

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, October 12, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, October 12, 2023, commencing at 7:23 pm

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**IN ATTENDANCE** Councillors: Les Schultz, Tim Frank, Coralee Schindel  
Elizabeth Santerre (CAO)  
1 person via conference call

**CALL TO ORDER** The meeting was called to order at 7:23 pm

**ACCEPTANCE OF  
AGENDA**

2023-10-12-675 MOVED by Councillor Schindel that the agenda be accepted as presented

CARRIED

**MUNICIPAL  
PLANNING**

**COMMITTEE**  
2023-10-12-676

Weichel Accessory Building Permit  
MOVED by Councillor Frank to approve the Weichel Accessory Development Permit

CARRIED

**APPROVAL OF  
MINUTES**

2023-10-12-677

September 14, 2023 Regular Council Meeting  
MOVED by Councillor Schultz that the minutes of September 14, 2023 be accepted as presented

CARRIED

**POLICY & BYLAW  
REVIEW**

Bylaw Review  
The following Bylaws were reviewed without changes;

- Unsightly Premise 521-18
- Public Notification 520-18

2023-10-12-678

MOVED by Councillor Schindel to change bylaw 541-21 Garbage Collection amended in section 4.1 to add on a section B that would be worded as follows; Community Facility (Hall) will be allowed unlimited for garbage pickup and broken down cardboard contained inside for pickup. And also to strike "hall" from section 4.1 (a)

CARRIED

2023-10-12-679

MOVED by Councillor Schindel to reach out to the arena to see how their garbage is stored at this time and to possibly offer the same pick up as the hall if they are able to contain their garbage and cardboard

CARRIED

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Policy Review

The following Policy was reviewed without changes;

- 4.11 Disciplinary Action Policy

2023-10-12-680 MOVED by Councillor Frank to strike 3.(c) from our Snow Removal Policy 6.1  
CARRIED

BUSINESS

Provincial Downloading on Municipalities

2023-10-12-681 MOVED by Councillor Frank to have the CAO do the survey and submit a letter to the advocacy group on their behalf stating their concerns as discussed  
CARRIED

CAO Vacation

2023-10-12-682 MOVED by Councillor Frank to approve our CAO vacation from March 7<sup>th</sup> to the 21<sup>st</sup>, 2024 plus November 20<sup>th</sup> or 2023  
CARRIED

Hall Board – Garbage Collection

2023-10-12-683 MOVED by Councillor Schindel to accept as information at this time  
CARRIED

Ratify – Change order for Capital Project cold mix filling at post office entrance

2023-10-12-684 MOVED by Councillor Schultz to pay for the cold mix to fill along the sidewalk from the store going West to help eliminate erosion of the gravel  
CARRIED

Fortis Franchise Fee 2023

2023-10-12-685 MOVED by Councillor Schindel that 2023 Electrical Franchise Fees remain at the 2023 level of 12.5%  
CARRIED

Atco Franchise Fee

2023-10-12-686 MOVED by Councillor Frank to continue with the Atco Franchise Fee at a rate of 27.5%  
CARRIED

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2023-10-12-687      Registration for ERP Webinar  
MOVED by Councillor Schultz to participate in the ARMA questionnaire about EPR and recommend that our CAO and Councillor Frank do the questionnaire

CARRIED

2023-10-12-688      MOVED by Councillor Schultz to register as a collector and processor to ARMA

CARRIED

FINANCIAL

2023-10-12-689      September 2023 Bank Reconciliation and Cheque Listing  
MOVED by Councillor Schultz to accept the September 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

2023-10-12-690      Q3 Budget Variance Report  
MOVED by Councillor Frank to accept our Budgetary Variance report for Quarter 3 as information at this time

CARRIED

2023-10-12-691      5 Year Equipment Plan  
MOVED by Councillor Schultz to accept as information

CARRIED

Councillor Schultz called Recess at 9:05pm  
Back from Recess at 9:11pm

COMMITTEE  
REPORTS

Tim Frank  
Drumheller District Solid Waste Association will meet October 26th  
  
Fire Association;  
Board Meeting held October 2nd. Casino dates will be October 24th and 25th. ETA for new Bush Buggy will be January to March 2024. Christmas Party will return this year. Planning underway. Next meeting November 20<sup>th</sup>.

SAEWA – SAWEA has nothing new to report at this time..

Cemetery Board – Cemetery watering is completed and tank has been drained in readiness for winter. Location stakes will be put in place this weekend to ease in finding graves this winter.

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Wheatland Regional Corporation - WRC has discovered cause of leak in our pipeline and remedied it. Upcoming board meeting October 18th. Budget discussions, along with Delegation from Redland will be focus of this meeting.

Coralee Schindel

WFCSS Board Meeting September 27. The office is working on a calendar for the WFCSS website that will be kept up to date with important events or dates. Look for it in future. ARC International - held a walk event in the rain at Kinsmen Park. Wheatland Interagency Restart Luncheon - was held September 13th with 46 members representing 29 agencies/organizations. Good Food Box - Sept 2022 was 48 boxes and Sept 2023 was 36. Price increase may be affecting numbers, will continue to monitor. Trend of increased orders without pick-up. If this continues prepayment may be required in future. Senior Power - Final stages of planning include volunteers and marketing push. Currently 35 tickets sold (none will be sold at the doors). Meals on Wheels - numbers are up, more clients are utilizing the subsidy program. Lunch & Learn - held Sept 27, local author on journal writing. Other topics this year include chair yoga, radio stations, E prep and photography. Community Fee Assistance Program - Not much uptake on this program, hoping it picks up this fall. We will be reaching out to local organizations to ensure they are aware of this program. Collective Cooking - We partnered with Wheatland Youth Network held a session for youth 11-24 years. Sixteen youth made pizza Casserole and Choc Chip Muffins. Took a break for the summer. First fall session set for Sept 30 in Standard. They are also organizing for 1 in 5 villages/hamlets. This is funded by the Calgary Foundation Grant and is headed up by Wyone & Crystal. Compass for the Caregiver - two sessions set for this fall: Sept-Oct and Nov-Dec. Sept had to be cancelled due to no registrations. Elder Abuse Resource Awareness Coalition - Joanne Simpson and Crystal will be presenting a couple IT's Not Right workshops in Wheatland County this fall. Social Prescribing for Older Adults - A proposal presented to WFCSS earlier this summer designed to increase the outreach for social workers who have senior clients. Included the social workers from the hospital, PCN and Strathmore FCSS. The program will be a huge benefit to the local residents. The Link Worker will be based out of Strathmore FCSS.

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Les Schultz

WADEMESA – Wheatland and District Emergency Medical Services Association. As of the end of August the call volume was 2515 calls...down 18% from previous year. The 45 minute turnaround initiative is working well. The new Stryker power stretchers and power lifts have been installed which saves a lot on the fatigue and back strain for the staff. Update on the new Ambulances that were ordered is that the first 2 should arrive by October 31<sup>st</sup> and the third one should be in November, then it will take a couple of more weeks to have the radios and a few other things installed in them. There will then be 3 backup units available in the backup building which has been rented at a different location as the old building was sold. Rob is working on setting a date for the start of negotiations on the service agreement with AHS...not started yet and the current one runs out in the spring, may just end up with an extension of the current agreement until this meeting can be set. Union negotiations will also be starting soon. WADEMESA bylaws need to be reviewed and updated as they have not been updated in 15 years. The Board will be going through them and discussing recommendations at the next meeting. After receiving quotes for an Auditor, Gregory Harriman was awarded the contract. Next meeting is Oct. 24<sup>th</sup> which is also the organizational meeting.

Wheatland Housing Management Body...Sept. 21<sup>st</sup> 2023

The bulk of this meeting was the presentation of the Governance Review being done by TSI Transitional Solutions Inc. Presented by Doug Lagore. It was a long presentation which sparked some great discussion within the board and cleared up (hopefully) the questions that Wheatland had about some things. Wheatland was told directly as well as the rest of the board to stay out of Operations and stick to Governance. Try to leave any bad blood in the past and move forward as best you can for the good of the organization. A couple of Wheatland Reps were told specifically to leave their municipality hat at the door and do what's best for the organization...that's what they were put on the board to do. The CAO had received three proposals for our Auditor which are up for renewal and after discussion and a recommendation, Gregory/Harriman was chosen as auditor for a three-year term plus a one-year extension. Standard practice. Looking to get more quotes on the roof repair. We had a Special meeting on Oct. 10<sup>th</sup> to discuss changes to the proposal and vote to give the building committee the authority to sign the contract on the boards behalf....vote was unanimous and adjourned after 30 minutes.

Next meeting is November 16<sup>th</sup>, 2023

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Community Futures Wild Rose... 2 meetings on Oct. 5<sup>th</sup>, 2023  
Personnel Committee meeting at 5:30 pm and Regular meeting to follow at 7:00 pm. All is well with CFWR. Still waiting on a couple of new board members to come on board, waiting on a by-election in Carbon and the organizational from there, and the person that was supposed to attend from Chestermere is no longer with them or living there so the search is on again for someone from there as a lot of loans go to that area so it would be a value to have someone represent. In 2024 it will be CFWRs 35<sup>th</sup> Anniversary in business here serving the community and Chantale is gearing up to promote that as much as possible. In the last 34 years there has been just over 600,000 dollars lent out or invested in Hussar alone. Over 36 million lent in the area served in 34 years. There are 10 loans out currently with a total value of \$785,700.00. A draft (Procurement Policy) was presented and was tabled until the next meeting so the Board could review it. There was a closed session to present and discuss the CAO annual performance review. Next meeting is November 2<sup>nd</sup> at 7pm

CAO REPORT  
2023-10-12-692

CAO, Public Works and JG Water Services Reports  
MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information

CARRIED

CORRESPONDENCE  
2023-10-12-693

MOVED by Councillor Schultz to accept the following correspondence as presented;

- WHMB Final Report
- Addendum to the MSI Capital Program Guidelines
- Fall 2023 WAHS Newsletter—Standard

CARRIED

CONFIDENTIAL  
2023-10-12-694

Personnel Matter and Resident Letter (as per S.17(1) of the FOIP Act)  
MOVED by Councillor Schultz to move into in-camera to discuss a personnel matter and confidential Resident Letter (as per s. 17(1) of the FOIP Act)

CARRIED

2023-10-12-695

MOVED by Councillor Schultz to move out of camera

CARRIED

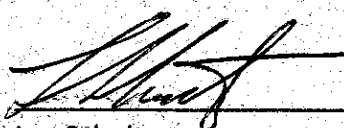
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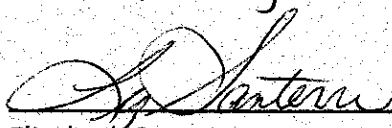
2023-10-12-696      MOVED by Councillor Schultz to accept the personnel matter as  
information only  
CARRIED

2023-10-12-697      MOVED by Councillor Schultz for the CAO to send a letter to the  
resident on the damage complaint as discussed  
CARRIED

ADJOURNMENT      The meeting was adjourned at 10:57 pm

These minutes approved this <sup>11:00</sup> 24 day of January, 2024.

  
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Les Schultz  
Mayor

  
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Elizabeth Santerre  
Chief Administrative Officer