

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, May 11, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, May 11, 2023, commencing at 7:00 pm

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- IN ATTENDANCE** Councillors: Les Schultz, Tim Frank, Coralee Schindel  
Elizabeth Santerre (CAO)  
3 in person + 2 person via conference call
- CALL TO ORDER** The meeting was called to order at 7:03 pm
- ACCEPTANCE OF AGENDA**  
2023-05-11-526 **MOVED** by Councillor Schindel that the agenda be accepted with the following changes;  
  
Move all of #7 Financial Section up and insert it as #5  
  
CARRIED
- DELEGATION** Kathy and Ashley – Multiplex potential locations  
  
Clay Armstrong – Armstrong Auto’s Shop Entry Access Repair  
2023-05-11-527 **MOVED** by Councillor Schultz to go forward with the quote from Gray’s Ltd from October 5<sup>th</sup>, to change the grade for access at Armstrong Auto on the north side shop access  
  
CARRIED
- APPROVAL OF MINUTES**  
2023-05-11-528 April 13, 2023 Regular Council Meeting  
**MOVED** by Councillor Frank that the minutes of April 13, 2023 be accepted as presented  
  
CARRIED
- 2023-05-11-529 April 13, 2023 Municipal Planning Meeting  
**MOVED** by Councillor Schindel that the minutes of April 13, 2023 be accepted as presented  
  
CARRIED
- 2023-05-11-530 **MOVED** by Councillor Frank to strike his original motion to accept the April 13, 2023 Regular Council Meeting as presented.  
  
CARRIED

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2023-05-11-531 MOVED by Councillor Schindel to accept the April 13, 2023 Regular Council Meeting Minutes with the following changes, under Summerdaze Agreement it should read "to pay 600 for the entire campground plus kitchen and an additional \$100 for electrical usage for the weekend" in that sentence. So it just has to have the second "plus" removed with the word "an" added after "and"

CARRIED

April 17, 2023 Special Council Meeting

2023-05-11-532 MOVED by Councillor Schultz that the minutes of April 17, 2023 be accepted as presented

CARRIED

May 1, 2023 Public Meeting

2023-05-11-533 MOVED by Councillor Frank that the minutes of May 1, 2023 be accepted as presented

CARRIED

FINANCIALS

April 2023 Bank Reconciliation and Cheque Listing

2023-05-11-534 MOVED by Councillor Frank to accept the April 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

Operating Budget 2023

2023-05-11-536 MOVED by Councillor Frank to accept Option 2 of the 2023 Operating Budget for the Village of Hussar

CARRIED

3-year Operating Budget

2023-05-11-535 MOVED by Councillor Schultz to accept the 3 Year Operating Budget as presented

CARRIED

Capital Budget 2023

2023-05-11-539 MOVED by Councillor Schultz to accept the Capital Budget 2023 as presented

CARRIED

5-year Capital Plan

2023-05-11-537 MOVED by Councillor Schultz to accept the Village of Hussar Capital Plan 2023 to 2028 as presented

CARRIED

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2023-05-11-538 Viability Review - Action Plan and 10-year Capital Plan  
MOVED by Councillor Frank to accept the Viability Review Action Plan  
and 10 year Capital Plan with the changes as discussed  
CARRIED

BYLAW REVIEW Bylaw Review  
• 551-23 Tax Bylaw

2023-05-11-540 MOVED by Councillor Frank to give First Reading to Tax Bylaw 551-23  
Option 2B being our Bylaw to authorize the rate of taxation to be levied  
against assessable property within the Village of Hussar  
CARRIED

2023-05-11-541 MOVED by Councillor Schultz to give Second Reading to Tax Bylaw 551-  
23 Option 2B being the Bylaw to authorize the rate of taxation to be  
levied against assessable property within the Village of Hussar for 2023  
taxation year  
CARRIED

2023-05-11-542 MOVED by Councillor Frank to bring forward Tax Bylaw 551-23  
CARRIED

2023-05-11-543 MOVED by Councillor Schindel to give Third and Final Reading to Tax  
Bylaw 551-23 being the Property Tax 2023 Bylaw  
CARRIED

FINANCIAL  
(continued)

2023-05-11-544 Transfer Reserves into a Village Save More Account  
MOVED by Councillor Schultz to transfer our Village Reserve Account  
ending in 7021, \$558,841.32 into a Save More Account at the Connect  
First Credit Union.  
CARRIED

POLICY REVIEW

Policy Review  
The following Policies were reviewed without changes:  
• 2.2 Fire Ban Policy  
• 4.3 Probationary Period  
• 4.4 Employee Benefits & Pension  
• 5.3 Rate and Fees Changes  
• 5.10 Information & Records Management

CARRIED

Councillor Schultz calls recess for 5 minutes at 8:55pm

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BUSINESS

- 2023-05-11-545 1<sup>st</sup> Ave West Capital Project Tender Quotes  
MOVED by Councillor Frank to approve the quote from Brooks Asphalt and Aggregate Ltd. up to the amount of \$1,077,724.73 to do the infrastructure project on 1<sup>st</sup> Avenue West Capital Project  
CARRIED
- 2023-05-11-546 Fortis Pole Removal  
MOVED by Councillor Frank that we move ahead with the Fortis quotation for removing and changing and relocating the poles on 1<sup>st</sup> Avenue in conjunction with our project  
CARRIED
- 2023-05-11-547 4 Elements Weed Spraying  
MOVED by Councillor Schindel to approve the quote from 4 Elements with the following public signs erected near the school grounds and the campground playground notifying the public to beware of the area for 2 to 3 days during and after application  
CARRIED
- 2023-05-11-548 2023 Minister's Awards for Municipal and Public Library Excellence  
MOVED by Councillor Schindel to accept this as information at this time  
CARRIED
- 2023-05-11-549 Request of Land for Purchase/Subdivision  
MOVED by Councillor Frank to move forward with the 3<sup>rd</sup> Avenue East Public Land Sale and provide proper notification of the sale to Village residents so they may participate if they so choose  
CARRIED
- 2023-05-11-550 Summer Daze Lunch Hosting  
MOVED by Councillor Schindel to accept this as information at this time and to respond to their e-mail declining the offer  
CARRIED
- 2023-05-11-551 FOIP Training Options  
MOVED by Councillor Schindel to enroll in the free FOIP Training course on the Municipal Affairs website and for Liz to bring proposed dates back at the next meeting for our approval  
CARRIED

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COMMITTEE  
REPORTS

Tim Frank

The Drumheller and District Solid Waste Association met April 20<sup>th</sup>. Discussion items; new representative from Delia, Jim Adama, introduced and welcomed. Audit and Best Practice moving forward, had discussion on that. Board Package content and detailed discussion. Whistle Service contract extension as per agreement and contract acceptance. Transfer Station Inspection and waste pick up discussion in regards to GFL contracted services. Strategic Planning Mission Statement discussion to be brought back to the June 15<sup>th</sup> meeting. EPR Webinar, April 24<sup>th</sup>, 2023, online meeting EPR extended producer responsibility webinar is fully funded by producers including oversight. In 2023 they are establishing the oversights developing bylaws and starting a registration system process. Producers will have an April 1<sup>st</sup>, 2024 obligation to register. Discussion from municipal and solid waste partners from BC and Ontario on the challenges they face working within the EPR system and there were many. It was an excellent Webinar, almost too much information to give here but I wrote notes and notes on it so I do have the information.

The Fire Association Board Casino confirmed for the 4<sup>th</sup> quarter 2023, I think it's in October. Upcoming meeting is June 5<sup>th</sup>, 2023, just prior to Summer Daze.

SAEWA has nothing new to report at this time.

Cemetery Board meeting occurred April 25<sup>th</sup>, the work bee proposed if June the 5<sup>th</sup>, volunteer list is being drawn up and will be posted soon. We'll be turning on the well next week. Board discussed the need for better access in the cemetery to dig new graves, the need to reserve space for wider lanes and need to orient future Columbariums after current one is placed. And we do have assurances from the contractor that the base and the cement work will be done this summer. We had a really good discussion at our Cemetery Board meeting and we're moving ahead and as things get going I'll certainly bring stuff back so Council is aware of what we plan to do because the Village will have to ok it obviously.

Wheatland Regional Corporation, next WRC board meeting will be on May 17<sup>th</sup>, this coming week and I partook in a special online meeting with the WRC facilitator yesterday. We talked governance, we talked history, we talked everything WRC so it was an interesting conversation.

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Coralee Schindel

April 24<sup>th</sup>, 2023, FCSS Spring Regional Meeting, they are asking FCSS Board Members to attend these meetings going forward because they want to receive their input as well as the actual FCSS staff. Andrea Davis, the Costa Concordia survivor, spoke about community. Morty spoke to them about how municipalities can afford more and more increases and not have their needs met. They're working with the Provincial Government to try and make FCSS more of a provincial support program, something that the province absolutely needs to get on board with and partner alongside and kind of elevate FCSS to have more of a voice with the government so that the funding will be better allocated and they can ask for more funding and that sort of thing. The next Regional meeting will be in November in Edmonton. They met at the office on April 26<sup>th</sup> where they made a motion to destroy some old records following policy there. They talked about the fall conference November 22<sup>nd</sup> to 24<sup>th</sup>. FCSSAA Framework is not going to change, Crystal is working on trying to adjust those forms but they did notify her that it's best for her to wait because they are actually changing their framework so she's going to hold off on doing anything for that. The in-home cooking opportunities hasn't had a lot of people signing up for it so they are wondering if that's something that is worth going forward with. They aren't sure what the reason people aren't signing up for it because there has been a lot of interest shown and people are calling in but they're not actually signing up, so if there's anybody interested it would be good for them to call and actually arrange that. Coralee explains the in-home cooking assistance. Collective Cooking, the first session was held April 15<sup>th</sup>, had a really good turnout, 100% booked up, they've got a waiting list for the next one, and they want to do one in June already. Coralee explains doing the next ones in different communities. The ARC Addictions Resource Coalition is hosting a community barbecue this Saturday. Good food box is still doing really well, 61 boxes. Meals on Wheels has seen an uptake in new clients. Coralee explains the Community Fee Assistance Program, which is for kids who need help with sports or dance, they should reach out to WFCSS to see if they can have assistance with those things.

Les Schultz

Wheatland Housing Management Body is moving forward with the litigation of a board member who won't step down from the board, Mr. Ikert, says they have no right to kick him off the board and their lawyer says yes they have every right, they followed all the steps. Wheatland County is basically going to court against themselves on a Board they sit on. Operations are running very smooth.

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CAO REPORT

2023-05-11-552

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2023-05-11-553

MOVED by Councillor Schultz to accept the following correspondence as information;

- a) Municipal Census
- b) Update on Improvements to AHS and EMS System
- c) Camrose Casino Relocation
- d) Municipal Affairs - Timeline Extension for Review of Intermunicipal Collaboration Frameworks
- e) Community Leaders Camp
- f) Municipal Affairs - Recall Petition Updates

CARRIED

CONFIDENTIAL

The Following topics will be discussed in confidential

- a) CAO 6 Month Probation Review (as per s. 17(1) of the FOIP Act)
- b) Joint Use Agreement Village of Hussar and Golden Hills School Division 2023 (as per s. 21(1) of the FOIP Act)

2023-05-11-554

MOVED by Councillor Schultz to move into in-camera confidential at 10:36pm

CARRIED

2023-05-11-555

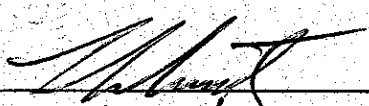
MOVED by Councillor Schultz to move out of camera at 10:50pm

CARRIED

ADJOURNMENT

The meeting was adjourned at 10:50 pm

These minutes approved this 27 day of July, 2023.

  
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Les Schultz  
Mayor

  
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Elizabeth Santerre  
Chief Administrative Officer