

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, September 14, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, September 14, 2023, commencing at 7:00 pm

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**IN ATTENDANCE** Councillors: Les Schultz, Tim Frank, Coralee Schindel  
Elizabeth Santerre (CAO)  
3 in person + 1 person via conference call

**CALL TO ORDER** The meeting was called to order at 7:04 pm

**ACCEPTANCE OF  
AGENDA**

2023-09-14-642 MOVED by Councillor Frank that the agenda be accepted with the following changes;

- Add; 6 (l) Next Generation 911
- 6 (m) Gazebo Grand Opening
- 6 (n) Donated Sprayer

CARRIED

**DELEGATION** Resident comments as per (as per S.17 (1) of the FOIP act) – dog licence

(Recorder failed at 19:19 hours/7:19pm)

**APPROVAL OF  
MINUTES**

2023-09-14-643 August 10, 2023 Regular Council Meeting  
MOVED by Councillor Schindel that the minutes of August 10, 2023 be accepted as presented

CARRIED

**POLICY & BYLAW  
REVIEW**

**Bylaw Review**

- 553-23 to replace 538-21 Procedural Bylaw

2023-09-14-644 MOVED by Councillor Schindel to change;

- Page 3 - 4.5 n) delete the alternate and move alphabetically
- 4.6 move alphabetically
- Page 6 move wording up on the page
- Page 8 14.1 change "a" to "as"

CARRIED

The following Bylaws were reviewed without changes;

- 520-18 Public Notification Bylaw
- 524-20 Palliser Intermunicipal Subdivision and Development Appeal Board Bylaw

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Policy Review

- 4.11 Disciplinary Action Policy

2023-09-14-645      MOVED by Councillor Schindel to change page 2 "in" CARRIED

- 4.12 Vehicle Use Policy

2023-09-14-646      MOVED by Councillor Schindel for admin to look into insurance for volunteers/contractors CARRIED

The following Policies were reviewed without changes

- 7.4 Sewer Backup Policy

BUSINESS

Organizational Meeting Date

2023-09-14-647      MOVED by Councillor Schultz to hold our organizational meeting on October 12 at 7:00pm prior to our regular Council meeting CARRIED

Sidewalk concerns on 1<sup>st</sup> Ave (from 1<sup>st</sup> Street to 2<sup>nd</sup> Street W)

2023-09-14-648      MOVED by Councillor Frank to walk through the Village to see if there are any other areas of sidewalk that need to be addressed prior to winter CARRIED

Purchase of new Columbarium

2023-09-14-649      MOVED by Councillor Frank to get quotes for a new columbarium and let Council know if we find anything cheaper CARRIED

Posting Signs for Jake Brake

2023-09-14-650      MOVED by Councillor Schultz for Admin to contact the County to see if they will put up a sign and wait for Alberta Transportation to respond and CAO to bring back to Council CARRIED

Atco Franchise Fee

2023-09-14-651      MOVED by Councillor Frank to continue with the Atco Franchise Fee at a rate of 27.5% CARRIED

DDEM removal

2023-09-14-652      MOVED by Councillor Schindel to remove Kate Brandt as our Deputy Director of Emergency Management CARRIED

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2023-09-14-653      Wheatland Business and Community Profile  
MOVED by Councillor Schultz to accept as information at this time  
CARRIED

2023-09-14-654      Sewer Line Replacement Options  
MOVED by Councillor Schultz to have the CAO or Mayor invite the  
company out to a meeting to get more information  
CARRIED

2023-09-14-655      Letter from Carol Santerre  
MOVED by Councillor Schindel to invite Carol to a meeting to get  
further information and contact RCMP to meet to give us more  
information  
CARRIED

(Recorder back on at 19:57 hours/7:57pm)

2023-09-14-656      1<sup>st</sup> Ave Construction, Driveway Change  
MOVED by Councillor Schindel to approve the change order in the  
amount of \$4,565 to be used from the Village Reserve Account for the  
1<sup>st</sup> Ave West Capital Project between 1<sup>st</sup> Street and Centre Street while  
maintaining the current incline of the driveway in question  
CARRIED

2023-09-14-657      Request Controller Burn for house in town  
MOVED by Councillor Schindel to respond to the resident, the variables  
are too numerous for a controlled burn within our municipality,  
demolition would be our recommendation  
CARRIED

2023-09-14-658      New Generation 911  
MOVED by Councillor Schultz to accept the Next Gen Documents as  
information  
CARRIED

Gazebo Grand Opening

2023-09-14-659      Donated Sprayer  
MOVED by Councillor Frank will work on the sprayer and turn it into a  
water tank  
CARRIED

Councillor Schultz called Recess at 8:54pm  
Back from Recess at 9:06pm

FINANCIALS  
2023-09-14-660      August 2023 Bank Reconciliation and Cheque Listing  
MOVED by Councillor Schultz to accept the August 2023 Bank  
Reconciliation and Cheque Listing as presented  
CARRIED

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**COMMITTEE  
REPORTS**

**Tim Frank**

Drumheller District Solid Waste Association met August 17<sup>th</sup>. EPR – Extended Producer Responsibility was discussed and the consensus from Executive and Board was for individual municipalities to register with ARMA (Alberta Overreaching Authority for Waste) as Collectors certainly and or producers. Questions more specific to County of Wheatland about how County and Village partnerships would be impacted and our joint course of action have not been answered yet. Rockyford has elected to wait until more information is available before they register. Note...there is a deadline upcoming this fall.

