

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, April 13, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, April 13, 2023, commencing at 6:30 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel Elizabeth Santerre (CAO) 1 in person + 4 person via conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 6:34 pm
<u>ACCEPTANCE OF AGENDA</u>	
2023-04-13-485	MOVED by Councillor Frank that the agenda be accepted as presented CARRIED
<u>DELEGATION</u>	<u>Audited Financial Statement</u> (Confidential as per s. 29(1) of the FOIP Act)
2023-04-13-486	MOVED by Councillor Schultz to move meeting in-camera CARRIED
2023-04-13-487	MOVED by Councillor Schultz to come out of in-camera CARRIED
2023-04-13-488	MOVED by Councillor Schultz to accept the Non-Consolidated Financial Statements as information CARRIED
2023-04-13-489	MOVED by Councillor Schultz to have a Special Meeting at 1pm April 17 th , 2023 CARRIED
	<u>Corey Fisher</u> Discuss Budget, Utility and MILL rate
2023-04-13-490	MOVED by Councillor Frank to rescind his motion for Acceptance of the Agenda in favor of adding February 9 th Regular Council Meeting Minutes Approval and putting it into the Agenda as an addition CARRIED
<u>APPROVAL OF MINUTES</u>	<u>March 9, 2023 Regular Council Meeting</u>
2023-04-13-491	MOVED by Councillor Schultz that the minutes of March 9, 2023 be accepted as presented CARRIED

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2023-04-13-492 March 29, 2023 Special Meeting
MOVED by Councillor Schindel that the minutes of March 29, 2023 be accepted as presented
CARRIED

2023-04-13-493 February 9, 2023 Regular Council Meeting
MOVED by Councillor Frank that the minutes of February 9, 2023, be accepted as presented
CARRIED

BYLAW REVIEW

Bylaw Review

- 550-23 Utility Bylaw

2023-04-13-494 MOVED by Councillor Schindel to make the changes as discussed to the Utility Bylaw 539-21 regarding Table of Contents and Utility Rates
CARRIED

- 549-22 Urban Hen Bylaw

2023-04-13-495 MOVED by Councillor Schultz to direct administration to make the changes to Bylaw 549-22 and bring it back to council
CARRIED

POLICY REVIEW

Policy Review

The following Policies were reviewed without changes:

- 4.1 Employee Code of Ethics
- 4.2 Hiring Policy
- 5.5 Financial Reserves

2023-04-13-496 5.3 Rates & Fees
MOVED by Councillor Schindel to make the necessary changes as discussed to the Rates & Fees Administrative Policy 5.3 and bring back the policy at the next council meeting for approval
CARRIED

2023-04-13-497 5.14 Community Groups Policy
MOVED by Councillor Schindel to make the necessary changes as discussed to the Community Groups Policy 5.14 and bring back the policy at the next council meeting for approval
CARRIED

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BUSINESS

2023-04-13-498

CIMA revised drawing and going to tender

MOVED by Councillor Frank to approve CIMA to go to Tender for the 1st Avenue Project

CARRIED

2023-04-13-499

Summerdaze Agreement

MOVED by Councillor Schindel for the approval of Summerdaze Committee Agreement Rate to pay \$600 for the entire campground plus kitchen and an additional \$100 for Electrical usage for the weekend starting Friday June 16th to Sunday June 18th and any other additional changes as discussed to points 14-15-16 as well as point number 6 spelling corrections

CARRIED

2023-04-13-500

Virtual offering of the Land Use Planning/Strategic Planning Course

MOVED by Councillor Frank to accept this as information at this time

CARRIED

2023-04-13-501

Member Requests for Decisions at Spring Municipal Leaders Caucus

MOVED by Councillor Frank to accept this as information at this time

CARRIED

2023-04-13-502

Retroactive RCMP costs – Newsletter from FCM

MOVED by Councillor Schindel to draft a response to RCMP regarding retroactive costs decision with the quote included which I will forward in email to Liz our CAO to add to the letter provided by FCM

CARRIED

2023-04-13-503

BGIS – Bell Lease Agreement – Rates

MOVED by Councillor Frank to renew the Equipment Shelter Lease Agreement with Bell Canada for the Lease of the Fibro Optics Shelter located at 102 2nd Avenue East for \$1,800 per year plus GST

CARRIED

2023-04-13-504

Letter from APWA – National Public Works Week

MOVED by Councillor Frank to proclaim May 21st to May 27th, 2023 as National Public Works Week in the Village of Hussar and to post an appreciation to our Public Works Supervisor on our Website or Social Media

CARRIED

Councillor Schultz calls recess for 7-8 minutes at 9:29pm

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Back from Recess at 9:37pm

FINANCIAL
REPORTS

2023-04-13-505

Financial Reports

March 2023 Bank Reconciliation and cheque listing

MOVED by Councillor Schultz to accept the March 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

Interim Operating Budget 2023

Discuss Budget changes

2023-04-13-506

Term Account Renewals

MOVED by Councillor Schindel to transfer \$404,800 in the Village Reserves Account number ending in 933 into a High Interest Savings account

CARRIED

2023-04-13-507

MOVED by Councillor Schultz to transfer \$153,166.38 in the Village Reserves account ending in 006 into a High Interest Savings Account

CARRIED

COMMITTEE
REPORTS

Tim Frank

2 Budget meetings for Wheatland Regional Corporation and they have set their water rate.

Coralee Schindel

WFCSS Regular Meeting March 22, 2023 at 7pm. Tech talks for sessions were held in February and March. Rurally the attendance was low, it picked up a few more attendees when held at the WFCSS office and then more sessions at the Strathmore Library. Total attendance numbers are 34 and then have requested more sessions. Year end is well underway and the government of Alberta has made it easier to do reporting by allowing WFCSS to copy and paste last year's info. Almost all the documents are gathered for accounting. Good Food Box, 62 boxes were ordered for March 24th pick up, bringing boxes in 2023 to 190 boxes so far. Senior Power Planning continues, have confirmed 5 of 9 speakers to date and already have interested vendors. Lunch and Learn in March was supposed to be information on perennials presented by Danielle from Eagle Lake nurseries but she brought the wrong presentation and spoke about the nutritional aspects or health benefits of trees and shrubs. There were 21 people present for the lunch. There is unofficial talk of perhaps trying to see if they can bring something else back for the perennials but it might not be Eagle Lake. Meals on Wheels has seen an uptake in new clients and a few have

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taken advantage of the subsidy. Community Fee Assistance Program has had the final details worked out and will start advertising March 20th to 21st. Collective Cooking first session will be held April 15th in Standard and is fully booked with a wait list. They have started to fill the May session as well. Contact Crystal for more information. WCFB all Villages are on board with having hampers delivered to the rural locations and having a public meeting point for clients. CVITP is now underway and has had close to 30 tax files dropped off for preparation. If anybody else is interested in assistance filing their taxes and are low income please also contact Crystal. Homeless Support meeting was held in the ECC room at Wheatland County people did show up to attend. The topic was to discuss what supports the homeless received from the overnight shelter and what other support is needed. Compass for the Caregiver Wyone has begun training and we will start up sessions in June. They will be offered in person and virtually. Seniors Week WFCSS is going to offer assistance with transportation costs for rural residents to get to Strathmore events. Catherine from SFCSS has resigned and accepted a position as a social worker with Strathmore Hospital. There will be a meeting to discuss all projects that are being collaborated on including GFS restructuring of 5 for Life and BTG. Changes to the WFCSS grant funding reports and deadlines. Early reporting deadline and applications for organizations who need funding in January or February, Crystal would like to have October 31st reporting deadline and November 1st application deadline in 2024 as well as a more streamlined application. Crystal Gaudet, Shanon Laprise & myself will be attending the Spring FCSS Convention in Vulcan April 24th, 2023.

Library Board Regular Meeting March 28, 2023. Tabled Budget for our next meeting. Kids Library budgeted \$100 towards supplying new books. Looking for gently used books and or DVD's. Summer Reading program, Pam Collett will be leading this year and training up Caley to potentially take over in future. Considering a magician who teaches magic tricks. Will hire helpers as needed. Will purchase snacks from our local store. Tuesdays are preferred with long weekend skipped, so no kids hopefully miss any weeks. Bike Program – Presenting the opportunity to bylaw officers. Hopefully they will be interested and we could plan something for late May or the fall. Library Conference May 10th, 2023. Renewed a Locker Maintenance Agreement. Story Walks – still looking into these for warmer weather.

Les Schultz

Community Futures went through their Yearly Report at their last meeting and Councillor Schultz will forward the Report to the other

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Councillors, which shows that they have \$850,000 out in loans right now and they still have about \$5 million in the bank to loan in different programs. Councillor Schultz explains all the different loans they have out right now. Councillor Schultz explains a new rule where Community Futures can lend out over \$150,000 now.

Wheatland And District Emergency Management Service Association meeting is on Monday night.

Wheatland Housing Management Body haven't had a meeting in a while due to the numerous presentations they've been having all over the county, and they might come to Hussar. Councillor Schultz explains the progress made and the support obtained with the new Lodge/Hospice build in Strathmore. WHMB is having a meeting next week to discuss a contingency plan in the event that Wheatland County doesn't come on board for the Lodge/Hospice. Councillor Schultz explains that they had to kick Mr Eikert off the Board.

CAO REPORT

2023-04-13-508

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2023-04-13-509

Town of Barrhead to Minister Savage

MOVED by Councillor Schindel to follow up with the town of Barrhead in making a letter to the Minister of Environment and Protected Areas regarding Special Grant Application by Barrhead Wellness Connection and potentially other papers from the EPR Program fees exempting them from the EPR Program, and I will follow up with an email of the points we made to be included in that document.

CARRIED

2023-04-13-510

MOVED by Councillor Frank to accept the following correspondence as as presented;

- (a) JUPA letter from Minister Schulz
- (b) Borrowing Notice
- (c) Lights On Afterschool Alberta
- (d) Letter from AHS – Dr. John Cowell

CARRIED

2023-04-13-511

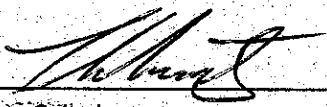
MOVED by Councillor Schultz to extend the meeting to 11:30pm

CARRIED


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ADJOURNMENT The meeting was adjourned at 10:58 pm

These minutes approved this 27 day of July, 2023.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer