

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, August 10, 2023, commencing at 9:09 pm

---

**IN ATTENDANCE** Councillors: Les Schultz, Tim Frank, Coralee Schindel  
Elizabeth Santerre (CAO) + Michelle Plante (Admin Assistant)  
0 in person + 0 person via conference call

**CALL TO ORDER** The meeting was called to order at 9:09 pm

**ACCEPTANCE OF  
AGENDA**

2023-08-10-623 MOVED by Councillor Schindel that the agenda be accepted with the following changes;

- Remove item 4. Bylaw Review of 538-21 and 549-22 to move to a later date

2023-08-10-624 MOVED by Councillor Schindel that the agenda be accepted with the following changes;

- Add item g) Dirt Pile to 5. BUSINESS
- Add item h) Benches to 5. BUSINESS

CARRIED

**APPROVAL OF  
MINUTES**

2023-08-10-625 July 13, 2023 Regular Council Meeting  
MOVED by Councillor Frank that the minutes of July 13, 2023 be accepted as presented

CARRIED

**POLICY & BYLAW  
REVIEW**

**Bylaw Review**

The following Bylaw was reviewed without changes

- 506-16 CAO Bylaw

**Policy Review**

The following Policy was reviewed without changes

- 4.6 Vacation Entitlement

**BUSINESS**

2023-08-10-626 Fall Convention - Meet with Minister McIver  
MOVED by Councillor Frank to accept as information

CARRIED

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023**

2023-08-10-627     Recycling Council of Alberta - 2023 Circular Economy Conference  
MOVED by Councillor Schultz to accept as information  
CARRIED

2023-08-10-628     WHMB requesting a letter of support  
MOVED by Councillor Frank to send a letter to the Wheatland Housing  
Management Body in support for the new Horizon Senior Grant Project  
CARRIED

2023-08-10-629     Gazebo Grand Opening  
MOVED by Councillor Schultz to name September 23<sup>rd</sup> as our Grand  
Opening Event for the Gazebo Grand Opening in the Afternoon, time to  
be determined  
CARRIED

2023-08-10-630     Public Utility Lot subdivision - 3rd Ave & Centre Street  
MOVED by Councillor Frank to terminate the sale of the Public Utility  
Lot on 3<sup>rd</sup> Avenue East  
NOT CARRIED

2023-08-10-631     Councillor Frank retracts his motion  
MOVED by Councillor Schultz to not move forward with the sale of  
Public Utility Lot on 3<sup>rd</sup> Avenue and Centre  
CARRIED

2023-08-10-632     CAO Training – DEM, ICS, Emergency Management  
MOVED by Councillor Schindel for our CAO to attend the following  
courses coming up;  
    • The DEM course September 7<sup>th</sup> & 8<sup>th</sup>, the office will be closed  
    • Practice Exercise Tornado Scenarios, Sept 28th, office closed  
    • ICS200 training October 30<sup>th</sup> and 31<sup>st</sup>, Office open on Monday  
      but closed on Tuesday of that week  
CARRIED

2023-08-10-633     Dirt Pile  
MOVED by Councillor Schultz to engage the workers in the Village to  
see if they would make a small toboggan hill for us out of our excess dirt  
CARRIED

Benches  
Councillor Schindel will take care of placement tomorrow

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023**

**FINANCIALS**

2023-08-10-634

**July 2023 Bank Reconciliation and Cheque Listing**

MOVED by Councillor Frank to accept the July 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

2023-08-10-635

**Term Rate for Mayors Memorial Trust**

MOVED by Councillor Schindel to confirm to have our CAO move our Mayor's Memorial Fund into a 24 to 35 month long term non redeemable 4.8 annual rate

CARRIED

**COMMITTEE  
REPORTS**

2023-08-10-636

MOVED by Councillor Schultz to have the same reports as given in the AGM entered into these minutes

CARRIED

**Tim Frank**

Drumheller District Solid Waste Association will meet August 17th  
Our 2222 Annual report for the Drumheller and District Landfill has been presented. Of note the Landfill accepted 34,488.06 metric tonnes of waste. Of this total buried waste accounted for 25,206.64 tonnes or 69% of total waste. Recycling materials diverted from the landfill include Metals, Cardboard, Newspaper, E-Waste, Plastics, Tin, Used Oil and Filters, Oil Containers, Food Grade Vegetable Oil, Asphalt, Concrete, Car Batteries, Bags of Pesticides and Herbicides, Freon Appliances, Major Appliances, Tires, and Propane Tanks. Of special note, the Landfill does subsurface gas monitoring, has a storm water management system, and does continual slope stability assessments, along with landfill gas monitoring, and airspace utilization to determine landfill capacity. EPR - Extended Producer Responsibility will become the new method of waste Handling in the Province. Pending legislation and industry input. More responsibility will be placed on producers to pay for the collection and elimination of their byproducts. Alberta is currently studying other provinces notably BC and Ontario to come up with a waste management system that works and is cost effective.

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023**

Fire Association -Next Board Meeting August 21st. The Association has a Casino coming up in October. Proceeds will go toward buying our new Bush Buggy. Value approximately \$163,000.00

Southern Alberta Energy from Waste Association  
Will eventually be building a co-generational garbage incineration plant at the Newell Landfill site near Brooks. SAWEA has chosen an international company Hitachi Zosen Inova to partner with. SAWEA's primary goals are to reduce Southern Alberta's reliance on Landfills, To reduce greenhouse gas emissions from solid waste management sites, through processing non recyclable solid waste thus producing electricity, heat energy and other byproducts.

Cemetery Board -Columbarium base has been poured. Waiting for contractor to install secondary base, then we will be ready to purchase and install our new columbarium. We believe new Columbarium will be in place this coming spring. Watering continues, and volunteers are keeping Cemetery looking neat and trim.

Wheatland Regional Corporation  
WRC continues to produce and distribute water to Standard, Rockyford, Gleichen, Rosebud, Rural hookups and to Wheatland Crossing School. We are also servicing many rural and commercial clients through our bulk water fill station.

Tree Planting  
We have currently planted 150 lilac bushes around the perimeter of Centennial Park Triangle, and along the Hwy to fill spaces where existing trees have died. We have 150 Poplar trees still to plant in the campground, along 3rd Avenue, and along the walking path.

Les Schultz

Community Futures Wild Rose:

CFWR is a part of the Western Canada Business Support Network and is funded in part by Western Economic Diversification. Their area covers basically from Highway #2 to Bassano and from north of Trochu to the Bow River. Their mission is to promote, assist and retain economic development in this region. They have support for local businesses and entrepreneurs in communities in this area. They are a lending business for when a Bank is not an option such as credit issues or certain sectors that Banks are unwilling to fund (such as cannabis stores for example which were mostly all funded by CFWR). They are willing and mandated to take on higher risk loans and clients but also have the commitment

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023**

to follow up and follow through with help and coaching on business strategies. They are also willing to help with succession matching for some who may be thinking of retiring and putting them in touch with someone wanting to start the same type of business and help with that transition.

They also have programs and training for young entrepreneurs called the YETI or (youth entrepreneur training initiative).

They have a Digital Economy Program to help businesses with their digital and social media needs to promote their business. Most of these programs are at no cost to the business owner or user.

They branched out this year and are helping some local non profit organizations with their Strategic Planning needs. Currently they are at about 60% of the target for loans this year but are getting applications every week that go to the investment committee for scrutiny to see if they meet the criteria needed. They have also added a couple new staff as things have gotten busier.

**WADEMESA..update :**

Wheatland and District Emergency Medical Services Association is the local ambulance and fire dispatch service as well as staffing and day to day operations of the ambulance services.

So far this year there has been approximately 1700 calls which is about a 20% decrease attributed to the fact that our ambulances are not being called out to Calgary or being caught up in their system as much when they go there. AHS implemented a 45 minute turnaround time frame and for the most part it is working quite well. The ambulances are returning back to the community where they should be and available locally much more of the time. City hospitals are also cooperating with this plan making it much better for our staff.

The new 12 hour shifts seem to be working well with less staff burnout and a new union agreement this year helped. Three new ambulances have been ordered but no word yet on when they will arrive for sure. Everything is backed up but Rob anticipates that late fall or spring of 2024 will be when at least one will arrive. The repairs on current ambulances are getting quite costly. Staff and the board were tasked with the job of updating the WADEMESA Strategic plan and Vision statement and Mission statement. The CAO Rob went to Community Futures Wild Rose for help with this and a couple sessions were set up to work on it with staff and board members present. It is not finalized yet.

**WHMB...Wheatland Housing Management Body:**

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023**

The WHMB is a board made up of elected officials and others such as the Lions club and the Hospice society to make decisions on what is in the best interests of our Lodge residents and Senior housing residents. WHMB is moving forward with the proposed new Lodge/Hospice build and has sent the application to the Province as of June 30<sup>th</sup> 2023. We have been told we probably won't here anything back on the application until at least September 2023. There are at least 6 other regions that are also applying for the same grant money as we are and the Province will decide where the needs are greatest. A press release was sent out to the public to keep everyone informed of the progress of where the proposed project is at.

There have been many many meetings of WHMB leading up to being able to have a proper proposal for the application to the Province, sometimes as many as 4 meetings a month or more. A lot of these were confidential or in camera discussing the plans or finances which could not be released until they were finalized.

Day to day operations are running quite smoothly under the guidance of the CAO.

Coralee Schindel

Palliser -At their AGM this year it was announced the requisition will be increasing over a 3 year period, up to \$5,000. The reason for the increase is that it has not been increased gradually over the years and to maintain costs, increases were necessary.

WFCSS - Crystal has continued to work tirelessly in maintaining and acquiring more services. She has relaunched collective cooking and acquired funding for a Community Fee Assistance Program. The Elder Abuse presentations that were a project dear to Lynn are now being utilized and are helping individuals in need. The Alberta Government amended the funding agreement for FCSS, and the increases to requisitions will be retroactive to January 2023 of 4.5%.

Library - Fixed some locker issues this year. Marigold ensured books and other library items were received through Canada Post. The Hussar Library Summer Program is a success so far. This year the program is available for kids 5+ (so more detailed projects could be made). So far they have made Pony-Pool Noodles, birdhouses and next week they will be participating in magician school. Wrap up is August 22nd.

VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 10, 2023

CAO REPORT

2023-08-10-637

MOVED by Councillor Schultz to have the same CAO, PW reports as given in the AGM entered into these minutes

CARRIED

CORRESPONDENCE

2023-08-10-638

MOVED by Councillor Frank to accept the following correspondence as information;

- Municipal Affairs - Village of Hussar 2023 Funding Letter
- Release of Municipal Affairs 2022-23 Annual Report
- Municipal Accountability Program Cycle 2
- Deborah Reid-Mickler – to run for the position of Director Villages South
- WFCSS hosts the Wheatland Interagency Council

CARRIED

CONFIDENTIAL

2023-08-10-639

Confidential (Resident e-mail)

MOVED by Councillor Schultz to move into in-camera to discuss a confidential Resident e-mail (as per s. 17(1) of the FOIP Act)

CARRIED

2023-08-10-640

MOVED by Councillor Schultz to move out of camera at 10:51pm

CARRIED

2023-08-10-641

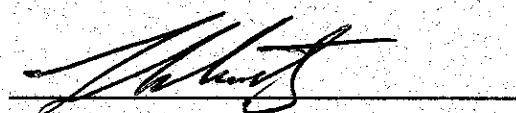
MOVED by Councillor Schultz to direct administration to respond to the resident's e-mail about the animal complaint

CARRIED

ADJOURNMENT

The meeting was adjourned at 10:51 pm

These minutes approved this 12 day of October, 2023.



Les Schultz  
Mayor



Elizabeth Santerre  
Chief Administrative Officer