

**VILLAGE OF HUSSAR
ORGANIZATIONAL MEETING
MINUTES
Thursday, October 12, 2023**

The organizational meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, October 12, 2023, commencing at 7:00 pm

IN ATTENDANCE

Councillors: Coralee Schindel, Les Schultz, Tim Frank
Liz Santerre (CAO)

1 members of the public via. conference call

CALL TO ORDER

The CAO calls the meeting to order at 7:01 pm

OATHS OF OFFICE

The CAO calls for Les Schultz to give his Official Oath of Office and sign the Official Oath of Office document

Les Schultz gives his Official Oath of Office and confirms that he is signing now

The CAO calls for Tim Frank to give his Official Oath of Office and sign the Official Oath of Office document

Tim Frank gives his Official Oath of Office and confirms that he is signing now

The CAO calls for Coralee Schindel to give her Official Oath of Office and sign the Official Oath of Office document

Coralee Schindel gives her Official Oath of Office and confirms that she is signing now

ELECTION OF MAYOR

The CAO calls for nominations for the positions of Mayor for the ensuing year

Councillor Frank nominated Councillor Schultz for the position of Mayor
Councillor Schindel seconded the nomination

The CAO calls for further nomination for the position of Mayor; no other nominations were forthcoming.

The CAO asks if Councillor Schultz accepts the nomination of Mayor

Les Schultz accepts the nomination of Mayor

The CAO declares Councillor Schultz as the Mayor for the ensuing year

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**ELECTION OF
DEPUTY MAYOR**

The CAO calls for nominations for the position of Deputy Mayor for the ensuing year

Councillor Schultz nominates Councillor Schindel for the position of Deputy Mayor, Councillor Frank seconds the nomination

The CAO calls for further nominations for the position of Deputy Mayor; no other nominations were forthcoming

The CAO asks if Councillor Schindel accepts the nomination of Deputy Mayor

Coralee Schindel accepts the nomination of Deputy Mayor

The CAO declares Councillor Schindel as the Deputy Mayor for the ensuing year

The CAO gives Mayor Schultz the chair for the remainder of the meeting

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**BOARD &
COMMITTEE
APPOINTMENTS**

Council Committees

- Cemetery Committee – Councillor Frank
- Drumheller & District Solid Waste Management – Councillor Frank / Councillor Schultz as the alternate
- Hussar Municipal Library Board – Councillor Schindel
- Hussar Rural Fire Association – Councillor Frank / Councillor Schindel as the alternate
- Intermunicipal Development Plan Committee (IDP) – Councillor Frank, Councillor Schultz / Councillor Schindel as the alternate
- Palliser Regional Municipal Services – Councillor Schindel / Councillor Schultz as the alternate
- Wheatland County Joint Assessment Review Board – Councillor Frank, Councillor Schultz and Councillor Schindel
- Wheatland Family & Community Support Services – Councillor Schindel / Councillor Schultz as the alternate
- Wheatland Housing Management Representative – Councillor Schultz
- Wheatland Regional Corporation – Councillor Frank / Councillor Schultz as the alternate
- Wheatland Regional Emergency Advisory Committee – Councillor Schultz / Councillor Frank as the alternate
- Wheatland Regional Partnership – Councillor Schultz, Councillor Schindel and Councillor Frank
- Wheatland & District Emergency Medical Services Association – Councillor Schultz / Councillor Schindel as the alternate
- Wildrose Community Futures – Councillor Schultz / Councillor Schindel as the alternate
- Southern Alberta Energy from Waste Association – Councillor Frank / Councillor Schindel as the alternate

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- 2023-10-12-666**
Ratifications
- Board & Position Ratification
MOVED by Councillor Schultz to ratify the following position:

Hussar Municipal Library Board – 3 year term – Kristen Anderson, Nikki Brown, Tim Frank and Jennifer Armstrong
- CARRIED
- 2023-10-12-667**
- MOVED by Councillor Frank to ratify the following position:

Hussar Municipal Library Board – Auditor – 1 year term – Carol Santerre
- CARRIED
- 2023-10-12-668**
- MOVED by Councillor Schultz to ratify the following position:

Hussar Rural Fire Department - Chief – Mike Hager
- CARRIED
- 2023-10-12-669**
Emergency Management
- Emergency Management Services
MOVED by Councillor Schindel that Liz Santerre be appointed as Director of Emergency Management Services
- CARRIED
- Assessment Review Board Clerk
The CAO will find out how to get the training for the Assessment Review Board Clerk
- 2023-10-12-670**
Assessor
- Assessor
MOVED by Councillor Schultz to appoint Rod Vikse, as Wild Rose Assessment Services as our Assessor
- CARRIED
- 2023-10-12-671**
ISDAB
- Subdivision and Development Appeal Board
MOVED by Councillor Frank to appoint the CEO of Palliser Regional Municipal Services as our Intermunicipal Subdivision and Development Appeal Board Clerk
- CARRIED
- 2023-10-12-672**
Auditor
- Auditor
MOVED by Councillor Schultz to appoint Vista Accounting Chartered Professional Accountant as our auditors which will be for the next 2 years
- CARRIED

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LEGISLATIVE BYLAWS
AND POLICIES

2023-10-12-673

MOVED by Councillor Schultz to acknowledge that they have reviewed the Legislative policies and the Procedural Bylaw and the Code Of Conduct Bylaw

CARRIED

COUNCIL MEETING
DATES

2023-10-12-674

MOVED by Councillor Schindel that the Regular Council Meetings be held every Second Thursday apart from March 14th which will be moved to March 5th and that they be held at 7:00 p.m. in Council Chambers as per the noted dates below;

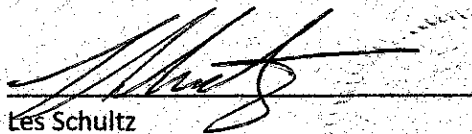
November 9, 2023
December 14, 2023
January 11, 2024
February 8, 2024
March 5, 2024
April 11, 2024
May 9, 2024
June 13, 2024
July 11, 2024
August 8, 2024
September 12, 2024
October 10, 2024

CARRIED


ADJOURNMENT

The meeting was adjourned at 7:22 pm

These minutes approved this 21 day of December, 2023


Les Schultz

Mayor


Elizabeth Santerre

Chief Administrative Officer