

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 9, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, February 9, 2023, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel (via conf. call) Elizabeth Santerre (CAO) 4 in person + 1 person via conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:04 pm
<u>ACCEPTANCE OF AGENDA</u>	
2023-02-09-432	MOVED by Councillor Frank that the agenda be accepted with one addition; 6 (h) Sprayer Unit <p style="text-align:right">CARRIED</p>
<u>APPROVAL OF MINUTES</u>	
2023-02-09-433	<u>January 12, 2023 Regular Council Meeting</u> MOVED by Councillor Schultz that the minutes of January 12, 2023, be accepted as presented <p style="text-align:right">CARRIED</p>
2023-02-09-434	<u>January 24, 2023 Special Meeting</u> MOVED by Councillor Schultz that the minutes of January 24, 2023 be accepted as presented <p style="text-align:right">CARRIED</p>
<u>DELEGATION</u>	<u>Community Groups</u> Discuss details of 5.14 Community Groups Policy
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u> The following Bylaw was reviewed without change: <ul style="list-style-type: none">• 542-22 Tax Penalties
2023-02-09-435	MOVED by Councillor Schindel to have 549-22 Urban Hen Bylaw changes made as discussed and brought back to a future meeting <p style="text-align:right">CARRIED</p>
<u>POLICY REVIEW</u>	<u>Policy Review</u>
2023-02-09-436	MOVED by Councillor Schultz to approve Policy 2.1 Campground Rental & Reservation <p style="text-align:right">CARRIED</p>
2023-02-09-437	MOVED by Councillor Schultz to approve Policy 5.3 Rates & Fees <p style="text-align:right">CARRIED</p>

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The following Policy were reviewed without changes:

- 5.4 Procurement Policy
- 5.13 Certificate of Compliance Policy

2023-02-09-438 MOVED by Councillor Frank to make the changes to Policy 5.5 Financial Reserves as discussed
CARRIED

2023-02-09-439 MOVED by Councillor Schindel to accept Policy 5.12 Cell Phone Policy with changes as made
CARRIED

2023-02-09-440 MOVED by Councillor Schultz to have administration make the changes to 5.14 Community Groups Policy as discussed and bring back to a future meeting hopefully the next meeting
CARRIED

2023-02-09-441 MOVED by Councillor Frank to have the CAO draft a sign "Restricted Area - Employees Only" and put it in place in a location that provides proper protection from public video recording
CARRIED

2023-02-09-442 MOVED by Councillor Schultz to go take a 7 minute Recess at 8:42 pm
Not Carried

2023-02-09-443 Back from Recess at 8:45 pm

BUSINESS

2023-02-09-444 Asset Management Workshop for Elected Officials
MOVED by Councillor Frank to accept as information
CARRIED

2023-02-09-445 Meet the Minister Letter
MOVED by Councillor Schultz to accept as information
CARRIED

2023-02-09-446 Letter from Hussar Fish and Game Association
MOVED by Councillor Schultz to agree to pause the trust account payments for the Hussar Fish and Game Association for 2023 and 2024
CARRIED

2023-02-09-447 MOVED by Councillor Schindel to allow the Hussar Fish and Game Club to do a controlled burn of weeds in collaboration with the Fire Department
CARRIED

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2023-02-09-448 Munisoft Paymate
MOVED by Councillor Frank to purchase the Paymate program through
Munisoft with an initial cost of \$700 and a yearly \$165 fee afterwards
CARRIED

2023-02-09-449 Letter of Municipality Commitment to the Wheatland Housing
Management Body
MOVED by Councillor Schultz to direct the CAO to prepare these letters
to send to the Wheatland Housing Management Body as our Letter of
Municipality Commitment to support the proposed housing project
CARRIED

2023-02-09-450 Request for Survey work at Hussar Gate Station (Stn 50561)
MOVED by Councillor Frank to approve the survey work at the ATCO
Station site for ATCO's upcoming work there
CARRIED

2023-02-09-451 2023 Capital Works Project 1st Ave
MOVED by Councillor Frank to accept as information at this time
CARRIED

2023-02-09-452 Sprayer Unit
MOVED by Councillor Frank to direct the CAO to have our Maintenance
Supervisor revamp the Sprayer Unit we have and make it into a water
tank with hose
CARRIED

FINANCIAL
REPORTS
2023-02-09-453 Financial Reports
January 2023 Bank Reconciliation and cheque listing
MOVED by Councillor Schultz to accept the January 2023 Bank
Reconciliation and Cheque Listing as presented
CARRIED

Operating Budget 2023
Decide to meet at a Special Meeting on February 28th at 7pm to work on
budget

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COMMITTEE
REPORTS

Tim Frank

Regional Water Meeting on January 21st, Board met and discussed the Brownlee Review of the WRC's bylaws and unanimous shareholder agreement. The proposed Redland Servicing model for a customer was discussed. Operations and Service agreement with Wheatland County was presented and will be looked at by Wheatland County and Tim has an upcoming budget meeting on February 15th. Tim also has an upcoming Fire Association AGM and Board meeting the 27th of February.

Coralee Schindel

WFCSS met on January 25th, 2023. The Wellness bags have been packaged and delivered. There were 200 for Strathmore and 100 for Wheatland County. Bags were designed to encompass more than just senior citizens this time around. Good Food Boxes still doing really well. New payment options are available and updated pamphlets will be available at the office. Senior Power is set for Friday Oct 13th 2023. The grant funding requests were due February 1st, 2023. WRREH grant funding was approved in full and should have been received end of January. We've been asked to share it on our social medias. Lunch & Learn February featuring Doctor Sheshani re; Elder Abuse. WREMP ESS expected to complete end of February all their budgets. Going forward, Crystal and the community will be notified before inspection. Collective Cooking is coming back. The coordinator who worked with Lynn, Joanne, will be joining us. First session will be April 15th in Standard and second will be May 27th also in Standard. It's \$5 per person per meal. Crystal said that she's looking forward to starting it up after summer break as well and having that as an ongoing program in other communities. WCFB is reaching out to the Village to discuss possible locations for food hamper exchanges. Building Welcome packages for newcomers to Wheatland County. Tech Event will be held at 4 locations which will be announced as well as dates.

CAO REPORT
2023-02-09-454

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as presented

CARRIED

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CORRESPONDENCE

2023-02-09-455 MOVED by Councillor Schultz to accept the following correspondence as presented

- (a) Bassano RCMP Community Policing Report
- (b) AHS Announcement – Letter from Mauro Chies
- (c) Letter from Fox Creek to Minister Jason Copping
- (d) Assessment Bulletin
- (e) Wheatland County Land Use Bylaw Amendments
- (f) Marigold Notes to Council
- (g) Fortis invite to Virtual Information Session on Electric Vehicle Chargers
- (h) Letter from Sundowners
- (i) WADEMDA 2023 Fire Dispatch Requisition
- (j) Town of Smokey Lake 2023 Letter of support - Camrose Casino Appeal to AGLC

CARRIED

2023-02-09-456 MOVED by Councillor Schultz to bring the meeting into closed session to discuss a resident request (as per s. 17(1) of the *FOIP Act*)

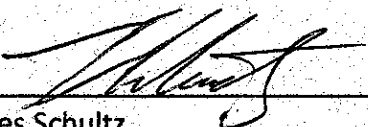
CARRIED

2023-02-09-457 MOVED by Councillor Schultz to bring the meeting out of closed session

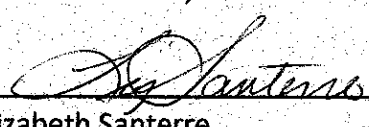
CARRIED

ADJOURNMENT The meeting was adjourned at 10:05 pm

These minutes approved this 18 day of May, 2023.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer