

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, July 13, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, July 13, 2023, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel Elizabeth Santerre (CAO) 5 in person + 1 person via conference call	
<u>CALL TO ORDER</u>	The meeting was called to order at 7:01 pm	
<u>ACCEPTANCE OF AGENDA</u>		
2023-07-13-601	MOVED by Councillor Schindel that the agenda be accepted with the following changes; <ul style="list-style-type: none">• Remove; 3. (a) Delegation - Debbie Leblanc• Add; 11. Confidential (Resident Letter)	CARRIED
<u>DELEGATION</u>	<u>Dave & Judy Kirkpatrick – concerns with house at 231 3rd Ave W</u>	
2023-07-13-602	<u>Julie Wiechel – request permission to adopt new puppy</u> MOVED by Councillor Schultz to approve for the fourth animal for Julie Wiechel	CARRIED
<u>APPROVAL OF MINUTES</u>		
2023-07-13-603	<u>April 13, 2023 Regular Council Meeting</u> MOVED by Councillor Frank that the minutes of April 13, 2023 be accepted as presented	CARRIED
2023-07-13-604	<u>May 11, 2023 Regular Council Meeting</u> MOVED by Councillor Frank that the minutes of May 11, 2023 be accepted as presented	CARRIED
2023-07-13-605	<u>June 8, 2023 Regular Council Meeting</u> MOVED by Councillor Schindel that the minutes of June 8, 2023 be accepted as presented	CARRIED
<u>POLICY & BYLAW REVIEW</u>	<u>Bylaw Review</u> <ul style="list-style-type: none">• 538-21 Procedural Bylaw	
2023-07-13-606	MOVED by Councillor Schindel to make the changes as discussed	CARRIED

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The following Bylaw was reviewed without changes

- 521-18 Unsightly Premises

Policy Review

2023-07-13-607

- 4.6 Vacation Entitlement

MOVED by Councillor Frank to make changes as discussed

CARRIED

The following Policies were reviewed without changes

- 4.9 Overtime
- 4.10 Performance Review

BUSINESS

2023-07-13-608

Purchase of an industrial lot for purchase

MOVED by Councillor Schindel to have our CAO look into the process of pricing out and looking into the process necessary to sell lot RY584 or RW5 and RLY24 on the tracks, and get back to us next council meeting

CARRIED

2023-07-13-609

Alberta Transportation and Economic Corridors – Golf Tournament

MOVED by Councillor Schultz to accept as information

CARRIED

2023-07-13-610

Alberta Municipalities – Fall Convention

MOVED by Councillor Frank to accept as information

CARRIED

2023-07-13-611

Hussar Summer Daze request

MOVED by Councillor Schultz to direct administration to draft a letter to the Summer Daze Committee as discussed with Council's approval

CARRIED

2023-07-13-612

Sharing Assessment Data with 9 Pillars Real Estate Board

MOVED by Councillor Frank to let Wild Rose Assessment Services share our assessment data with Pillar 9 Real Estate Board

CARRIED

2023-07-13-613

Ratify the Library Board Auditor

MOVED by Councillor Schindel to appoint Carol Santerre as our Library Board Auditor for the Hussar Library Board

CARRIED

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2023-07-13-614 Discuss Property at 235 2nd Ave East
MOVED by Councillor Schindel to accept as information
CARRIED

Councillor Schultz called Recess at 8:50pm
Back from Recess at 9:00pm

FINANCIALS
2023-07-13-615 June 2023 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept the June 2023 Bank
Reconciliation and Cheque Listing as presented
CARRIED

2023-07-13-616 Q2 Budget Variance Report
MOVED by Councillor Schultz to accept as presented
CARRIED

2023-07-13-617 Term Deposit Renewal – Mayors Memorial Trust
MOVED by Councillor Schindel to direct our CAO to discuss with
Connect First Credit Union to find whatever the best rate is to lock into
a term with the best rate that they have available up to a 5 year term
CARRIED

COMMITTEE
REPORTS

Tim Frank
Drumheller District Solid Waste Association met June 15th. Annual
report presented for 2022. The landfill accepted 34,488.06 metric tons
of waste. Councillor Frank continues to give yearly numbers for waste
operations.

Fire Association Board next board meeting is August 21st.

SAEWA has nothing new to report at this time.

Cemetery Board. Columbarium base will be poured withing the next
couple of weeks. Discuss desired configuration of base and benches.
Discuss upkeep of cemetery.

Wheatland Regional Corporation Board meeting is July 19th.

Les Schultz
Community Futures Wild Rose – Running smoothly, new staff, word
getting around about them so interest is getting busier with people
wanting to get a loan. They've hired an office manager due to getting
busy. Loans are currently at 60% of their target but they expect more

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coming this fall. Branching out and helping non-profit organizations with strategic planning, most recently they worked with WADEMSA on their Strategic Plan. Councillor Schultz explains this further. Councillor Schultz explains that Chestermere is looking for another representative. Councillor Schultz explains details about their finances, loan applicants and account balances. AGM was June 15th as well as a short board meeting where they presented the audited financials which were approved and then presented to the stakeholders at the AGM which followed. Councillor Schultz describes some success stories that were discussed at this meeting. Next meeting is scheduled for September 7th. Councillor Schultz distributes reports to council.

