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# SNOW REMOVAL POLICY

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Date Approved by Council: November 5, 2014

Resolution:

Review Date: October

Related Bylaw: N/A

Amendments: 2016-11-08-05; 2019-06-13-114; 2021-12-02-635, 2023-10-12-680

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## **Policy Statement**

This policy has been adopted to provide guidelines for snow removal in the Village of Hussar. The Village will endeavour to complete snow removal in a timely and efficient manner as determined by the guidelines.

## **Guidelines**

### **PRIORITIES FOR PLOWING**

1. Priorities for snow plowing/removal from streets will be as follows:
  - a. FIRST PRIORITY: Single lane pass down all Avenues and Streets
  - b. SECOND PRIORITY: All Avenues; Centre Street
  - c. THIRD PRIORITY: All Streets (with the exception of Centre Street)
  - d. FOURTH PRIORITY: Back Lanes
  - e. FIFTH PRIORITY: Parking Lots
    - i. Village lot will be cleared as needed,
    - ii. Masons Hall lot will be cleared for the 3<sup>rd</sup> Wednesday of each month to facilitate meetings,
    - iii. Arena lots will be cleared as needed and only if vehicles are not parked in this lot.
  - f. Snow will be removed from the campground road from December 1 to January 15 of each year during the “Light Up the Night” event.

### **SANDING OF ROADS**

2. Sanding of roads will be done on an as needed basis as determined by the CAO and Village Foreman. Sanding will be done on the following sections:
  - a. 1<sup>st</sup> Avenue E from Highway to Centre St,
  - b. Centre St from 1<sup>st</sup> Ave to 2<sup>nd</sup> Ave,
  - c. 2<sup>nd</sup> Avenue E from Centre St to 1<sup>st</sup> Ave,
  - d. 1<sup>st</sup> Street E from 2 Ave E to 1 Ave E,
  - e. Intersections as needed.

### **SNOW DUMP LOCATIONS**

3. Snow dumps will be in the following locations:
  - a. Campground (past RV Dump),
  - b. 3<sup>rd</sup> Ave along campground boulevard (north side from Centre St to 1<sup>st</sup> St W),

- c. The old school grounds located at 1<sup>st</sup> Ave and 2<sup>nd</sup> Street West
- d. Other locations will be determined by the CAO and Public Works as needed.

#### SNOW FENCES

4. Snow fences will be installed after harvest is complete and removed prior to seeding in the following locations:
  - a. 2<sup>nd</sup> Ave E from 1<sup>st</sup> St E to 2<sup>nd</sup> St E on north side of road,
  - b. 3<sup>rd</sup> Ave W from 1<sup>st</sup> St W to just past the lift station on north side of road,
  - c. 1<sup>st</sup> Ave W on the School Lot starting at 2<sup>nd</sup> Street W on the north side of the road.

#### SIDEWALKS

5. Public Works will clear sidewalks as follows:
  - a. In front of Village Office,
  - b. Along the Village Lot (Centre St, east side from Bank to 2<sup>nd</sup> Ave and 2<sup>nd</sup> Ave E from Centre St to alley)
6. The Hussar Ag Society, Hall Maintenance Society, Sundowners are responsible for clearing the sidewalks in front of and around their buildings. However, may request the Village assist with snow removal if required. This will be done on as needed basis, if time and budget allow and will be considered lowest priority.
7. Village residents who are physically unable to remove snow from their sidewalks and driveways may request that the Village remove snow from their residence. These requests must be made directly to the Village Office and will be handled as the lowest priority and only completed if time or budget allows. The decision to remove snow from private property will be made by the CAO and Public Works.

#### CONTRACTORS

8. The CAO may contract for snow removal or sanding within the Village if deemed necessary.
  - a. Contractors must have their own insurance and must provide a Certificate of Insurance upon request.

#### VOLUNTEERS

9. After a heavy snowfall event, Village residents may wish to volunteer to help clear snow from the Village. Any individual or company who volunteers to clear snow in the Village:
  - a. Does so at their own risk and liability, and
  - b. Must clear snow in accordance with this Policy or under the direction of the CAO or Public Works.
10. Any individual or company that utilizes motorized equipment to volunteer to clear snow from the Village must, in addition to Section 9:
  - a. Carry their own liability insurance, and
  - b. Provide a Certificate of Insurance to the Village Office upon request.

11. As per the Equipment Use Policy, only an employee of the Village may operate Village owned equipment for snow removal.

GENERAL

12. Due to the nature of snow fall timing and volume variations, Public Works will be given latitude when following this policy and may make slight variations on a case by case basis, as necessary.