, 2024**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, January 11, 2024, commencing at 7:00 pm

IN ATTENDANCE Councillors: Les Schultz, Tim Frank, Coralee Schindel
Elizabeth Santerre (CAO)
1 person via conference call
1 people in attendance

CALL TO ORDER The meeting was called to order at 7:00 pm

**ACCEPTANCE OF
AGENDA**

2024-01-11-764 MOVED by Councillor Frank to add items;
5.(b) 5.7 Administrative Policy (Annual Budgeting Process)
11. CONFIDENTIAL - Annual Water Services Contract
(as per s. 16(1) of the FOIP Act)

CARRIED

DELEGATION Jackie Seely - STARS
Presentation

**APPROVAL OF
MINUTES**

2024-01-11-765 November 9, 2023 Regular Council Meeting
MOVED by Councillor Schindel to approve the November 9, 2023
Regular Council Meeting minutes

CARRIED

2024-01-11-766 December 14, 2023 Regular Council Meeting
MOVED by Councillor Schultz to approve with removal of the "amp"
from the first line on page 6 in the December 14, 2023 Regular Council
Meeting minutes

CARRIED

**POLICY & BYLAW
REVIEW**

Bylaw Review
• 554-23 Garbage Collection - NEW

Note given to CAO to change "weight" to "weigh" on page 4

2024-01-11-767 MOVED by Councillor Frank to do First Reading on our Garbage
Collection Bylaw number 554-23

CARRIED

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Policy Review

- 2.3 Metal Detecting on Village Property & Map

2024-01-11-768 MOVED by Councillor Schindel to approve Map 1 as presented to be our Metal Detecting Map to go along with General Policy 2.3 Metal Detecting on Village Property, to be posted online as well

CARRIED

- 5.3 Rates & Fees

2024-01-11-769 MOVED by Councillor Schindel to have CAO look into Policy 5.3 Rates and Fees to research what the Tax Certificate and Title Search costs are in other equivalent municipalities to us and bring it back at a future date

CARRIED

The following Policies have no changes;

- 5.1 Office Hours of Operation
- 5.2 Faxing and Photocopying Policy
- 5.7 Administrative Policy
- 7.1 Outstanding Utility Account Transfer to Tax Roll
- 7.2 Outstanding Garbage Services Fee Transfer to Tax Roll
- 7.3 Private Services Repairs Charged to Homeowner

BUSINESS

2024-01-11-770

Campground Fees

MOVED by Councillor Schindel to have our CAO add our campground in Hussar to the Campground Online Reservation Site at "CampReservations.ca" and to include photos of sites and amenities to have a 2.9% plus 30 cents transaction fee incurred by the camper and as well to have CAO block off Summer Days and any other events already booked at the campground

CARRIED

2024-01-11-771

MOVED by Councillor Schultz to direct administration to make the changes discussed to the campground fees and add a line for the Gazebo as well as discussed

CARRIED

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Animal Bylaw Poll Results

2024-01-11-772 MOVED by Councillor Schultz to direct administration to change Administrative Policy 5.3 under Animal Licenses, change spayed and neutered animals first 2 animals to \$15, unspayed unneutered first 2 animals to \$30, the third animal spayed at \$60, and unspayed or unneutered at \$100

CARRIED

2024-01-11-773 MOVED by Councillor Schindel to have CAO amend Bylaw 485-13 to include animal transition permit, and to bring back for us to discuss at February's meeting

CARRIED

Employee RRSP/TFSA vs LAPP

2024-01-11-774 MOVED by Councillor Schultz to accept this as information at this time and we revisit this at the next meeting with the policy to change the policy to work around this

CARRIED

Freedom to read week

2024-01-11-775 MOVED by Councillor Frank to declare February 18th to 24th as Freedom to Read Week

(Councillor Schindel is Opposed) CARRIED Non-Unanimously

Utility Rates

WFCSS Tax Assistance

2024-01-11-776 MOVED by Councillor Schindel to invite WFCSS to come out in March for 2 tax assistance sessions that they would like to hold free of charge, we'd like to have CAO inquire at Sundowners if they'd be willing to have them free of charge otherwise we will hold it within council chambers, the week of March 18th and the week of April 22nd.

CARRIED

Invitation to endorse the Plant Based Treaty

2024-01-11-777 MOVED by Councillor Frank to accept this as information at this time but apprise our MP Martin Shields of this and bring it to his attention

CARRIED

BREAK at 9:37 pm – BACK at 9:45 pm

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FINANCIAL
2024-01-11-778

December 2023 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept the December 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

COMMITTEE
REPORTS

Tim Frank – nothing to report

Coralee Schindel – nothing to report

Les Schultz

Community Futures Wild Rose - Meeting Jan. 4th, 2024....
next meeting Feb. 1st 2024

- Previous minutes and the financials were accepted in a consent agenda along with the Executive Directors report.
- Marketing has begun on the 35th year of CFWR and celebrating that milestone with special attention given to all the municipalities that make it happen. A toolkit will be sent to all participating municipalities with press releases and logos and other information to be posted to our websites and other social media accounts.
- A monthly loan report was given and only 2 loans are in arrears from the previous 3.
- 15 Loans are currently on the books for a total of \$1,017,700.00 and 12 loans paid out at \$345,000.00 this fiscal period.
- Investment account balance is \$849,667.36 and in the CFLIP account is \$3,762,478.44.
- Draft 2024/2025 budget was presented one more time and voted on and passed.
- In 2023 the organization either met or exceeded in the 14 KPI's (key performance indicators).
- RRRF (Regional Relief and Recovery Fund) loan repayments are higher than anticipated at this time with about 34% repaid and others looking to refinance. 36 of the 69 clients are looking to refinance.
- The CFWR draft Procurement Policy was revisited and voted on and passed.

2024-01-11-779

MOVED by Councillor Schindel to accept Councillor Schultz's report as presented

CARRIED

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CAO REPORT
2024-01-11-780

CAO, Public Works and JG Water Services Reports
MOVED by Councillor Schultz to accept the CAO, Public Works and JG
Water Services reports as information

CARRIED

CORRESPONDENCE

Correspondence

The following Correspondence was discussed;

- (a) LGFF Allocations 2024
- (b) Letter to Elected Municipal Leaders
– Minister Rebecca Schultz
- (c) Oil and Gas Property Tax Incentives Municipal Affairs
Minister letter
- (d) 2024 Fortis Alberta Estimated Rates Letter 12-13-23
- (e) Webinar LGFF Allocations 2024
- (f) Provincial 2024 Equalized Assessment Report

CARRIED

- Utility Safety Partners

2024-01-11-781

MOVED by Councillor Schultz to direct administration to register with
Utility Safety Partners

CARRIED

CONFIDENTIAL
2024-01-11-782

Confidential

MOVED by Councillor Schultz to go in-camera to discuss the JG Water
Agreement (as per s. 16(1) of the FOIP Act)

CARRIED

2024-01-11-783

MOVED by Councillor Schultz to sign the current 2024 Water and
Wastewater Service Agreement with JG Water Services

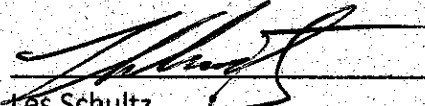
CARRIED

ADJOURNMENT

Adjournment

Councillor Schultz adjourns the meeting at 10:34 pm

These minutes approved this 5 day of March, 2024.


Les Schultz
Mayor


Elizabeth Santerre
Chief Administrative Officer