Fire Association Board next board meeting October 2<sup>nd</sup>.

SAEWA – Nothing new to report at this time.

Cemetery Board – Cemetery trees trimmed this week. Board is aware of Columbarium costs and want to go ahead.

Wheatland Regional Corporation - WRC is in process of finding and repairing a leak in our pipeline to Gleichen. Upcoming Board meeting September 20<sup>th</sup>.

**Coralee Schindel**

Library Board meeting August 9<sup>th</sup>. Summer program was a success, magician class was a real hit with the kids. Agreed to pay our summer reading program organizers by gift card with thank you cards. Jenn Pratt has stepped down from the board, she's been with them for over 25 years so they decided to get her a gift card and card. They are looking for more Library Board members.

**Les Schultz**

Community Futures Wild Rose – Our latest meeting was September 7<sup>th</sup> at the offices in Strathmore. We began the meeting with an acknowledgement and discussion on the passing of one of our Board members during the summer Karen Ursu a councillor from Beiseker and has been on the CFWR board for quite some time. Beiseker has recently built a new Park area and have put in trees and benches throughout, it was voted on to add another bench near the entrance to the Park on Meadowlark Trail if possible from CFWR and dedicated to Karen as she was instrumental in getting the Park done and did a lot of work on it herself. Beiseker council has sent a new board member, Les Sturgeon. We lost another board member as Bryan Peever from Carbon has

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resigned from his council and they don't have anyone to attend in his place until after their By-Election. CFWR is also inviting someone from Chestermere to join the board as Chestermere has not had representation in a couple years and their Council said they would not be sending anyone. The person being invited is from the Chamber of Commerce there and has shown interest in being a part of it because CFWR has loaned and helped a lot of businesses there and feels it would be very beneficial. Business as usual now but during the summer there were interruptions due to the sewer system in the condo unit backing up and creating quite a mess, twice. The problems with the system have been addressed but some costs were incurred and the CAO is hoping the condo association reimburses them for most of it as it was found to be a design flaw. Our next meeting is October 5<sup>th</sup>. I also include the CFWR Annual Report with this report.

Wheatland Housing Management Body, last meeting was August 24<sup>th</sup>. Operations are running smoothly at the Lodge and their other Housing Facilities but a recent inspection of the Lodge found that there are some serious problems with the roof and some of the roofing material in certain areas. There are no immediate signs of any leaks to the interior but another crew is to be called in and inspect further. The CAO advised that there is a maintenance fund available for the repairs but they are also looking into grants. Waiting to hear back from the Province on the proposal for funding of the new Lodge / Hospice build and the Hospice Society representative informed the board that their share of the building cost is in place and can be requested when needed. Another note is that the Strathmore Masons organization has also shown interest in also being involved as a partner similar to the Lions Club. There is a bit of uneasiness in the board dynamic still with the fact that one of Wheatlands Reps, Mr. Tom Ikert is still attending meetings despite being in litigation with the board as to the legitimacy of his removal. With this being an issue, the Board decided to do a third party inquiry on its Governance and that was done. Even before that report has been brought back to us ,Wheatland Council issued a letter to Jason Nixon the Minister of Seniors, Community and Social Services with a list of concerns with the governance of the WHMB. In the Boards thoughts there is a lot of misinformation in this letter and accusations on board members that are totally unfounded and misleading. The letter was released by Wheatland to the newspapers for the public to read and form an opinion without having all the facts and only hearing one side. There has also been another member of Wheatland's Council

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who has publicly spoken out about not being in favor of “Lodges” at all but he is an alternate to our housing board. Next meeting is September 21<sup>st</sup> and we will see what develops from there. Councillor Schultz continues about ongoing issues within the board.

CAO REPORT  
2023-09-14-661

CAO, Public Works and JG Water Services Reports  
MOVED by Councillor Schultz to accept the CAO, Public Works and JG Water Services reports as presented

CARRIED

CORRESPONDENCE  
2023-09-14-662

MOVED by Councillor Schultz to accept the following correspondence as presented;

- Wheatland County – Proposed for Textual amendments
- 2024 Budget Estimates – Marigold Library System
- Community Futures Wild Rose Digital Economy Program – Final Report
- RCMP – Q1 Report
- Letter from Municipal Affairs

CARRIED

CONFIDENTIAL  
2023-09-14-663

Resident Letter (as per S.17(1) of the FOIP Act) – 231 3<sup>rd</sup> Ave complaint  
MOVED by Councillor Schultz to move into in-camera to discuss a confidential Resident Letter (as per s. 17(1) of the FOIP Act)

CARRIED

2023-09-14-664

MOVED by Councillor Schultz to move out of camera at 10:32pm

CARRIED

2023-09-14-665

MOVED by Councillor Schultz to have the CAO respond to the resident letter about the complaint from 231 3<sup>rd</sup> Avenue property

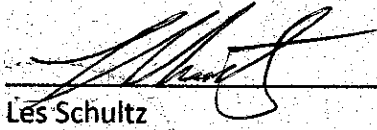
CARRIED

ADJOURNMENT

The meeting was adjourned at 10:33 pm


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These minutes approved this 21 day of December, 2023.



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Les Schultz  
Mayor



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Elizabeth Santerre  
Chief Administrative Officer