Wheatland and District Emergency Medical Services Association (WADEMSA). Meeting was Monday June 19th where they presented the Audited Financial Statements which resulted in a clean audit and was accepted. Community Futures presented an update about the Dispatch Sustainability and the Strategic Plan which they gave everyone a draft copy of, and the board is now reviewing this. The next meeting is July 25th which is just to discuss the Strategic Plan because they normally don't meet in July or August. Councillor explains that there are 2 dispatch levels at different pay scales which caused issues so they gave a pay raise to make it fair. Discuss the issues. Councillor Schultz explains why they have to meet to catch up on some work due to some meetings being cancelled in the past.

Wheatland Housing Management Body. WHMB is moving forward with the new lodge build request to the province. The application has been sent with the numbers as we know them at this time, because they can change, they probably won't hear back until at least September on whether the funding is granted to build this or not. Councillor Schultz explains that this has gone to the province and Canadian Mortgage Housing Association for approval. Councillor Schultz explains there are at least 6 other municipalities who are looking for money for similar projects so the province has to decide who gets it. Most recently WHMB approved a press release to be sent out to all the media sources to keep the public and taxpayers informed about the status and the progress of the project.

Councillor Schultz explains he had an online meeting with Martin Shields which are always informative with news from Ottawa and everyone gives updates on their respective communities.

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RCMP - Corporal Mamchur, Councillor Schultz and Councillor Frank met on Friday July 7th regarding the new online reporting that the RCMP have. Cpl. Mamchur would like to attend a few council meetings per year but will continue to send quarterly reports. Discuss online reporting.

Coralee Schindel

WFCSS regular meeting was on June 28th. Since that meeting Crystal sent them an update that she found a letter for their municipalities regarding funding. Crystal wasn't aware that they need to make a letter and send that off to them so now that she's found it for the budget and financial review she has worked one together and sent it to them asap after having it approved by the board. Councillor Schindel explains that she and Shannon met prior to the meeting for the CAO's performance review and that Crystal will continue to oversee WFCSS as the CAO and build on the foundation established before her. At the June 28th meeting they discussed the province's approval of a 4.5% FCSS funding agreement and a funding agreement has been approved. Funding allocations have been recalculated and amended for 2023 to 2025 so Crystal should have or will be forwarding that to them. They discussed adjusting Meals on Wheels Volunteer Vouchers as gas costs have increased so much. Seniors week was busy, coffee and chat had 53 people visit and they picked a new home support client. Joanne Simpson with AHS Mental Health and Addictions and Crystal, held an Elder Abuse presentation with 7 participants and there ended up being a senior that they found in need of their resources so it's already benefiting people. Good Food boxes they had 54 for June 16th. Effective August 1st there will be a \$5 increase to the boxes and Crystal is going to push for a subsidy for low-income families to still be able to qualify. Delivery fee is also increasing from \$20 to \$50, and if numbers drop below 25, because Crystal does believe this is going to impact it, the program will need to be re-evaluated at that time. Senior Power monthly until conference. Meals on Wheels numbers holding steady with 2 new volunteers. Lunch and Learn, Hope Bridge provided decoupage craft, 24 were registered, 18 showed. And they almost have all of 2023 to 2024 lined up for Lunch and Learns. Community Fee Assistance Program received additional funding of \$3,250 from East Solar Project Elemental Energy. They continue to advertise the program so hopefully they'll have lots of people sign up. Collective Cooking coordinated a youth event for July 24th, Councillor Schindel has posters for the Village of Hussar's CAO, Councillor Schindel gives the details of the event. Compass for Caregivers is underway with 2 participants and the last session is June 27th and will resume in September or October.

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Crystal has some ongoing projects she's working on, Elder Abuse Awareness Initiative. Crystal has partnered with CRPCN to promote Elder Abuse Awareness in Chestermere, Langdon, Strathmore, Gleichen and surrounding areas. \$25,000 to be utilized by March 31st 2024. Wellness Bags 2024, Crystal will be planning those in September so if there's any feedback we want to give we can send that to her. Women's Conference 2024, Crystal will be planning that in September. ART Summer Fall Awareness Event is coming up, ETG and 5 for Life, there are transitions happening with them and she's still working on those. Next meeting September 27th, 2023.

CAO REPORT

2023-07-13-618

MOVED by Councillor Schultz to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2023-07-13-619

MOVED by Councillor Frank to accept the following correspondence as presented;

- Marigold - Victim to Scam Impersonation
- Minister McIver Letter
- Sea Can Beautification consideration
- WHMB - Joint Agreement
- RCMP - Report Online

CARRIED

CONFIDENTIAL

2023-07-13-620

Confidential (Resident Letter)

MOVED by Councillor Schultz to move into in-camera to discuss a confidential Resident Letter (as per s. 17(1) of the *FOIP Act*)

CARRIED

2023-07-13-621

MOVED by Councillor Schultz to move out of camera at 10:59pm

CARRIED

2023-07-13-622

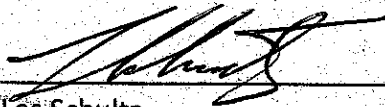
MOVED by Councillor Schultz to direct administration to respond to the resident letter as discussed

CARRIED

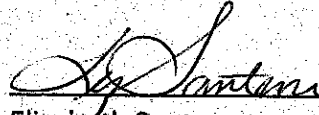
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ADJOURNMENT The meeting was adjourned at 11:00 pm

These minutes approved this 12 day of October, 2023.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer