

**VILLAGE OF HUSSAR AGENDA
REGULAR COUNCIL MEETING
Thursday July 13, 2023**



The regular meeting of the council of the Village of Hussar will be held in Council Chambers and via conference call on Thursday, July 13, 2023 starting at 7:00 p.m.

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA

3. DELEGATION

- (a) Debbie LeBlanc – additional animal
- (b) Dave and Judy Kirkpatrick – concerns with house at 231 3rd Ave W
- (c) Julie Wiechel – request permission to adopt new puppy

4. ADOPTION OF THE PREVIOUS MINUTES

- (a) April 13, 2023 Regular Council Meeting – Changes Made
- (b) May 11, 2023 Regular Council Meeting – changes made
- (c) June 8, 2023 Regular Council Meeting

5. POLICY & BYLAW REVIEW

- (a) Bylaw Review
 - 538-21 Procedural Bylaw
 - 521-18 Unsightly Premises
- (b) Policy Review
 - 4.6 Vacation Entitlement - Changes
 - 4.9 Overtime
 - 4.10 Performance Review Policy

6. BUSINESS

- (a) Purchase of an industrial lot for business
- (b) Alberta Transportation and Economic Corridors – Golf Tournament
- (c) Alberta Municipalities - Fall Convention
- (d) Hussar Summer Daze request
- (e) Sharing Assessment Data with 9 Pillars Real Estate Board
- (f) Ratify the Library Board Auditor
- (g) Discuss Property at 235 2nd Ave East

7. FINANCIAL REPORTS

- (a) June 2023 Bank Reconciliation and Cheque Listing
- (b) Q2 Budget Variance Report
- (c) Term Deposit Renewal – Mayors Memorial Trust

8. COMMITTEE REPORTS

9. CAO, PW & JG WATER SERVICES REPORTS

10. CORRESPONDENCE

- a) Marigold – Victim to Scam Impersonation
- b) Minister McIver Letter
- c) Sea Can Beautification consideration
- d) WHMB – Joint Agreement
- e) RCMP – report online

11. ADJOURNMENT

Next Meeting: Thursday August 10, 2023 (Council Chambers and via. Conference call)

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, April 13, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, April 13, 2023, commencing at 6:30 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel Elizabeth Santerre (CAO) 1 in person + 4 person via conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 6:34 pm
<u>ACCEPTANCE OF AGENDA</u> 2023-04-13-485	MOVED by Councillor Frank that the agenda be accepted as presented CARRIED
<u>DELEGATION</u>	<u>Audited Financial Statement</u> (Confidential as per s. 29(1) of the FOIP Act)
2023-04-13-486	MOVED by Councillor Schultz to move meeting in-camera CARRIED
2023-04-13-487	MOVED by Councillor Schultz to come out of in-camera CARRIED
2023-04-13-488	MOVED by Councillor Schultz to accept the Non-Consolidated Financial Statements as information CARRIED
2023-04-13-489	MOVED by Councillor Schultz to have a Special Meeting at 1pm April 17 th , 2023 CARRIED <u>Corey Fisher</u> Discuss Budget, Utility and MILL rate
2023-04-13-490	MOVED by Councillor Frank to rescind his motion for Acceptance of the Agenda in favor of adding February 9 th Regular Council Meeting Minutes Approval and putting it into the Agenda as an addition CARRIED
<u>APPROVAL OF MINUTES</u> 2023-04-13-491	<u>March 9, 2023 Regular Council Meeting</u> MOVED by Councillor Schultz that the minutes of March 9, 2023 be accepted as presented CARRIED

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2023-04-13-492	<u>March 29, 2023 Special Meeting</u> MOVED by Councillor Schindel that the minutes of March 29, 2023 be accepted as presented	CARRIED
2023-04-13-493	<u>February 9, 2023 Regular Council Meeting</u> MOVED by Councillor Frank that the minutes of February 9, 2023, be accepted as presented	CARRIED
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u> <ul style="list-style-type: none">• 550-23 Utility Bylaw	
2023-04-13-494	MOVED by Councillor Schindel to make the changes as discussed to the Utility Bylaw 539-21 regarding Table of Contents and Utility Rates <ul style="list-style-type: none">• 549-22 Urban Hen Bylaw	CARRIED
2023-04-13-495	MOVED by Councillor Schultz to direct administration to make the changes to Bylaw 549-22 and bring it back to council	CARRIED
<u>POLICY REVIEW</u>	<u>Policy Review</u> <p>The following Policies were reviewed without changes:</p> <ul style="list-style-type: none">• 4.1 Employee Code of Ethics• 4.2 Hiring Policy• 5.5 Financial Reserves	
2023-04-13-496	<u>5.3 Rates & Fees</u> MOVED by Councillor Schindel to make the necessary changes as discussed to the Rates & Fees Administrative Policy 5.3 and bring back the policy at the next council meeting for approval	CARRIED
2023-04-13-497	<u>5.14 Community Groups Policy</u> MOVED by Councillor Schindel to make the necessary changes as discussed to the Community Groups Policy 5.14 and bring back the policy at the next council meeting for approval	CARRIED

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BUSINESS

- 2023-04-13-498 CIMA revised drawing and going to tender
MOVED by Councillor Frank to approve CIMA to go to Tender for the 1st Avenue Project
CARRIED
- 2023-04-13-499 Summerdaze Agreement
MOVED by Councillor Schindel for the approval of Summerdaze Committee Agreement Rate to pay \$600 for the entire campground plus kitchen and an additional \$100 for Electrical usage for the weekend starting Friday June 16th to Sunday June 18th and any other additional changes as discussed to points 14-15-16 as well as point number 6 spelling corrections
CARRIED
- 2023-04-13-500 Virtual offering of the Land Use Planning/Strategic Planning Course
MOVED by Councillor Frank to accept this as information at this time
CARRIED
- 2023-04-13-501 Member Requests for Decisions at Spring Municipal Leaders Caucus
MOVED by Councillor Frank to accept this as information at this time
CARRIED
- 2023-04-13-502 Retroactive RCMP costs – Newsletter from FCM
MOVED by Councillor Schindel to draft a response to RCMP regarding retroactive costs decision with the quote included which I will forward in email to Liz our CAO to add to the letter provided by FCM
CARRIED
- 2023-04-13-503 BGIS – Bell Lease Agreement – Rates
MOVED by Councillor Frank to renew the Equipment Shelter Lease Agreement with Bell Canada for the Lease of the Fibro Optics Shelter located at 102 2nd Avenue East for \$1,800 per year plus GST
CARRIED
- 2023-04-13-504 Letter from APWA – National Public Works Week
MOVED by Councillor Frank to proclaim May 21st to May 27th, 2023 as National Public Works Week in the Village of Hussar and to post an appreciation to our Public Works Supervisor on our Website or Social Media
CARRIED

Councillor Schultz calls recess for 7-8 minutes at 9:29pm

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Back from Recess at 9:37pm

FINANCIAL
REPORTS

2023-04-13-505

Financial Reports

March 2023 Bank Reconciliation and cheque listing

MOVED by Councillor Schultz to accept the March 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

Interim Operating Budget 2023

Discuss Budget changes

2023-04-13-506

Term Account Renewals

MOVED by Councillor Schindel to transfer \$404,800 in the Village Reserves Account number ending in 933 into a High Interest Savings account

CARRIED

2023-04-13-507

MOVED by Councillor Schultz to transfer \$153,166.38 in the Village Reserves account ending in 006 into a High Interest Savings Account

CARRIED

COMMITTEE
REPORTS

Tim Frank

2 Budget meetings for Wheatland Regional Corporation and they have set their water rate.

Coralee Schindel

WFCSS Regular Meeting March 22, 2023 at 7pm. Tech talks for sessions were held in February and March. Rurally the attendance was low, it picked up a few more attendees when held at the WFCSS office and then more sessions at the Strathmore Library. Total attendance numbers are 34 and then have requested more sessions. Year end is well underway and the government of Alberta has made it easier to do reporting by allowing WFCSS to copy and paste last year's info. Almost all the documents are gathered for accounting. Good Food Box, 62 boxes were ordered for March 24th pick up, bringing boxes in 2023 to 190 boxes so far. Senior Power Planning continues, have confirmed 5 of 9 speakers to date and already have interested vendors. Lunch and Learn in March was supposed to be information on perennials presented by Danielle from Eagle Lake nurseries but she brought the wrong presentation and spoke about the nutritional aspects or health benefits of trees and shrubs. There were 21 people present for the lunch. There is unofficial talk of perhaps trying to see if they can bring something else back for the perennials but it might not be Eagle Lake. Meals on Wheels has seen an uptake in new clients and a few have

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taken advantage of the subsidy. Community Fee Assistance Program has had the final details worked out and will start advertising March 20th to 21st. Collective Cooking first session will be held April 15th in Standard and is fully booked with a wait list. They have started to fill the May session as well. Contact Crystal for more information. WCFB all Villages are on board with having hampers delivered to the rural locations and having a public meeting point for clients. CVITP is now underway and has had close to 30 tax files dropped off for preparation. If anybody else is interested in assistance filing their taxes and are low income please also contact Crystal. Homeless Support meeting was held in the ECC room at Wheatland County people did show up to attend. The topic was to discuss what supports the homeless received from the overnight shelter and what other support is needed. Compass for the Caregiver Wyone has begun training and we will start up sessions in June. They will be offered in person and virtually. Seniors Week WFCSS is going to offer assistance with transportation costs for rural residents to get to Strathmore events. Catherine from SFCSS has resigned and accepted a position as a social worker with Strathmore Hospital. There will be a meeting to discuss all projects that are being collaborated on including GFS restructuring of 5 for Life and BTG. Changes to the WFCSS grant funding reports and deadlines. Early reporting deadline and applications for organizations who need funding in January or February, Crystal would like to have October 31st reporting deadline and November 1st application deadline in 2024 as well as a more streamlined application. Crystal Gaudet, Shanon Laprise & myself will be attending the Spring FCSS Convention in Vulcan April 24th, 2023.

Library Board Regular Meeting March 28, 2023. Tabled Budget for our next meeting. Kids Library budgeted \$100 towards supplying new books. Looking for gently used books and or DVD's. Summer Reading program, Pam Collett will be leading this year and training up Caley to potentially take over in future. Considering a magician who teaches magic tricks. Will hire helpers as needed. Will purchase snacks from our local store. Tuesdays are preferred with long weekend skipped, so no kids hopefully miss any weeks. Bike Program – Presenting the opportunity to bylaw officers. Hopefully they will be interested and we could plan something for late May or the fall. Library Conference May 10th, 2023. Renewed a Locker Maintenance Agreement. Story Walks – still looking into these for warmer weather.

Les Schultz

Community Futures went through their Yearly Report at their last meeting and Councillor Schultz will forward the Report to the other

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Councillors, which shows that they have \$850,000 out in loans right now and they still have about \$5 million in the bank to loan in different programs. Councillor Schultz explains all the different loans they have out right now. Councillor Schultz explains a new rule where Community Futures can lend out over \$150,000 now.

Wheatland And District Emergency Management Service Association meeting is on Monday night.

Wheatland Housing Management Body haven't had a meeting in a while due to the numerous presentations they've been having all over the county, and they might come to Hussar. Councillor Schultz explains the progress made and the support obtained with the new Lodge/Hospice build in Strathmore. WHMB is having a meeting next week to discuss a contingency plan in the event that Wheatland County doesn't come on board for the Lodge/Hospice. Councillor Schultz explains that they had to kick Mr Eikert off the Board.

CAO REPORT

2023-04-13-508

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2023-04-13-509

Town of Barrhead to Minister Savage

MOVED by Councillor Schindel to follow up with the town of Barrhead in making a letter to the Minister of Environment and Protected Areas regarding Special Grant Application by Barrhead Wellness Connection and potentially other papers from the EPR Program fees exempting them from the EPR Program, and I will follow up with an email of the points we made to be included in that document.

CARRIED

2023-04-13-510

MOVED by Councillor Frank to accept the following correspondence as as presented;

- (a) JUPA letter from Minister Schulz
- (b) Borrowing Notice
- (c) Lights On Afterschool Alberta
- (d) Letter from AHS – Dr. John Cowell

CARRIED

2023-04-13-511

MOVED by Councillor Schultz to extend the meeting to 11:30pm

CARRIED

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ADJOURNMENT The meeting was adjourned at 10:58 pm

These minutes approved this _____ day of _____, _____.

Les Schultz
Mayor

Elizabeth Santerre
Chief Administrative Officer

DRAFT

**VILLAGE OF HUSSAR
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Thursday, May 11, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, May 11, 2023, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel Elizabeth Santerre (CAO) 3 in person + 2 person via conference call	
<u>CALL TO ORDER</u>	The meeting was called to order at 7:03 pm	
<u>ACCEPTANCE OF AGENDA</u>		
2023-05-11-526	MOVED by Councillor Schindel that the agenda be accepted with the following changes; Move all of #7 Financial Section up and insert it as #5	CARRIED
<u>DELEGATION</u>	<u>Kathy and Ashley – Multiplex potential locations</u>	
	<u>Clay Armstrong – Armstrong Auto’s Shop Entry Access Repair</u>	
2023-05-11-527	MOVED by Councillor Schultz to go forward with the quote from Gray’s Ltd from October 5 th , to change the grade for access at Armstrong Auto on the north side shop access	CARRIED
<u>APPROVAL OF MINUTES</u>	<u>April 13, 2023 Regular Council Meeting</u>	
2023-05-11-528	MOVED by Councillor Frank that the minutes of April 13, 2023 be accepted as presented	CARRIED
	<u>April 13, 2023 Municipal Planning Meeting</u>	
2023-05-11-529	MOVED by Councillor Schindel that the minutes of April 13, 2023 be accepted as presented	CARRIED
2023-05-11-530	MOVED by Councillor Frank to strike his original motion to accept the April 13, 2023 Regular Council Meeting as presented.	CARRIED

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2023-05-11-531 MOVED by Councillor Schindel to accept the April 13, 2023 Regular Council Meeting Minutes with the following changes, under Summerdaze Agreement it should read "to pay 600 for the entire campground plus kitchen and an additional \$100 for electrical usage for the weekend" in that sentence. So it just has to have the second "plus" removed with the word "an" added after "and"

CARRIED

April 17, 2023 Special Council Meeting
2023-05-11-532 MOVED by Councillor Schultz that the minutes of April 17, 2023 be accepted as presented

CARRIED

May 1, 2023 Public Meeting
2023-05-11-533 MOVED by Councillor Frank that the minutes of May 1, 2023 be accepted as presented

CARRIED

FINANCIALS

April 2023 Bank Reconciliation and Cheque Listing
2023-05-11-534 MOVED by Councillor Frank to accept the April 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

Operating Budget 2023
2023-05-11-536 MOVED by Councillor Frank to accept Option 2 of the 2023 Operating Budget for the Village of Hussar

CARRIED

3-year Operating Budget
2023-05-11-535 MOVED by Councillor Schultz to accept the 3 Year Operating Budget as presented

CARRIED

Capital Budget 2023
2023-05-11-539 MOVED by Councillor Schultz to accept the Capital Budget 2023 as presented

CARRIED

5-year Capital Plan
2023-05-11-537 MOVED by Councillor Schultz to accept the Village of Hussar Capital Plan 2023 to 2028 as presented

CARRIED

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2023-05-11-538 Viability Review - Action Plan and 10-year Capital Plan
MOVED by Councillor Frank to accept the Viability Review Action Plan
and 10 year Capital Plan with the changes as discussed
CARRIED

BYLAW REVIEW

Bylaw Review

- 551-23 Tax Bylaw

2023-05-11-540 MOVED by Councillor Frank to give First Reading to Tax Bylaw 551-23
Option 2B being our Bylaw to authorize the rate of taxation to be levied
against assessable property within the Village of Hussar
CARRIED

2023-05-11-541 MOVED by Councillor Schultz to give Second Reading to Tax Bylaw 551-
23 Option 2B being the Bylaw to authorize the rate of taxation to be
levied against assessable property within the Village of Hussar for 2023
taxation year
CARRIED

2023-05-11-542 MOVED by Councillor Frank to bring forward Tax Bylaw 551-23
CARRIED

2023-05-11-543 MOVED by Councillor Schindel to give Third and Final Reading to Tax
Bylaw 551-23 being the Property Tax 2023 Bylaw
CARRIED

FINANCIAL

(continued)

Transfer Reserves into a Village Save More Account

2023-05-11-544 MOVED by Councillor Schultz to transfer our Village Reserve Account
ending in 7021, \$558,841.32 into a Save More Account at the Connect
First Credit Union.
CARRIED

POLICY REVIEW

Policy Review

The following Policies were reviewed without changes:

- 2.2 Fire Ban Policy
- 4.3 Probationary Period
- 4.4 Employee Benefits & Pension
- 5.3 Rate and Fees Changes
- 5.10 Information & Records Management

CARRIED

Councillor Schultz calls recess for 5 minutes at 8:55pm

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BUSINESS

2023-05-11-545

1st Ave West Capital Project Tender Quotes

MOVED by Councillor Frank to approve the quote from Brooks Asphalt and Aggregate Ltd. up to the amount of \$1,077,724.73 to do the infrastructure project on 1st Avenue West Capital Project

CARRIED

2023-05-11-546

Fortis Pole Removal

MOVED by Councillor Frank that we move ahead with the Fortis quotation for removing and changing and relocating the poles on 1st Avenue in conjunction with our project

CARRIED

2023-05-11-547

4 Elements Weed Spraying

MOVED by Councillor Schindel to approve the quote from 4 Elements with the following public signs erected near the school grounds and the campground playground notifying the public to beware of the area for 2 to 3 days during and after application

CARRIED

2023-05-11-548

2023 Minister's Awards for Municipal and Public Library Excellence

MOVED by Councillor Schindel to accept this as information at this time

CARRIED

2023-05-11-549

Request of Land for Purchase/Subdivision

MOVED by Councillor Frank to move forward with the 3rd Avenue East Public Land Sale and provide proper notification of the sale to Village residents so they may participate if they so choose

CARRIED

2023-05-11-550

Summer Daze Lunch Hosting

MOVED by Councillor Schindel to accept this as information at this time and to respond to their e-mail declining the offer

CARRIED

2023-05-11-551

FOIP Training Options

MOVED by Councillor Schindel to enroll in the free FOIP Training course on the Municipal Affairs website and for Liz to bring proposed dates back at the next meeting for our approval

CARRIED

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COMMITTEE
REPORTS

Tim Frank

The Drumheller and District Solid Waste Association met April 20th. Discussion items; new representative from Delia, Jim Adama, introduced and welcomed. Audit and Best Practice moving forward, had discussion on that. Board Package content and detailed discussion. Whistle Service contract extension as per agreement and contract acceptance. Transfer Station Inspection and waste pick up discussion in regards to GFL contracted services. Strategic Planning Mission Statement discussion to be brought back to the June 15th meeting. EPR Webinar, April 24th, 2023, online meeting EPR extended producer responsibility webinar is fully funded by producers including oversight. In 2023 they are establishing the oversighted developing bylaws and starting a registration system process. Producers will have an April 1st, 2024 obligation to register. Discussion from municipal and solid waste partners from BC and Ontario on the challenges they face working within the EPR system and there were many. It was an excellent Webinar, almost too much information to give here but I wrote notes and notes on it so I do have the information.

The Fire Association Board Casino confirmed for the 4th quarter 2023, I think it's in October. Upcoming meeting is June 5th, 2023, just prior to Summer Daze.

SAEWA has nothing new to report at this time.

Cemetery Board meeting occurred April 25th, the work bee proposed if June the 5th, volunteer list is being drawn up and will be posted soon. We'll be turning on the well next week. Board discussed the need for better access in the cemetery to dig new graves, the need to reserve space for wider lanes and need to orient future Columbariums after current one is placed. And we do have assurances from the contractor that the base and the cement work will be done this summer. We had a really good discussion at our Cemetery Board meeting and we're moving ahead and as things get going I'll certainly bring stuff back so Council is aware of what we plan to do because the Village will have to ok it obviously.

Wheatland Regional Corporation, next WRC board meeting will be on May 17th, this coming week and I partook in a special online meeting with the WRC facilitator yesterday. We talked governance, we talked history, we talked everything WRC so it was an interesting conversation.

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Coralee Schindel

April 24th, 2023, FCSS Spring Regional Meeting, they are asking FCSS Board Members to attend these meetings going forward because they want to receive their input as well as the actual FCSS staff. Andrea Davis, the Costa Concordia survivor, spoke about community. Morty spoke to them about how municipalities can afford more and more increases and not have their needs met. They're working with the Provincial Government to try and make FCSS more of a provincial support program, something that the province absolutely needs to get on board with and partner alongside and kind of elevate FCSS to have more of a voice with the government so that the funding will be better allocated and they can ask for more funding and that sort of thing. The next Regional meeting will be in November in Edmonton. They met at the office on April 26th where they made a motion to destroy some old records following policy there. They talked about the fall conference November 22nd to 24th. FCSSAA Framework is not going to change, Crystal is working on trying to adjust those forms but they did notify her that it's best for her to wait because they are actually changing their framework so she's going to hold off on doing anything for that. The in-home cooking opportunities hasn't had a lot of people signing up for it so they are wondering if that's something that is worth going forward with. They aren't sure what the reason people aren't signing up for it because there has been a lot of interest shown and people are calling in but they're not actually signing up, so if there's anybody interested it would be good for them to call and actually arrange that. Coralee explains the in-home cooking assistance. Collective Cooking, the first session was held April 15th, had a really good turnout, 100% booked up, they've got a waiting list for the next one, and they want to do one in June already. Coralee explains doing the next ones in different communities. The ARC Addictions Resource Coalition is hosting a community barbecue this Saturday. Good food box is still doing really well, 61 boxes. Meals on Wheels has seen an uptake in new clients. Coralee explains the Community Fee Assistance Program, which is for kids who need help with sports or dance, they should reach out to WFCSS to see if they can have assistance with those things.

Les Schultz

Wheatland Housing Management Body is moving forward with the litigation of a board member who won't step down from the board, Mr. Ikert, says they have no right to kick him off the board and their lawyer says yes they have every right, they followed all the steps. Wheatland County is basically going to court against themselves on a Board they sit on. Operations are running very smooth.

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CAO REPORT

2023-05-11-552

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2023-05-11-553

MOVED by Councillor Schultz to accept the following correspondence as as information;

- a) Municipal Census
- b) Update on Improvements to AHS and EMS System
- c) Camrose Casino Relocation
- d) Municipal Affairs - Timeline Extension for Review of Intermunicipal Collaboration Frameworks
- e) Community Leaders Camp
- f) Municipal Affairs - Recall Petition Updates

CARRIED

CONFIDENTIAL

The Following topics will be discussed in confidential

- a) CAO 6 Month Probation Review (as per s. 17(1) of the *FOIP Act*)
- b) Joint Use Agreement Village of Hussar and Golden Hills School Division 2023 (as per s. 21(1) of the *FOIP Act*)

2023-05-11-554

MOVED by Councillor Schultz to move into in-camera confidential at 10:36pm

CARRIED

2023-05-11-555

MOVED by Councillor Schultz to move out of camera at 10:50pm

CARRIED

ADJOURNMENT

The meeting was adjourned at 10:50 pm

These minutes approved this _____ day of _____, _____.

Les Schultz
Mayor

Elizabeth Santerre
Chief Administrative Officer

**VILLAGE OF HUSSAR
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Thursday, June 8, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, June 8, 2023, commencing at 7:00 pm

IN ATTENDANCE Councillors: Les Schultz, Tim Frank, Coralee Schindel
Elizabeth Santerre (CAO)
4 in person + 0 person via conference call

CALL TO ORDER The meeting was called to order at 7:00 pm

ACCEPTANCE OF
AGENDA

2023-06-08-574 MOVED by Councillor Frank that the agenda be accepted with the following changes;

- Correct 3 (a) in the package
- Add; 6.(n) Development Permit
11. Confidential (Call from Municipal Affairs Discussion as per Section 21.1 of the *FOIP Act*)

CARRIED

DELEGATION
2023-06-08-575

Resident – fostering puppy request

MOVED by Councillor Schindel to accept this as information at this time for the potential fostering of a dog either Rockefeller or Chipmunk, once fostered we ask that you return as delegations for fourth animal approval

CARRIED

2023-06-08-576

JG Water Services

MOVED by Councillor Schindel to accept this all as information at this time and to direct Liz to create 2 living documents as requested

CARRIED

APPROVAL OF
MINUTES

May 11, 2023 Regular Council Meeting

2023-06-08-577

May 11, 2023 Municipal Planning Meeting

MOVED by Councillor Schultz that the minutes of May 11, 2023 be accepted as presented

CARRIED

2023-06-08-578

May 18, 2023 Special Council Meeting

MOVED by Councillor Frank that the minutes of May 18, 2023 be accepted as presented

CARRIED

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POLICY REVIEW

Policy Review

The following Policies were reviewed without changes:

- 4.5 Employee Training
- 4.7 Statutory Holidays
- 4.8 Mileage and Expenses Reimbursement

2023-06-08-579

MOVED by Councillor Schindel to bring back Policy 4.6 Vacation Entitlement with changes as discussed

CARRIED

BUSINESS

2023-06-08-580

Armstrong Auto – Ramp work quotes

MOVED by Councillor Schultz to accept both quotes, the quote of \$8,300 from Gray's and the quote of \$7,098 from Rommens for concrete, and to begin construction on the ramp at Armstrong Auto.

CARRIED

2023-06-08-581

Summer 2023 Municipal Leaders' Caucus – registration open

MOVED by Councillor Frank to accept as information

CARRIED

2023-06-08-582

Connect First sidewalk damage

MOVED by Councillor Frank that the CAO contacts Connect First to request they fix the sinkholes on their property next to our sidewalk in a timely and permanent manner as per public safety

CARRIED

2023-06-08-583

MOVED by Councillor Schindel for the CAO to contact the concrete company for a quote to grind and smooth next to the bank on Centre Street and by the Drop in Center

CARRIED

2023-06-08-584

WRC Bylaw Discussion

MOVED by Councillor Frank to accept this as information

CARRIED

Councillor Schultz called Recess at 8:57pm

Back from Recess at 9:09pm

2023-06-08-585

EPR Discussion

MOVED by Councillor Frank to accept as information

CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, June 8, 2023**

- 2023-06-08-586 CAO Vacation
MOVED by Councillor Schindel to approve the CAO take days off on June 26th to the 29th 2023
CARRIED
- 2023-06-08-587 School property survey
MOVED by Councillor Schultz to send a letter to the property owner stating that the Village will not be doing a survey to find out the property lines and if they wish so they can do a survey
CARRIED
- 2023-06-08-588 Resident request to purchase land
MOVED by Councillor Schindel for our CAO to respond to this resident and forward them a copy of our Strategic plan and notify them that if they wanted to bring forward other ideas for a multi-residence or seniors complex or something like that that they had in mind, we are open to hears those kinds of things otherwise we're sticking to our strategic plan for now
CARRIED
- 2023-06-08-589 Resident damaged window
MOVED by Councillor Frank to accept as information and to send a letter to the resident explaining that the circumstances are such that our man could not have done it and to seek reparations through their own insurance company
CARRIED
- 2023-06-08-590 Website 3 year term ending
MOVED by Councillor Schindel to accept this as information at this time
CARRIED
- 2023-06-08-591 Cemetery Board – Payment for flowers
MOVED by Councillor Frank to reimburse Mrs. Tracy Dundas for flowers bought and put out in the cemetery in the amount of \$116.23
CARRIED
- 2023-06-08-592 Cemetery Board – Gift Certificate
MOVED by Councillor Schindel to for our CAO who's the cemetery board to purchase \$100 gift card for Clarke Van Herreweghe in appreciation of his time and effort at the cemetery
CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, June 8, 2023**

2023-06-08-593 Tree Planting Discussion
MOVED by Councillor Schindel to accept this as information at this time
CARRIED

2023-06-08-594 Development Permit
MOVED by Councillor Frank to approve Development Permit 2023-008
CARRIED

FINANCIALS
2023-06-08-595 May 2023 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schindel for the CAO and 1 Councillor to open a savings account for the CCBF grant funding
CARRIED

2023-06-08-596 MOVED by Councillor Schultz to accept the May 2023 Bank Reconciliation and Cheque Listing as presented
CARRIED

COMMITTEE
REPORTS

Les Schultz
Councillor Schultz has nothing to report. Upcoming meeting for Community Futures on June 15th which is an AGM and a Board Meeting. Wheatland Housing Management Body is the same night but no one on Council is able to go. WADEMSA was rescheduled to June 19th

Tim Frank
Drumheller District Solid Waste Association will meet June 15th, EPR discussion will happen.

Fire Association Board met June 5th, Fire Department will support the Credit Union Summer Daze lunch, also participate in the Parade and spray out toilets that weekend. Discussion on new Bush Buggy on when we can expect delivery, not before October, most likely in the new year. There's an incredible backlog of 20 vehicles. Casino still schedule for 4th quarter. Fire Association will once again host a Christmas Party, this will be the first Christmas Party in 3 years because of Covid. Next Board meeting August 21st.

SAEWA has nothing new to report at this time.

**VILLAGE OF HUSSAR
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Cemetery Board, work bee took place June 5th. Columbarium and Sidewalk base poured. Now waiting for a support base for a Columbarium to be poured. There's definitely room for 2 columbariums and a bench on cement pad poured. It does look great and I am watering cemetery every other day now.

Wheatland Regional Corporation Board meeting held May 15th. WRC Facilitator Zoomed into this meeting. Briefly revised Bylaws and amending documents to be reviewed by members and be brought back for acceptance. General plant servicing at Plant, hydrant flushing in Rosebud and Gleichen as well as fire hydrant repair work in Rockyford and Standard. Councillor Frank talks of the Technical memorandums being distributed now.

Coralee Schindel

WFCSS regular meeting was on May 24th, 2023 at 7pm. Family and Community Support Services Association of Alberta, the FCSSAA was officially announced. This year we'll be creating connections building bridges at Fantasyland Hotel November 22nd to 24th. WFCSS is booking 3 spots and the people to attend will be determined after next year's organizational. WFCSS year end report and financial statement along with the audit is complete, it was moved that we present copies for our councils. WFCSS is in a good place and the audit shows the transition year that we had. Cost in Admin and Accounting were up this past year due to that transition and will go back down next year. SW Wellness Project hosted a well attended lunch May 16th and Learned Professionals. Arc or SWAT held a free community barbecue on May 13th to kick off National Mental Health week, they had over 500 people who they served. Good Food Box only had 38 boxes for May 19th pick up, most likely down from the long weekend. Senior Power Planning continues they have moved on marketing. Lunch and Learn was cancelled for May due to Emergency Services requiring use of the room for monitoring the firefighters and wildfires. Meals on Wheels holding steady but need at least 2 more volunteers especially for Seniors' Week. Community Fee Assistance Program has had 2 people utilize it so far. Expecting an increase in applications come fall. Another \$3,250 has been provided by East Strathmore Solar, and they said it can be for anything even if it's music lessons. Collective Cooking first session was held May 13th in Standard and had 6 participants. Crystal and Michelle are going to regroup and there will be more coming this fall. Compass for the Caregiver sessions start back up in June with the virtual option so spaces are still available. Tech Talk the last one for now was held May 30th. Seniors Week held a coffee and chat the Monday after our

VILLAGE OF HUSSAR
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meeting, the workshop held was an elder abuse training and the training will be offered for free as well if anybody needs the training. Crystal provided us with a printed copy of a resource guide for Liz to have on hand. Nearly 1 in 10 Albertans are a victim of elder abuse which can range from emotional to financial abuse and more, and this is great to see being rolled out as Lynn was very passionate about this and had just started this just before her passing so Crystal saw this through which is absolutely fantastic. Crystal is looking for new client visits. Immigration and newcomers Strathmore FCSS has received \$250,000 grant to hire someone to create a newcomers or immigration an inclusion program and they wanted to inform us so farmers would be aware foreign workers are available for hire. That was all from WFCSS.

Library Board - our regular meeting was June 2nd. We finalized our budget for 2023. A couple board members will meet up to finalize last year's books. Kids Library will be picking up new books still, looking for donations of good condition books and DVD's for the little lending library. Summer Reading Program – The dates we have chosen are July 11th, 18th and 25th, and August 1st, 15th and 22nd, and the time is still sort of tentative but we're thinking 1 to 4 pm.

Bike Program – Tim reached out to Bylaw and is waiting to hear back to see if they'd be willing to do it. And Tim is still looking into a float idea this year's Hussar Daze theme is Rust and Shine

CAO REPORT

2023-06-08-597 MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information at this time
CARRIED

CORRESPONDENCE

2023-06-08-598 MOVED by Councillor Schultz to accept the following correspondence as presented;
 a) Invitation to Ukrainian Day Celebration
 b) Bassano RCMP - Community Policing Report
 c) Fortis Powerline Move
CARRIED

CONFIDENTIAL

Call from Municipal Affairs Discussion (as per Section 21.1 of the FOIP Act)
2023-06-08-599 MOVED by Councillor Schultz to move into in-camera confidential at 10:25pm
CARRIED

VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, June 8, 2023

2023-06-08-600 MOVED by Councillor Schultz to move out of camera at 10:57pm
CARRIED

ADJOURNMENT The meeting was adjourned at 10:57 pm

These minutes approved this _____ day of _____, _____.

Les Schultz
Mayor

Elizabeth Santerre
Chief Administrative Officer

DRAFT

**BYLAW #521-18
VILLAGE OF HUSSAR**

**A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF
REGULATING, CONTROLLING AND ABATING NUISANCES AND REMEDYING UNSAFE AND
UNSIGHTLY PROPERTIES**

WHEREAS, pursuant to section 7 of the *Municipal Government Act*, R.S.A. 2000 c.M-26 as amended or replaced from time to time, the council of a municipality may pass bylaws for preventing of nuisances generally, and regulating untidy and unsightly private and public premises, and eliminating conditions on properties that are dangerous to public safety;

AND WHEREAS, the Village of Hussar Council deems it expedient and in the public interest to pass a bylaw to establish and enforce minimum standards relating to the state of maintenance of property and to regulate, control and abate nuisances and unsafe and unsightly properties;

AND WHEREAS, Council feels that it is important to maintain a high standard of property maintenance so that the community is kept and well cared for and believes that with the cooperation of property owners, this could be an important way to showcase the Village to residents and visitors alike;

NOW THEREFORE, the Council of the Village of Hussar, in the Province of Alberta, duly assembled, hereby enacts as follows:

BYLAW TITLE

1. This bylaw may be referred to as the "Unsightly Premise Bylaw."

DEFINITIONS

2. In this Bylaw, unless the context requires otherwise:
 - a. "Act" means the *Municipal Government Act*, R.S.A. 2000 c.M-26 and associated regulations as amended or replaced;
 - b. "Abandoned Equipment" means equipment or machinery, which has been rendered inoperative by reason of its disassembly, damage, age or mechanical condition, or any household appliance stored outside of a residence or other structure regardless of whether or not it is in an inoperable condition;

- c. "Abandoned Vehicle" means the whole or any part of any motor vehicle that is in a rusted, wrecked, partially wrecked, dismantled, partially dismantled, or inoperative condition, and is not located within a structure or is located on a premises such that it can be concealed from view;
- d. "Animal Material" means any animal carcass, animal excrement including manure or any other form of waste litter, and includes any material accumulated on premises from pet pens or pet yards, stables, veterinary clinics, animal hospitals, kennels or feed lots;
- e. "Ashes" means the powdery residue accumulated on a property left after the combustion of any substance and includes any partially burnt wood, charcoal or coal or any other combustible substance;
- f. "Boulevard" means that portion of a street which lies between the roadway and the front property line of the land abutting said street;
- g. "Building Material" means all construction and demolition material accumulated on a property while storing, constructing, altering, repairing or demolishing any structure and includes, but is not limited to new or used metal, steel, aluminum, or tin, or earth, Vegetation or rock displaced during such construction, alteration or repair;
- h. "Bylaw Enforcement Officer" means a person authorized by Council to carry out the provisions of this bylaw and includes the Chief Administrative Officer, a member of the Royal Canadian Mounted Police, or a Peace Officer;
- i. "Chief Administrative Officer" means that individual appointed by Council as Chief Administrative Officer for the Village in accordance with the *Municipal Government Act*;
- j. "Council" means the council of the Village of Hussar;
- k. "Day" means a continuous period of twenty four (24) hours;
- l. "Nuisance" means any condition or unauthorized use of Property which, in the opinion of a Bylaw Enforcement Officer constitutes an unreasonable interference with the enjoyment, use or value of other Property or the quality of life of Village residents;

- m. "Occupant" means any Person occupying, and/or residing on Property pursuant to a lease agreement, license agreement or other form of permit or permission;
- n. "Owner" means a person registered under the *Land Titles Act* as being the owner of a Property;
- o. "Person" means any individual, firm, partnership, association, corporation, company, society or other legally constituted organization;
- p. "Property" means any land, buildings, structures, or premises or any personal property located thereupon;
- q. "Pest" means any animal, bird, reptile or insect which causes or could reasonably be expected to cause annoyance, damage or injury to any person, animal or plant;
- r. "Refuse" means all solid and liquid waste including but not limited to: any paper product, fabric, wood, plastic, glass, metal, organic waste, or any matter, substance or thing, which has been or appears to have been discarded, abandoned, or in any way disposed of;
- s. "Remedial Order" means a written order issued pursuant to section 545 or 546(0.1) of the *Municipal Government Act*;
- t. "Roadway" means any land as shown as a road on a plan or survey that has been filed or registered in a land titles office or used as a public road and includes an alley, lane or bridge forming part of a public road, and any structure incidental to a public road, or is used for parking or travel by vehicles;
- u. "Sidewalk" means the part of a pathway or Roadway especially adapted to the use of or ordinarily used by pedestrians;
- v. "Unsafe Condition" means Property that, in the opinion of a Bylaw Enforcement Officer, poses or constitutes an undue or unreasonable hazard or risk to the safety, health or welfare of any Person or other Property including, but not limited to, a structurally unsound condition, fire or explosive hazard;

- w. "Unightly Condition" means any Property or part thereof that, in the opinion of a Bylaw Enforcement Officer, shows signs of neglect, or which otherwise exhibits a significant lack of general maintenance, clean-up, or upkeep, and includes:
- i. Property having an excessive, unusual, or unreasonable accumulation of:
 - A. Abandoned Equipment;
 - B. Abandoned Vehicles;
 - C. Animal Material;
 - D. Ashes;
 - E. Building Material;
 - F. Refuse; or
 - G. Vegetation;
 - ii. Any building, structure, or other improvement that exhibits significant physical deterioration, including buildings and structures that suffer from:
 - A. Broken or missing windows, siding, shingles, shutters, eaves, roofing, or finishing materials; or
 - B. Clearly visible exterior or structural deterioration, damage or decay, including significant fading, chipping or peeling of painted surfaces;
- x. "Vegetation" means grass, weeds, bushes, shrubs, trees or any other plant;
- y. "Village" means the Village of Hussar;
- z. "Violation Tag" means a Bylaw Violation Tag issued pursuant to the *Municipal Government Act*;
- aa. "Violation Ticket" means a ticket issued under Part 2 of the *Provincial Offences Procedure Act*;
- bb. "Warning Letter" means a letter issued by a Bylaw Enforcement Officer advising an Owner or Occupant that a Property is in contravention of this Bylaw and directing the actions that the Owner or Occupant must take in order to remedy the contravention, stating a time frame in which the Owner or Occupant must comply with the directions and advising if the Owner or Occupant does not comply with the directions within the specified time frame that the Village may pursue further enforcement action;

UNSIGHTLY PREMISES

3. No Owner or Occupant of a Property shall cause, permit or allow the Property to become or to continue to be in an Unsightly Condition.
4. No Owner or Occupant of a Property shall cause, permit or allow the Property to become or continue to be in an Unsafe Condition.
5. No Owner or Occupant of a Property shall cause, permit or allow the Property to become or continue to be a Nuisance.
6. If there is more than one Owner or Occupant of a Property, all Owners or Occupants of the Property are jointly and severally responsible to ensure that the Property complies with this Bylaw.
7. The Owner of a Property is ultimately responsible for ensuring that the Property complies with all provisions of this Bylaw.

VEGETATION

8. An Owner or Occupant of a Property shall control all weeds and grass on the Property, and on any Boulevard which abuts or adjoins the Property, including up to the centre of lanes or alleys at the rear or side of the Property, by preventing them from growing to a height of more than six (6) inches.
9. Trees and bushes whose branches overhang a road, lane or alley shall not encroach over the property line so as to allow unobstructed flow of traffic through these thoroughfares.
10. Trees and bushes whose branches overhang a sidewalk shall be pruned so as to not encroach onto or over the sidewalk or obstruct or prevent the flow of pedestrian traffic.

GARBAGE

11. No Owner or Occupant of a Property, whether presently occupied or not, shall permit or allow Refuse, Abandoned Vehicles, Abandoned Equipment or any other matter to be placed or remain on a Property that may allow the Property be considered, in the opinion of the Bylaw Enforcement Officer, to be or become an Unsightly Property.
12. No Owner or Occupant of a Property, shall permit or allow Refuse, garbage, debris, Building Material, yard material, or other material to be blown off or otherwise scattered beyond the boundary of the Property.

13. No Person shall personally, nor by his employee, servant or agent, discard, place deposit or leave any Refuse, garbage, debris or other material upon any private Property, without the permission of the owner of such Property.

FENCES

14. All fences, barriers and retaining walls around or upon the Property shall be kept in a reasonable state of repair. No Owner or Occupant shall allow a structure or fence to become a safety hazard.

VEHICLES

15. One (1) vehicle that does not bear a current registration may be stored on a Property, as long as that vehicle is not considered by the Bylaw Enforcement Officer to be an Abandoned Vehicle.

- a. A vehicle stored under this section must not be parked on the front lawn of the Property.

16. A Bylaw Enforcement Officer may provide approval for additional vehicle storage on a Property taking into account any or all of the following:

- a. Screening of the vehicles from adjacent properties;
- b. Maintenance of Vegetation around the vehicles;
- c. Size and lot coverage of the Property;
- d. Number of vehicles;
- e. Length of time the vehicles will be stored;
- f. Whether or not the vehicles will be covered with a vehicle tarp; and
- g. Any other factors the Bylaw Enforcement Officer deems appropriate;

Approval will be provided on a case-by-case basis and may be with or without conditions.

PESTS

17. Any permanent opening in a basement, cellar, crawl space, accessory building, or other structure that might permit the entry of rodents, vermin or other Pests shall be screened or covered so as to completely cover the opening in a way that does not allow access to these Pests.
18. Where a Property or portion thereof is infested with vermin, insects, rodents or other Pests, all necessary steps shall be taken to eliminate the Pests in order to prevent their reappearance.

CONSTRUCTION

- 19. An Owner or Occupant of a Property under construction, renovation or demolition shall ensure that Building Material and waste Building Materials on the Property are contained and secured in such a manner that prevents such material from being blown off or scattered throughout or from the Property.

- 20. A Nuisance, Unsightly Condition or Unsafe Condition may include the accumulation of Building Materials, whether new or used unless the Owner or Occupant can establish that a construction or renovation undertaking is being carried out on the Property and that the undertaking has begun or the beginning of work is imminent and that the material is stacked or stored in an orderly manner.

SNOW REMOVAL

- 21. The Owner or Occupant of a Property adjacent to a Sidewalk or pathway shall remove ice and snow from that portion of the Sidewalk or pathway adjacent to the Property so that the Sidewalk is cleared within 48 hours after the snow or ice has been deposited to ensure that the Sidewalk does not remain in an Unsafe Condition.

- 22. A Person may, in such a way as to not injure or unduly interfere with any other Person lawfully using the Sidewalk, use a power driven device that is sufficiently light and of such construction that it will not injure the surface of the Sidewalk to remove snow or ice from any portion of a Sidewalk.

- 23. Where a person uses an ATV or other vehicle to remove snow from a Sidewalk, as provided for above, approval for such use will be required from the Village. In order to obtain this permission the Village may require the following:
 - a. The operator of the ATV must be at least 16 years of age;
 - b. The operator must provide proof of insurance and registration for the ATV;
 - c. The operator must provide a map of the area to be cleared by the ATV; andthe operator may be held liable for any damages to private Property or Village Property, including, but not limited to, Sidewalks and Roadways.

- 24. A Person who removed snow or ice from public or private Sidewalks or Property shall not deposit said snow or ice upon any Sidewalk, Roadway, or public or private Property without permission from the Owner of such Property and, shall not impede storm water runoff, including runoff caused by melting snow or ice, or block access to any fire hydrant, driveway, or wheelchair ramp.

ENFORCEMENT

25. When making the determination as to whether a Property is in an Unsightly Condition or Unsafe Condition, or as to whether the Owner or Occupant of a Property has allowed the Property to become or continue to be a Nuisance, the Bylaw Enforcement Officer may consider:

- a. The general condition and state of upkeep and tidiness of other Properties located in the same neighbourhood, community or vicinity;
- b. The nature, size, location and permitted use of the Property, and whether or not the Property is located within a predominantly residential area;
- c. The nature of the Unsightly Condition, Unsafe Condition or Nuisance condition complained of, and the period of time that such condition has persisted;
- d. Whether the Property is undergoing construction, renovation, or demolition, and the period of time that such activity has been ongoing;
- e. Whether the Owner or Occupant of the Property had been previously notified of compliance with the provisions of this Bylaw; and
- f. Any other circumstances or factors relating to the Property which the Bylaw Enforcement Officer considers to be relevant to the subject determination.

26. A Bylaw Enforcement Officer is a designated officer of the Village for the purposes of ensuring that the provisions of this Bylaw are being complied with and may enter in or upon any Property or structure in accordance with section 542 of the *Municipal Government Act*, to carry out an inspection, enforcement, remedial action or other action authorized or required by this Bylaw or the *Municipal Government Act*.

27. No provision of this Bylaw nor any action taken pursuant to any provisions of this Bylaw shall restrict, limit, prevent or preclude the Village from pursuing any and all other remedy in relation to contravention of this Bylaw provided by the *Municipal Government Act*, or any other law in the Province of Alberta.

28. It is the intention of Council that all offences created by this Bylaw be interpreted to be strict liability offences.

WARNING LETTER

29. The Bylaw Enforcement Officer may issue a Warning Letter to any Person who contravenes this Bylaw.

30. If the Person to whom the Warning Letter was issued does not comply with the Warning Letter, the Bylaw Enforcement Officer may issue a Remedial Order to the Person requiring that the Person bring the Property into compliance with this Bylaw and/or the *Municipal Government Act*.

REMEDIAL ORDER

31. Regardless of whether or not a Warning Letter has been issued, at any time where a Bylaw Enforcement Officer finds that a Person is contravening this Bylaw, the Bylaw Enforcement Officer may issue a Remedial Order to that Person. The Remedial Order may:
- a. Direct the Person to stop doing something or change the way in which the Person is doing it;
 - b. Direct the Person to take any action or measures necessary to remedy the contravention of this Bylaw or the *Municipal Government Act*;
 - c. State a time within which the Person must comply with the directions set out in the Remedial Order and provide proof of compliance to the Bylaw Enforcement Officer; and
 - d. That if the Person does not comply with the directions within a specified time, the Village may take action or measure at the expense of the Person.

VIOLATION TAGS

32. A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any Person whom the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
33. The Violation Tag shall be in a form approved by the Chief Administrative Officer and shall state:
- a. The Person's name;
 - b. The offence;
 - c. The appropriate voluntary penalty for the offence as in this Bylaw;
 - d. That the voluntary penalty shall be paid within ten (10) Days of issuance of the Violation Tag in order to avoid further prosecution; and
 - e. Any other information as may be required by the Chief Administrative Officer.
34. Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by the Bylaw Enforcement Officer provided, however, that no more than one Violation Tag shall be issued for each Day that the contravention continues.
35. Where a Violation Tag has been issued in accordance with this Bylaw, the Person to whom the Violation Tag has been issued may, in lieu of being prosecuted for the offence, pay to the Village the specified penalty within the time frame specified in the Violation Tag.

SERVICE OF WARNING LETTERS, REMEDIAL ORDERS AND VIOLATION TAGS

36. In any case where the Bylaw Enforcement Officer issues a Warning Letter, Remedial Order or Violation Tag to any Person pursuant to this Bylaw, the Bylaw Enforcement Officer shall effect such service either:

- a. By causing a written copy of the Warning Letter, Remedial Order or Violation Tag to be delivered to and left in a conspicuous place at or about the Property; or
- b. By causing a written copy of the Warning Letter, Remedial Order or Violation Tag to be mailed or delivered to the last known address of the Owner or Occupant as disclosed in the land registry system established by the *Land Titles Act* or the Village's assessment roll for that Property, as shall appear to the Bylaw Enforcement Officer to be most appropriate in the circumstances.

VIOLATION TICKET

37. Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket.

38. Where a Bylaw Enforcement Officer has reasonable and probable grounds to believe that a Person has violated any provisions of this Bylaw, the Bylaw Enforcement Officer may commence court proceedings against such Person by:

- a. Issuing a Violation Ticket pursuant to the provisions of Part 2 of the *Provincial Offences Procedure Act*; or
- b. Swearing out an Information and Complaint against the Person pursuant to Part 2 of the *Provincial Offences Procedure Act*.

39. Where a Bylaw Enforcement Officer issues a Person a Violation Ticket in accordance with this Bylaw, the Bylaw Enforcement Officer may either:

- a. Allow the Person to pay the specified penalty for the offence as listed in this Bylaw by including the penalty amount within the Violation Ticket; or
- b. Compel the Person to attend Court by way of a Part 2 Violation Ticket, without specified penalty, if the Bylaw Enforcement Officer believes that it is in the public interest pursuant to Part 2 of the *Provincial Offences Procedure Act*.

40. A Violation Ticket may be served on such Person who is an individual either:

- a. By delivering it personally to such Person; or
- b. By leaving a copy for such Person at his/her last known residence with an individual at the residence who appears to be at least 18 years of age;

and such service shall be adequate for the purposes of this Bylaw.

41. A Violation Ticket may be served on a Person which is a corporation either:

- a. By sending it by registered mail to the registered office of the corporation; or
- b. By delivering it personally to the manager, secretary or other executive officer of the corporation or the Person apparently in charge of a branch office of the corporation at an address held out by the corporation to be its address;

and such service shall be adequate for the purposes of this Bylaw.

42. Where a contravention of this Bylaw is of a continuous nature, a contravention shall constitute a separate offence in respect of each Day, or part of a Day, on which that offence continues.

PENALTIES

43. The minimum and specified penalty for a violation for any provision of this Bylaw shall be a fine in the amount of \$250.00.

44. If a Person violates the same provision of this Bylaw a second time within a twelve (12) month period of the date of the initial Violation Tag or Violation Ticket being issued the minimum specified penalty for the second, and any subsequent violation, shall be a fine in the amount of \$500.00

REQUEST FOR REVIEW OF REMEDIAL ORDER

45. Any Person who receives a Remedial Order to remedy a Property under this Bylaw, or the *Municipal Government Act*, may file a written notice with the Chief Administrative Officer requesting Council to review the Remedial Order in accordance with section 547 of the *Municipal Government Act*.

46. After reviewing the Remedial Order, Council may confirm, vary, substitute or cancel the Remedial Order.

APPEAL OF COUNCIL DECISION

47. Any Person affected by a decision of Council under section 547 of the *Municipal Government Act*, may appeal to the Court of Queen’s Bench as per section 548 of the *Act*.

REGISTERING A COMPLAINT

48. All complaints concerning violations of this Bylaw shall be in writing and must specify the exact Property location, details of concern, and remedial expectations in relation to the complaint. All complaints shall be directed to the Chief Administrative Officer.

49. Complaints may be received anonymously in respect to Property in an Unsafe Condition.

RECOVERY OF COSTS

50. Any expenses or costs of any Remedial Order or action or measure taken by the Village under this Bylaw are an amount owing to the Village by the Owner of a Property which is in contravention of this Bylaw.

51. The expenses and costs incurred by the Village in the enforcement of this Bylaw may be added to the tax roll of the Property which is the subject of any enforcement proceedings as per section 553 of the *Municipal Government Act*.

SEVERABILITY

52. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a court of jurisdiction, all other provisions of this Bylaw remain valid and enforceable.

REPEAL

53. This Bylaw repeals Bylaw 336-77; Bylaw 418-93; Bylaw 442-99 and any other bylaws of similar context or content.

EFFECTIVE DATE

54. This Bylaw shall come into full force and effect upon third and final reading.


READ a first time this 9 day of August, 2018.

READ second time this 13 day of September, 2018.

READ a third time this 13 day of September, 2018.

Signed this 19 day of September, 2018.

Mayor 

Chief Administrative Officer 



**BYLAW #538-21
VILLAGE OF HUSSAR**

A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF ALBERTA TO REGULATE THE PROCEEDINGS OF MEETINGS OF COUNCIL AND COUNCIL COMMITTEES AND DEFINE CERTAIN DUTIES OF THE COUNCIL AND OFFICERS OF THE VILLAGE OF HUSSAR.

WHEREAS, Section 145 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, authorizes Council to pass bylaws in relation to the procedures of Council and Council Committees and the conduct of elected officials and members of Council Committees,

AND WHEREAS, it is Council's desire to establish and follow a process and procedure of municipal government that reflects an open, transparent government where decisions are made after all information has been provided,

AND WHEREAS, it is necessary to establish rules and provisions to regulate the conduct of business in Council meetings, to control and maintain order in Council for the enactment of municipal legislation and to provide for dealing with petitions, delegations and submissions to Council,

NOW THEREFORE, the Council of the Village of Hussar duly assembled establishing the following rules and regulations for the order and conduct in which the business of all Council meetings shall be transacted.

PART I: BYLAW TITLE

- 1.1 This bylaw may be cited as the "Procedural Bylaw."

PART II: DEFINITIONS

- 2.1 *Act* means the *Municipal Government Act*, RSA 2000 M-26 and all amendments thereto.
- 2.2 *Agenda* means the list of items and order of business of any meeting of Council as prepared by the Chief Administrative Officer.
- 2.3 *Appellant* means the person who is appealing to Council.
- 2.4 *Bylaw* means a Bylaw of the Village of Hussar.
- 2.5 *CAO* means the Chief Administrative Officer of the Village of Hussar.
- 2.6 *Council* means the duly elected Municipal Council of the Village of Hussar.

- 2.7 *Councillor* means a duly elected member of Council.
- 2.8 *Deputy Mayor* means the member of Council duly appointed to the office of Deputy Chief Elected Official, pursuant to the Act.
- 2.9 *Mayor* means the member of Council duly appointed to the office of Chief Elected Official, pursuant to the Act.
- 2.10 *Point of Information* means a request to the Mayor or presiding member, or through the Chair, to another member or to the staff for information relevant to the business or item being discussed.
- 2.11 *Public Hearing* means a meeting of Council held in accordance with the Act.
- 2.12 *Quorum* means a majority of Council members required to hold a meeting and to vote.
- 2.13 *Resolution* means a motion in Council.
- 2.14 *Special Meeting* means a meeting called pursuant to the Act.

PART III: APPLICATION

- 3.1 This Bylaw applies to:
- a. all meetings of Council, and
 - b. subject to the Act, boards and authorities established by Council unless permission has been granted to them to establish their own procedures by a simple majority decision of Council.

PART IV: ORGANIZATIONAL MEETING

- 4.1 The annual Organizational Meeting of Council shall be held in accordance with the Act and the date shall be called by Council at the September regular Council meeting and shall be entered into the minutes of that meeting.
- 4.2 At the Organizational Meeting the CAO shall initially take the chair and:
- a. call the meeting to order,
 - b. administer the Oath of Office to any new elected officials, and
 - c. record the election for Mayor and Deputy Mayor.

4.3 Upon the election of Mayor and Deputy Mayor the Mayor shall take the chair for the remainder of the meeting.

4.4 The Agenda for the Organizational Meeting shall be as follows:

- a. Call to Order
- b. Oaths of Office (if necessary)
- c. Election of Mayor and Deputy Mayor
- d. Board and Committee Appointments
- e. Review of Legislative Policies
- f. Set the Date for Regular Council Meetings
- g. Any other Business as Required by the Act (if necessary)

4.5 The following board and committee appointments shall be made:

- a. Cemetery Board (1 member)
- b. Drumheller and District Solid Waste Management (1 member, 1 alternate)
- c. Hussar Municipal Library Board (1 member)
- d. Hussar Rural Fire Association (1 member, 1 alternate)
- e. Intermunicipal Development Plan Committee {IDP} (2 members, 1 alternate)
- f. Palliser Regional Municipal Services (1 member, 1 alternate)
- g. Southern Alberta Energy from Waste Association (1 member, 1 alternate)
- g. Wheatland County Assessment Review Board (1 public member)
- h. Wheatland Family & Community Support Services (1 member, 1 alternate)
- i. Wheatland Regional Emergency Advisory Committee (1 member, 1 alternate)
- j. Wheatland Regional Partnership (3 members)
- i. Wheatland & District Emergency Medical Services Association (1 member, 1 alternate)
- j. Wildrose Community Futures (1 member, 1 alternate)
- k. any additional boards and committees.

4.6 The following boards or positions shall be ratified:

- a. Hussar Municipal Library Board
- b. Hussar Rural Fire Department Chief
- c. Wheatland Housing Management Representative (Village of Standard)

4.7 The following position appointments shall be made:

- a. Director of Emergency Management
- b. Deputy Director of Emergency Management

PART V: REGULAR AND SPECIAL MEETINGS

- 5.1 The date and time of regular meetings shall be set at the annual organizational meeting.
- 5.2 Special meetings shall be called and held in accordance with the Act.
- 5.3 In accordance with the Act, all Council meetings shall be open to the public and twenty-four (24) hours written notice shall be given to the public as stated in Section 5.8 and Section 5.9.
- 5.4 The Mayor, subject to being overruled by a majority vote of Council:
- a. may call Council to order,
 - b. shall maintain order and preserve decorum of the meeting,
 - c. shall decide points of order without debate or comment other than to state the rule governing,
 - d. shall determine which Councillor has the right to speak,
 - e. shall ascertain whether all Council members who wish to speak on a motion have spoken thereon and all Council members are ready to vote by asking "Are you ready for the question?" and shall thereafter call for the vote, and
 - f. shall rule when a motion is out of order.
- 5.5 Members of the public who attend a Council meeting shall:
- a. not address Council unless they are on the Agenda or if the Chair allows, may comment for a five (5) minute period following the close of Council business at a regular meeting, and
 - b. maintain order and quiet.
- 5.6 When a member of Council or the public is addressing the Chair, every other member attending the meeting shall:
- a. remain quiet and seated,
 - b. not interrupt the speaker except on a point of order, and
 - c. not carry on a private conversation.
- 5.7 When a member of the public is addressing Council, the member shall:
- a. not reflect on any vote of Council except when asking to rescind the vote and when doing so shall not reflect on the motives of the Councillors who voted for the motion or the mover of the motion,
 - b. not shout or raise their voice or use profane, vulgar or offensive language, and
 - c. assume personal responsibility for any statement they quote to Council and shall give the source of the information. Unfounded information or hearsay may be disregarded by Council.

- 5.8 Notice of regular Council meetings shall be given by publishing them on Village of Hussar website and posting notices at the Village Office and Canada Post Office.
- 5.9 Notice of a change to a regular Council meeting or of a special meeting shall be given by publishing them on the Village of Hussar website and posting notices at the Village Office and Canada Post Office.

PART VI: PUBLIC MEETINGS

- 6.1 Public meetings may be held at the pleasure of Council and as required as per the Act.

PART VII: VOTING

- 7.1 Voting shall be governed by the Act.
- 7.2 The names of those who vote for and those who vote against a motion shall be entered in the Minutes by the CAO only when a member of Council asks for a recorded vote before that vote is taken by the Chair.

PART VIII: GENERAL RULES OF COUNCIL

- 8.1 Regular Council meetings shall commence at 7:00 p.m. and adjourn not later than 11:00 p.m.
- a. Upon resolution of Council the meeting may be extended to a time determined in the resolution.
- 8.2 Special Council meetings shall commence at the time stated in the notice to the public and shall not last longer than three (3) hours unless agreed upon by a majority vote in Council.
- 8.3 If there is no quorum by 7:30 p.m., the CAO shall record the names of the Council members present and Council shall stand adjourned.
- 8.4 As soon after 7:00 p.m. as there is a quorum present, the Mayor shall take the Chair and call the meeting to order.
- 8.5 In the event the Mayor is absent, the Deputy Mayor shall take the Chair.

PART IX: PROCEEDINGS AT COUNCIL MEETINGS

- 9.1 Unless otherwise specified in this Bylaw, the order of business for a regular meeting of Council shall be contained in the Agenda for the meeting as prepared by the CAO. Copies of reports or business to be dealt with shall be available at the meeting.
- a. The Agenda shall be made available to Council at least one day prior to the regular meeting of Council.
- 9.2 The order of business on the Agenda is as follows:
- a. Call to Order
b. Approval of Agenda
c. Public Hearings
d. Delegations
e. Minutes of Previous Meeting
f. Business
g. Development
h. Financial Reports
i. Committee Reports
j. CAO Report
k. Correspondence
l. In Camera
m. Adjournment.
- 9.3 The cut off for items to be added to the Agenda is three (3) days before the set meeting date. Any item submitted for consideration by Council after the deadline will be added to the Agenda for the next regular Council meeting.

PART X: PETITIONS AND LETTERS

- 10.1 Petitions shall be dealt with as per the Act.
- 10.2 Letters directing items of business or concerns to Council shall be clearly written or typewritten and addressed to the Council or CAO and shall be signed by the person bringing up the business or concern.
- 10.3 Anonymous letters will be disregarded. Verbal complaints and/or concerns may not be considered by Council until which time they are written and signed as indicated in Section 10.2.

PART XI: DELEGATIONS

- 11.1 When a person or delegation wishes to address Council on a matter not on the Agenda, Council may add it to the proposed Agenda by resolution of Council.
- 11.2 Council shall hear all persons or delegations that so request and are placed on the Agenda. All rules of conduct in this Bylaw apply to each member of the delegation.
- 11.3 Delegations may be limited to fifteen (15) minutes presentation time to Council with additional time for Council to ask questions or for clarification.

XII: RESOLUTIONS (MOTIONS) IN COUNCIL

- 12.1 Any motion before council does not need to be seconded.
- 12.2 Motions may be withdrawn prior to debate or decision with the approval of Council.
- 12.3 When a motion is made and is being considered, no other motion may be made and voted on except:
 - a. a motion to refer the main question to some other person or group for consideration,
 - b. a motion to amend the main question,
 - c. a motion to postpone or table the main question to another time.
- 12.4 After the question has been called, no member shall speak to the question nor shall any other motion be made until after the vote.
- 12.5 A motion to adjourn the meeting may be made at any time except when:
 - a. another Council member is in possession of the floor,
 - b. a call for a decision has been made, or
 - c. the members of the Council are voting.
- 12.6 A motion to rescind a motion of Council may be made at any time after the meeting at which the motion was passed, as follows:
 - a. any member of Council may make the motion to rescind,
 - b. notice of the rescinding motion shall be on the agenda, and
 - c. the rescinding motion must be passed by a simple majority.

XIII: BYLAWS

- 13.1 Bylaws shall be presented and passed in accordance with the Act.

XIV: SIGNING AUTHORITY

- 14.1 Any one (1) of the Mayor, Deputy Mayor or Councillor along with the CAO shall sign all cheques, Bylaws, applications, agreements, minutes and financial statements of the Village of Hussar so that all cheques and financial instruments are signed by the CAO and a member of Council a per the Act.
- 14.2 Any one (1) of the Mayor, Deputy Mayor or Councillor along with the CAO shall sign all cheques, Bylaws, applications, agreements, minutes or financial statements of the Village of Hussar Cemetery accounts so that all cheques and financial statements are signed by the CAO and a member of Council as per the Act.
- 14.3 Any one (1) of the Mayor, Deputy Mayor or Councillor along with the CAO shall have permission to access the safety deposit box in the name of the Village of Hussar so that two (2) persons access the safety deposit box.

XV: PUBLIC HEARINGS

- 15.1 Public hearings shall be held in accordance with the Act.
- 15.2 The Mayor or Deputy Mayor shall act as Chair for public hearings.
- 15.3 The CAO shall act as Secretary for public hearings.
- 15.4 The order for the Agenda for a public hearing shall be as follows:
- a. Call to Order
 - b. Introduction of Public Hearing Item
 - c. Written or Oral Submissions in Favour of the Item
 - d. Written or Oral Submission Against the Item
 - e. Appellant Rebuttal
 - f. Adjournment
- 15.5 Council may ask for further information or clarification from the CAO, Appellant or any individual who provided a written or oral submission at any time during a public hearing.
- 15.6 Cross examination, debating or questions from the public is not allowed during a public hearing.

- 15.7 The public hearing may, by motion of Council, be held over to the next regular or special Council meeting if more information is required.
- 15.8 Decision on the item discussed at a public hearing will be included in the Minutes of the Council meeting at which it was held.
- 15.9 Decision must be made on the item discussed at a public hearing within fifteen (15) days of the public hearing and sent to the appellant in writing.

XVI: EXCEPTIONS AND AMENDMENTS

- 16.1 If a matter of procedure arises that is not specifically covered in this Bylaw, the matter will be decided by use of the Act, common sense and a simple majority vote of Council.

XVII: GENERAL

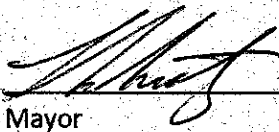
- 17.1 This Bylaw comes into force upon third and final reading.
- 17.2 This Bylaw repeals Bylaw #512-16 and 530-20.

READ a first time this 10 day of November, 2021.

READ second time this 2 day of December, 2021.

READ a third time this 21 day of December, 2021.

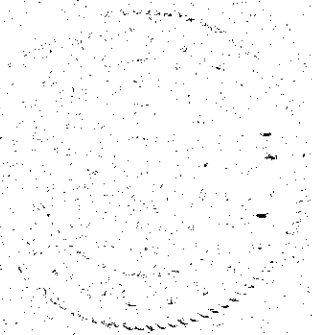
Signed this 5 day of January, 2021.



Mayor



Chief Administrative Officer



Vacation Entitlement

Date Approved by Council: September 10, 2015

Resolution: 08.09.15

Review Date: June

Related Bylaw: N/A

Amendments: 2016-11-22-04

Purpose

This policy has been adopted to provide guidelines for the allocation of vacation entitlement for Village of Hussar staff.

Guidelines

The vacation entitlement for salary employees shall be as described in the Alberta Employment Standards Code:

An employee becomes entitled to an annual vacation of at least:

- (a) 2 weeks after each of the first 4 years of employment, and
- (b) 3 weeks after 5 consecutive years of employment and each year of employment after that.
- (c)

The vacation entitlement for non-salary employees shall be as described in the Alberta Employment Standards Code:

The employer must pay an employee who is not paid by the month vacation pay or an amount at least equal to:

- (a) for an employee entitled to 2 weeks' vacation or any lesser amount, 4% of the employee's wages for the year of employment for which vacation is given, or
- (b) for an employee entitled to 3 weeks' vacation, 6% of the employee's wages for the year of employment for which vacation is given.

Salary and non-salaried employees will give 1 month notice. Vacation for the CAO is to be approved by council and for all other employees approved by the CAO.

Council may, by resolution, provide for additional vacation for any employee on a case by case basis.

Overtime

Date Approved by Council: November 22, 2016

Resolution: 2016-11-22-04

Review Date: August

Related Bylaw: N/A

Amendments: 2018-01-11-010, 2019-02-14-024

Purpose

The purpose of this policy is to establish how overtime hours are determined and compensated for.

Guidelines

HOURLY WAGE EMPLOYEES

Employees paid based on an hourly wage will be paid overtime at a rate of 1.5 times their regular hourly pay.

Employees paid based on an hourly wage will only receive overtime as per the Alberta Employment Standards Code.

Employees should use all banked overtime prior to December 31st of the year in which the overtime was banked.

Any banked overtime remaining on December 31st of a given year shall be paid out at the employee's regular wage as of December 31st of the year in which it is paid out unless the employee has received permission to carry these hours forward to the next year.

Performance Review Policy

Date Approved by Council: November 22, 2016

Resolution: 2016-11-22-04

Review Date: August

Related Bylaw: N/A

Amendments: 2021-09-16-534

Purpose

The purpose of this policy is to ensure employees are paid fairly and rewarded based upon performance.

Guidelines

A performance evaluation and wage review should be completed annually for each employee of the Village of Hussar.

The performance evaluation shall be completed annually within two months from the employee's anniversary of their date of hire.

The maximum annual pay increase amount (percentage or otherwise) shall be determined by Council during their annual budget process.

The amount of pay increase for the CAO shall be determined by Council and take into account the CAO's annual performance review results.

The amount of pay increase for employees other than the CAO shall be determined by Council upon the advice of the CAO and take into account the employee's annual performance review results.

Any annual wage or salary increases shall take effect on the employee's anniversary of their date of hire.

The performance evaluation and wage review of any employee is considered confidential and any discussion regarding these during a Council meeting must be held in closed session.

Village of Hussar

Request for Decision (RFD)

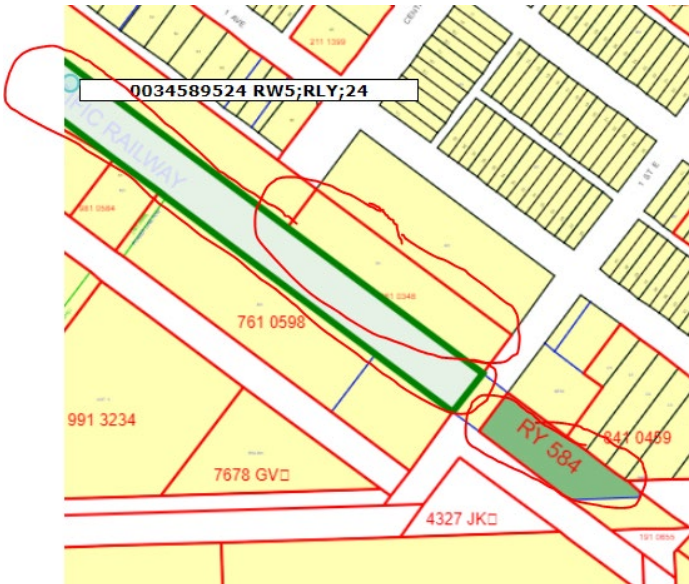
Meeting: Regular Meeting
Meeting Date: July 13, 2023
Title: Industrial Lot Purchase

Agenda Item Number:
6a.

BACKGROUND

Received a call regarding the purchase of an industrial lot in town. [REDACTED]

I have located 3 parcels within the industrial district that we could look at potentially selling or subdividing and selling.



RECOMMENDATION:

1. Motion _____

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	July 13, 2023
Title:	Alberta Transportation and Economic Corridors
Agenda Item Number:	6b.

BACKGROUND

ATEC Southern Golf Tournament.

The annual Alberta Transportation and Economic Corridor Southern Region golf tournament and dinner on **Thursday August 17, 2023** at Paradise Canyon Golf Resort in Lethbridge.

Cost: \$210/person (Includes golf, cart and supper)

Registration: 11:30 – 12:30 pm

Shot Gun: 1:00 pm

Supper and wrap-up after tournament

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

ATEC Southern Region Golf Tournament Thursday August 17 Lethbridge



Tue 2023-06-20 4:48 PM

📎 1 attachments (112 KB)

SRO 2023 Entry Form doc

You are invited to attend the annual Alberta Transportation and Economic Corridor Southern Region golf tournament and dinner on **Thursday August 17** at Paradise Canyon Golf Resort in Lethbridge.

Cost: \$210/person (Includes golf, cart and supper)

Registration: 11:30 – 12:30 pm

Shot Gun 1 00 pm

Supper and wrap-up after tournament

Please submit the attached registration sheet to

Please either forward a cheque payable to **ATSRWC**

Mail to:

OR E-transfer the entry fee to

Confirmation of your registration will be sent to you once payment has been received.

Thank you,
On behalf of
Darren Davidson
Regional Director, Southern Region
Alberta Transportation and Economic Corridors



Alberta's Official Road Reports
Go to 511.alberta.ca and follow [@511Alberta](https://twitter.com/511Alberta)

Classification: Protected A

ATEC Southern Region Open Golf Tournament

Thursday August 17, 2023

Paradise Canyon Golf Resort
(185 Canyon Boulevard, Lethbridge, Alberta)



Registration: 11:30 am – 12:30 pm

Shot Gun: 1:00 pm

Supper and wrap-up after tournament

Cost: \$210/person (includes 18 holes golf, cart and supper)

Golfer	First Name	Last Name	Handicap	Company	Phone	Email
1						
2						
3						
4						
Is this a team entry? Yes / No (split these players up)						

Please make cheques payable to:

ATSRWC

Mail cheque to:



Registration for each person is only complete with submission of both the entry form and fee.

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	July 13, 2023
Title:	Fall Convention - Meet with Minister McIver
Agenda Item Number:	6c.

BACKGROUND

The ABmunis Convention on **Thursday September 27-29, 2023** at the Edmonton Convention Centre. There is a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs. Request would need to be received by July 13, 2023.

The virtual Convention will include all the main plenary components – Opening Ceremonies, keynote speakers, Minister dialogue sessions, resolutions, Premier’s address - and will allow eligible elected officials the opportunity to virtually vote on resolutions and elections.

Virtual attendees will not have the ability to attend the breakout education sessions or be able to network in-person with other attendees. All slide presentations and audio from the breakout session will be recorded and will be made available to virtual attendees within two weeks of the event.

Pricing:

- Member In-person registration (early-bird until August 18): \$620
- Member In-person registration (after early-bird): \$775
- Virtual registration: \$250

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

Potential Meeting Opportunity (Municipal Affairs Minister) 2023 Alberta Municipalities Fall Convention

[REDACTED]
Thu 2023-06-15 3:11 PM
[REDACTED]

Dear Chief Administrative Officer

We are writing to inform you of a potential opportunity for municipal council to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2023 Alberta Municipalities (ABmunis) Fall Convention, scheduled to take place at the Edmonton Convention Centre from September 27-29, 2023. These meetings will be in person at the convention centre.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email to [REDACTED] no later than **July 13, 2023**.

We generally receive more requests than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- No more than three policy items or issues **directly relevant to the Minister of Municipal Affairs and the department will be given priority.**
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Engagement Team
Municipal Services Division
Municipal Affairs

The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small blue square at the end of the word.

Registration open for ABmunis Convention!

[Redacted]

Tue 2023-06-20 11:24 AM

To:Village Office <office@villageofhussar.ca>

Good morning,

We are excited to announce that [registration is now open](#) for the 2023 Alberta Municipalities' Convention and Trade Show! Convention will take place September 27 - 29 at the Edmonton Convention Centre, with pre-Convention sessions taking place Tuesday, September 26. Hotel room blocks are open, information is listed on our event website.

Virtual is returning for 2023

The virtual Convention will include all the main plenary components – Opening Ceremonies, keynote speakers, Minister dialogue sessions, resolutions, Premier’s address - and will allow eligible elected officials the opportunity to virtually vote on resolutions and elections.

Virtual attendees will not have the ability to attend the breakout education sessions or be able to network in-person with other attendees. All slide presentations and audio from the breakout session will be recorded and will be made available to virtual attendees within two weeks of the event.

Pricing

Member In-person registration (early-bird until August 18): \$620

Member In-person registration (after early-bird): \$775

Virtual registration: \$250

What we need from you

We will hold a moment of silence during the program for elected officials or administrators that we have lost in the last year. If you have a person you would like to remember a person, please send their name to [Redacted] to have them included in the 2023 In Memoriam.

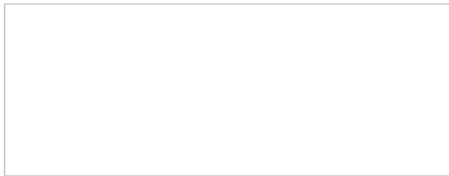
And as always, we will have our flag/logo video play throughout the event. If your flag/logo has changed in the last year, please send the updated, high-resolution photo to [Redacted]

For all Convention information and updates, visit our [ABmunis Convention event page](#). If you can't find the answer to your questions, please reach out to us and we would be happy to help.

Thank you for your continued support of our events, we look forward to seeing you in Edmonton!

[Redacted]

[Redacted]



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	July 13, 2023
Title:	Email from Summer Daze
Agenda Item Number:	6d.

BACKGROUND

Email from Summer Daze Committee regarding the work done at the campground in preparation of the Summer Daze Event.

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

Summer Daze Follow up

[REDACTED]

Tue 2023-06-27 3:11 PM

To: Village Office <office@villageofhussar.ca>

Good afternoon,

First, we still have not received our damage deposit back. Please follow up.

Second, our committee spent about 35 hours mowing and 5 hours weed whipping. We expect to do some mowing come the week of but it is the expectation that the village is to be doing upkeep of entire grounds including the ball diamonds up until that week. However, the diamonds had not been touched at all this year so that was a lot of work on our part and we had to mow the area all around the diamonds and arena as well. That all said we do not feel the \$600 rent is not a fair amount. Please discuss amongst council and let us know your stance on the subject.

Thank you,

[REDACTED]

Get [Outlook for iOS](#)

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	July 13, 2023
Title:	Sharing Assessment Data with Pillar 9 Real Estate Board
Agenda Item Number:	6e.

BACKGROUND

We received a request from Wildrose Assessment Services asking for confirmation if would agree to share the assessment data to the Pillar 9 real estate board.

These reports to no include private information and they have indicated that the information that they will be providing is typically public information.

See the attached email.

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

FW: Assessment

[REDACTED]
Wed 2023-06-28 9:50 AM

To: Village Office <office@villageofhussar.ca>

Good morning,

I just wanted to reach out and confirm with you first, that it's okay to submit the assessment data to the Pillar 9 real estate board. It would be similar information we send to the planning companies to update GIS systems.

In exchange, Pillar 9 gives us access to the MLS system which provides large amounts of very good specific data.

The details we would provide to them are typically public information that could be found on the general summary reports for a property (legal descriptions, land size, improvement size, year built, assessed value, tax amount).

This should also help mitigate phone calls to the municipality asking for tax information from realtors. Tax certificates from the lawyers are all separate and wouldn't have any connection to this, it's simply for the realtors to display tax amounts on listings.

I just wanted to let you know, and hopefully get your okay to go ahead with this before sending them anything. It will be an annual document we supply them as the assessment and taxes change from year to year

Can you forward your tax rate bylaw.

Let me know if you have any questions or issues

Thanks,

[REDACTED]



Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	July 13, 2023
Title:	Ratify Library Board Auditor
Agenda Item Number:	6f.

BACKGROUND

Ratify the email motion to appoint Carol Santerre as our Library Board Auditor.

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	July 13, 2023
Title:	Discuss Property at 235 2 nd Ave East
Agenda Item Number:	6f.

BACKGROUND

Discussion about Property located at 235 2nd Ave East

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

VILLAGE OF HUSSAR
BANK RECONCILIATION

ACCOUNT Village General Acct 10050185
DATE June 30 2022

STATEMENT BALANCE 352,980.95

ADD: OUTSTANDING DEPOSITS

Deposit in July	8,937.38	
		8,937.38

LESS: OUTSTANDING CHEQUES

9090 Spinks Insulating Co Ltd	945.00	
9153 VOID Cheque Printing error reprinted on 9158	VOID	
9155 Gregg Distributers	162.37	
9157 Wheatland WFCSS	1,316.00	
9162 VOID - Error on Payroll Cheque Voided	VOID	
9166 Canada Revenue Agency	246.42	
9169 EPCOR Utilities	3,626.98	
9173 Rommens	18,421.20	
		- 24,717.97

OUTSTANDING TRANSFERS

Deposit from Cemetery	- 6,137.47	
Transfer to Cemetery Account	- 600.00	
Bank looking into missing etransfer	15.00	
Someone paid 50 cent cash balance was .49 found a -	0.01	
		- 6,722.48

RECONCILED BALANCE	330,477.88
GL BALANCE (3000012700)	330,477.88
Variance	-

OTHER ACCOUNTS

First Response (EFRT) Trust Term Account 10135176 (3000012800) Community Account (Rate .05)	STATEMENT 3,217.59 GL BALANCE <u>3,217.59</u> Variance -	Interest \$ 0.13
Cemetery Perpetual Account 10189009 (3000012900) Community Account (Rate .05)	STATEMENT 16,361.65 GL BALANCE <u>23,098.45</u> Variance - 6,736.80	Interest \$ 0.67
Cemetery Common Share Account 10499317 (3000013000) Common Share	STATEMENT 27.63 GL BALANCE <u>27.63</u> Variance -	Interest \$ -
Mayors Memorial Trust Term Account 722821119129 (3000013400) 12 Month Term (Fixed .40% Maturity Date - Feb 24, 2022)	STATEMENT 1,234.24 GL BALANCE <u>1,234.24</u> Variance -	Interest \$ -

Cemetery Reserve 722821002853 (3000013500) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	10,613.88 <u>10,613.88</u> -	Interest \$ 13.07
FGTF Grant Term Account 723112220006 (3000013700) 12 Month Term (Fixed 1.20% Maturity Date - April 8, 2023)	STATEMENT GL BALANCE Variance	- <u>-</u> -	Interest \$ -
Common Share 10497733 (3000030000) Common Share	STATEMENT GL BALANCE Variance	2,708.32 <u>2,708.32</u> -	Interest \$ -
Village Reserves 15037021 (3000032000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	618,869.10 <u>618,869.10</u> -	Interest \$ 762.05
Walking Trail Trust Term Account 15137870 (3000032220) 12 Month Term (Fixed .40% Maturity Date - March 5, 2022)	STATEMENT GL BALANCE Variance	1,118.70 <u>1,118.70</u> -	Interest \$ -
MSI Capital Term Account 15137904 (3000032400) 12 Month Term (Fixed .40% Maturity Date - March 5, 2022)	STATEMENT GL BALANCE Variance	296,778.46 <u>296,778.46</u> -	Interest \$ -
Equipment Reserve Account 722821632733(3000033000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	10,130.62 <u>10,130.62</u> -	Interest \$ 12.47
Special Events Account 722821632741 (3000034000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	924.43 <u>924.43</u> -	Interest \$ 1.14
Emergency Management 722821646022 (3000035000) Savings Account (Rate .05)	STATEMENT GL BALANCE Variance	2,185.62 <u>2,185.62</u> -	Interest \$ 0.09
Centennial 722821666012 (3000036000) Savings Account (Rate .05)	STATEMENT GL BALANCE Variance	1,751.55 <u>1,751.55</u> -	Interest \$ 0.07
Village Reserves Term Account 723112219933 (3000031000) 12 Month Term (Fixed 1.20% Maturity Date - April 8, 2023)	STATEMENT GL BALANCE Variance	- <u>-</u> -	Interest \$ -

Village of Hussar
List of Accounts for Approval (Summary)
Batch: 2023-00066 to 2023-00072

Bank Code: AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
9146	2023-06-01	AMSC Insurance Services Ltd.	1,131.45
9147	2023-06-01	Connect First Credit Union Ltd.	156.00
9148	2023-06-01	Dependable Maintenance Ltd.	1,028.16
9149	2023-06-01	Halahuric, Joyce	156.00
9150	2023-06-01	Reality Bytes Incorporated	895.16
9151	2023-06-01	Wild Rose Assessment Service	498.75
9153	2023-06-08	VOID - Cheque Confirmation	0.00
9154	2023-06-08	Data Scavenger Inc.	472.50
9155	2023-06-08	Gregg Distributors LP	162.37
9156	2023-06-08	Jepson Petroleum Ltd.	234.75
9157	2023-06-08	Wheatland F.C.S.S.,	1,316.00
9158	2023-06-08	Canada Revenue Agency	1,985.26
9165	2023-06-22	ClearTech Industries Inc	1,039.00
9166	2023-06-22	Canada Revenue Agency	246.42
9167	2023-06-22	Direct Energy	242.16
9168	2023-06-22	Tracey Dundas	116.77
9169	2023-06-22	EPCOR Utilities Inc.	3,626.98
9170	2023-06-22	Gray's Ltd.,	3,885.00
9171	2023-06-22	Jepson Petroleum Ltd.	192.08
9172	2023-06-22	JG Water Services	4,312.14
9173	2023-06-22	Rommens Construction Ltd.	18,421.20
9175	2023-06-22	Telus Communications Inc.	122.48
9176	2023-06-22	Telus	43.00
Total Computer Cheque:			40,539.18

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Payment Amount
15152903	2023-06-08	Connect First Credit Union Ltd.	78.75
20230622	2023-06-22	Government Of Alberta	10,321.88
Total Automatic Withdrawal:			10,400.63

Total AP: 50,939.81

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
REVENUES						
TAXES						
1000011000 - Municipal Property Taxes			175,769.85	175,770.18	(0.33)	
1000011200 - Alberta School Foundation Taxes			40,808.60	40,808.73	(0.13)	
1000011300 - Wheatland Lodge Taxes			1,540.57	1,541.00	(0.43)	
1000011400 - DI Property Tax Requisition			30.81	30.81		
Total TAXES:			218,149.83	218,150.72	(0.89)	
REVENUE FROM OWN SOURCE						
1000051000 - Property Tax Penalty		2,355.51	2,355.51	10,000.00	(7,644.49)	76.4-
1000054000 - ATCO Gas Franchise Fee		2,961.32	14,577.38	21,000.00	(6,422.62)	30.6-
1000055000 - Return On Investments		769.13	8,362.24	1,000.00	7,362.24	736.2
Total REVENUE FROM OWN SOURCE:		6,085.96	25,295.13	32,000.00	(6,704.87)	21.0-
ADMINISTRATION REVENUE						
1120041000 - General Services & Supplies		40.00	920.00	800.00	120.00	15.0
1120041100 - Insurance/Lions/Sen/Lib/Ag.Soc.			(1,509.68)		(1,509.68)	
1120056000 - Rentals/ Lease Revenue			750.00	3,200.00	(2,450.00)	76.6-
1120084000 - Provincial Operating Grant				48,406.00	(48,406.00)	100.0-
Total ADMINISTRATION REVENUE:		40.00	160.32	52,406.00	(52,245.68)	99.7-
RCMP & BYLAW SERVICES						
1260051000 - Animal Licenses			580.00	600.00	(20.00)	3.3-
1260051500 - Provincial Fines Distribution				160.00	(160.00)	100.0-
Total RCMP & BYLAW SERVICES:			580.00	760.00	(180.00)	23.7-
PUBLIC WORKS						
1310041000 - PW Services/Supplies		31.99		1,000.00	(1,000.00)	100.0-
Total PUBLIC WORKS:		31.99		1,000.00	(1,000.00)	100.0-
ROADS & STREET LIGHTS						
1320054000 - Fortis Franchise		6,315.87	19,758.44	31,000.00	(11,241.56)	36.3-
Total ROADS & STREET LIGHTS:		6,315.87	19,758.44	31,000.00	(11,241.56)	36.3-
WATER SUPPLY/DISTRIBUTION						
1410040000 - Water Billing		4,896.00	51,460.58	79,516.00	(28,055.42)	35.3-
1410041000 - Water Services/Supplies				100.00	(100.00)	100.0-
1410051000 - Water Penalty		116.58	662.46	1,050.00	(387.54)	36.9-
Total WATER SUPPLY/DISTRIBUTION:		5,012.58	52,123.04	80,666.00	(28,542.96)	35.4-
SANITARY SEWAGE SERVICE						
1420040000 - Sewer Billing		1,152.00	20,126.16	29,664.00	(9,537.84)	32.2-
1420051000 - Sewer Penalty		60.74	476.58	1,000.00	(523.42)	52.3-
Total SANITARY SEWAGE SERVICE:		1,212.74	20,602.74	30,664.00	(10,061.26)	32.8-
SOLID WASTE						

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Village of Hussar
Budgetary Control
For the Period 2023-01-01 - 2023-06-30

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
1430040000 - Garbage Collection Billing		1,846.00	19,852.40	31,512.00	(11,659.60)	37.0-
1430051000 - Garbage Collection Penalty		49.75	324.48	500.00	(175.52)	35.1-
Total SOLID WASTE:		1,895.75	20,176.88	32,012.00	(11,835.12)	37.0-
CEMETERY						
1560041000 - Cemetery Revenue		600.00	1,800.00	2,000.00	(200.00)	10.0-
1560055000 - Cemetery Interest		0.67	5.27	5.00	0.27	5.4
1560059000 - Cemetery Donations				1,000.00	(1,000.00)	100.0-
Total CEMETERY:		600.67	1,805.27	3,005.00	(1,199.73)	39.9-
PLANNING & DEVELOPMENT						
1610041000 - Development Permits		35.00	595.00	650.00	(55.00)	8.5-
1610084000 - Provincial Grant			20,327.48		20,327.48	
Total PLANNING & DEVELOPMENT:		35.00	20,922.48	650.00	20,272.48	3118.8
PARKS & RECREATION						
1720041000 - Campground Revenue		360.00	2,620.00	4,000.00	(1,380.00)	34.5-
1720056500 - Fish & Game Club Lease				500.00	(500.00)	100.0-
1720081000 - Grants from Others			(23,441.59)	1,800.00	(25,241.59)	1402.3-
Total PARKS & RECREATION:		360.00	(20,821.59)	6,300.00	(27,121.59)	430.5-
Total REVENUES:		21,590.56	358,752.54	488,613.72	(129,861.18)	26.6-
ASSETS						
Revenue Totals:		21,590.56	358,752.54	488,613.72	(129,861.18)	26.6-
EXPENDITURES						
2000076000 - Alberta School Foundation Requisition		10,321.88	20,643.76	40,808.73	20,164.97	49.4
2000076200 - DI Property Assessment				30.81	30.81	100.0
2000076500 - Wheatland Lodge Requisition			1,541.00	1,541.00		
2000076600 - Royal Canadian Mounted Police Requisitio			6,410.00	6,410.00		
COUNCIL & OTHER LEGISLATIVE						
2110013000 - Council EI Premiums		152.09	299.35	950.00	650.65	68.5
2110014000 - Council Training				1,300.00	1,300.00	100.0
2110015000 - Council Honorarium/Per Diem		3,500.00	6,775.00	14,500.00	7,725.00	53.3
2110021000 - Council Mileage & Expenses		709.92	1,238.96	3,500.00	2,261.04	64.6
2110051500 - Donations/Gifts			380.00	1,000.00	620.00	62.0
Total COUNCIL & OTHER LEGISLATIVE:		4,362.01	8,693.31	21,250.00	12,556.69	59.1
GENERAL ADMINISTRATION						
2120011000 - Admin Salaries & Wages			3,708.33	43,500.00	21,583.34	49.6
2120011500 - Contracted Casual Labour	900.00		3,662.50	4,800.00	1,137.50	23.7

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Village of Hussar
Budgetary Control
For the Period 2023-01-01 - 2023-06-30

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2120012000 - AMSC Benefits Employer Contribution		424.65	2,123.25	4,672.00	2,548.75	54.6
2120012500 - LAPP Employer Contribution				750.00	750.00	100.0
2120013000 - Admin CPP/EI Contributions		288.12	1,701.11	3,700.00	1,998.89	54.0
2120014000 - Administration Training			505.44	2,500.00	1,994.56	79.8
2120021000 - Admin Mileage & Expenses		183.98	359.42	2,500.00	2,140.58	85.6
2120021500 - Postage/Courier/Freight			692.18	1,500.00	807.82	53.9
2120022000 - Advertising				1,000.00	1,000.00	100.0
2120022500 - Memberships			1,490.23	1,800.00	309.77	17.2
2120023000 - Accounting/Audit expense			14,500.00	14,500.00		
2120023500 - Legal Fees			170.00	1,000.00	830.00	83.0
2120024000 - Assessment Services	475.00	475.00	3,300.01	5,700.00	2,399.99	42.1
2120024500 - IT Services/Website	150.00	1,310.33	2,988.08	5,000.00	2,011.92	40.2
2120027000 - Insurance Premiums			6,627.18	7,732.00	1,104.82	14.3
2120051000 - Office Supplies & Services	39.92	75.00	2,484.04	6,000.00	3,515.96	58.6
2120054000 - Admin Utilities		226.44	2,097.61	3,750.00	1,652.39	44.1
2120080000 - Admin - Amortization Expenses				560.00	560.00	100.0
Total GENERAL ADMINISTRATION:	1,564.92	6,691.85	64,617.71	110,964.00	46,346.29	41.8
FIRE ASSOCIATION						
2230076000 - Fire Association Requisition				8,150.00	8,150.00	100.0
2230076500 - Fire Capital Contribution				1,000.00	1,000.00	100.0
Total FIRE ASSOCIATION:				9,150.00	9,150.00	100.0
EMERGENCY MANAGEMENT						
2240051000 - Emergency Supplies & Services				100.00	100.00	100.0
Total EMERGENCY MANAGEMENT:				100.00	100.00	100.0
AMBULANCE SERVICES						
2250076000 - WADEMSA Requisition			1,312.00	1,312.00		
Total AMBULANCE SERVICES:			1,312.00	1,312.00		
RCMP & BYLAW SERVICES						
2260035000 - Protective Services				550.00	550.00	100.0
Total RCMP & BYLAW SERVICES:				550.00	550.00	100.0
COMMON SERVICES						
2310011000 - Public Works Wages		1,391.42	17,259.43	40,000.00	22,740.57	56.9
2310012000 - Public Works Benefits		391.36	2,540.84	5,088.00	2,547.16	50.1
2310013000 - Public Works CPP/EI		262.22	1,618.29	3,725.00	2,106.71	56.6
2310014000 - Public Works Training				500.00	500.00	100.0
2310025000 - Equipment Maintenance	632.16		2,185.48	4,500.00	2,314.52	51.4
2310025500 - Contracted Maintenance			160.00	1,500.00	1,340.00	89.3
2310025600 - Building Maintenance				2,500.00	2,500.00	100.0
2310026000 - Equipment Rentals				500.00	500.00	100.0

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Village of Hussar
Budgetary Control
For the Period 2023-01-01 - 2023-06-30

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2310027000 - Insurance Premiums			1,732.40	1,733.00	0.60	
2310035000 - Weed Inspector				250.00	250.00	100.0
2310051000 - PW General Supplies	112.16	372.60	1,392.49	3,000.00	1,607.51	53.6
2310051500 - Public Works Tools/Equipment		2.00	1,251.97	2,700.00	1,448.03	53.6
2310052500 - Cardlock Fuel		406.51	1,921.79	4,500.00	2,578.21	57.3
2310054000 - Public Works Utilities		220.49	3,009.59	5,750.00	2,740.41	47.7
2310077000 - Transfer to Equipment Reserve				10,000.00	10,000.00	100.0
2310080000 - Common - Amortization Expense				7,930.00	7,930.00	100.0
Total COMMON SERVICES:	744.32	3,046.60	33,072.28	94,176.00	61,103.72	64.9
ROADS/STREETS						
2320024000 - Roads Maintenance				1,500.00	1,500.00	100.0
2320025000 - Roads Contracted Maintenance	6,760.50	4,679.20	11,439.70	9,000.00	(2,439.70)	27.1-
2320054000 - Utilities - Street Lights		1,764.77	10,972.71	21,000.00	10,027.29	47.8
2320080000 - Roads - Amortization Expense				70,130.00	70,130.00	100.0
Total ROADS/STREETS:	6,760.50	6,443.97	22,412.41	101,630.00	79,217.59	78.0
WATER SUPPLY & DISTRIBUTION						
2410021500 - Water Postage & Freight			193.24	500.00	306.76	61.4
2410023000 - Water Operations Contract	2,296.35	2,345.44	14,035.82	27,600.00	13,564.18	49.2
2410023500 - Water Testing				250.00	250.00	100.0
2410025000 - Water Contracted Maintenance	1,200.00	950.00	5,375.00	24,000.00	18,625.00	77.6
2410026000 - Lease Payments				3,166.00	3,166.00	100.0
2410027000 - Insurance Premiums			1,698.99	1,699.00	0.01	
2410051000 - Water Services/Supplies			151.25	152.00	0.75	0.5
2410053000 - Treatment Chemicals		989.52	2,531.11	4,800.00	2,268.89	47.3
2410054000 - Water Utilities		1,178.61	9,394.06	17,000.00	7,605.94	44.7
2410080000 - Water - Amortization Expense				38,630.00	38,630.00	100.0
Total WATER SUPPLY & DISTRIBUTION:	3,496.35	5,463.57	33,379.47	117,797.00	84,417.53	71.7
WASTEWATER						
2420023000 - Sewer Operations Contract	574.09	586.36	3,508.96	7,000.00	3,491.04	49.9
2420025000 - Contracted Maintenance	1,674.80	225.00	1,899.80	3,675.00	1,775.20	48.3
2420027000 - Insurance Premiums			1,000.94	1,001.00	0.06	
2420051000 - Sewer Services/Supplies				120.00	120.00	100.0
2420054000 - Sewer Utilities		224.88	1,447.35	3,500.00	2,052.65	58.7
2420080000 - Sewer - Amortization Expense				22,338.00	22,338.00	100.0
2420083000 - Debenture Interest				496.00	496.00	100.0
Total WASTEWATER:	2,248.89	1,036.24	7,857.05	38,130.00	30,272.95	79.4
GARBAGE COLLECTION/DISPOSAL						
2430011000 - Garbage Collection Wages		261.00	1,638.50	3,600.00	1,961.50	54.5
2430025000 - Transfer Site Maintenance	1,166.91		3,112.61	7,000.00	3,887.39	55.5

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Village of Hussar
Budgetary Control
For the Period 2023-01-01 - 2023-06-30

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2430035000 - Transfer Site Labour	678.04		3,219.11	7,875.00	4,655.89	59.1
2430054000 - Transfer Site Utilities	41.82		157.23	525.00	367.77	70.1
2430076000 - Drum Solid Waste Requisition			7,646.29	7,646.29		
2430077000 - Drum Solid Waste Loan Payment 10y			653.76	653.76		
2430078000 - SAEWA Requisition				99.75	99.75	100.0
Total GARBAGE COLLECTION/DISPOSAL:	1,886.77	261.00	16,427.50	27,399.80	10,972.30	40.1
FAMILY/COMMUNITY SERVICES						
2510076000 - FCSS Requisition		1,316.00	1,316.00	1,500.00	184.00	12.3
Total FAMILY/COMMUNITY SERVICES:		1,316.00	1,316.00	1,500.00	184.00	12.3
CEMETERY						
2560011000 - Cemetery Wages		203.00	203.00	225.00	22.00	9.8
2560025000 - Cemetery Maintenance				687.00	687.00	100.0
2560051000 - Cemetery Goods & Services		5,843.95	5,843.95	6,693.00	849.05	12.7
2560054000 - Cemetery Utilities		35.91	123.75	1,200.00	1,076.25	89.7
2560080000 - Cemetery Amortization Expense				200.00	200.00	100.0
Total CEMETERY:		6,082.86	6,170.70	9,005.00	2,834.30	31.5
PLANNING & DEVELOPMENT						
2610022000 - Planning & Development Advertising				1,000.00	1,000.00	100.0
2610023000 - Planning & Development Consulting			383.70		(383.70)	
2610076000 - Palliser Requisition			3,000.00	3,000.00		
Total PLANNING & DEVELOPMENT:			3,383.70	4,000.00	616.30	15.4
PARKS/RECREATION						
2720011000 - Campground Wages		1,145.50	1,319.50	3,000.00	1,680.50	56.0
2720025000 - Campground Maintenance	1,286.69		1,286.69	5,000.00	3,713.31	74.3
2720027000 - Campground Insurance			363.78	364.00	0.22	0.1
2720051000 - Campground Services & Supplies				1,000.00	1,000.00	100.0
2720054000 - Campground Utilities		215.70	1,821.26	4,500.00	2,678.74	59.5
2720080000 - Parks & Rec - Amortization Expense				43,768.00	43,768.00	100.0
Total PARKS/RECREATION:	1,286.69	1,361.20	4,791.23	57,632.00	52,840.77	91.7
ARENA/CURLING RINK						
2730011000 - School ground wages		377.00	377.00	1,000.00	623.00	62.3
2730025000 - School ground maintenance	1,213.45		1,213.45	1,500.00	286.55	19.1
Total ARENA/CURLING RINK:	1,213.45	377.00	1,590.45	2,500.00	909.55	36.4
COMMUNITY SERVICES/CULTURE						
2740076000 - Marigold Requisition			1,244.60	1,245.00	0.40	
2740076500 - Hussar Library Contribution				500.00	500.00	100.0
2740080000 - Culture Amortization Expense				1,480.00	1,480.00	100.0
6410023000 - Water Capital Engineering			15,015.78		(15,015.78)	
6420023000 - Sewer Capital Engineering			15,015.75		(15,015.75)	

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Village of Hussar
Budgetary Control
For the Period 2023-01-01 - 2023-06-30

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
9999999999 - Suspense Account			312.17		(312.17)	
Total COMMUNITY SERVICES/CULTURE:			31,588.30	3,225.00	(28,363.30)	879.5-
Total EXPENDITURES:	19,201.89	46,764.18	265,206.87	649,111.34	383,904.47	59.1
Expense Totals:	19,201.89	46,764.18	265,206.87	649,111.34	383,904.47	59.1
Net Surplus (Deficit):	(19,201.89)	(25,173.62)	93,545.67	(160,497.62)	254,043.29	158.3

Accounts Printed: 129



connectFirst
credit union

Notice Date: June 15, 2023

0042

VILLAGE OF HUSSAR
PO BOX 100
HUSSAR AB T0J 1S0



Hi,

RE: Let's review your investments!

We'd love to connect with you to review your investments which are coming up to maturity. Our expert advisory team is here to help you every step of the way and provide the support you need to make investment decisions with confidence. Find our rates here: connectfirstcu.com/rates

Member #: 3073713

Deposit #	Product	Current Balance ²	Maturity Date
[REDACTED]			

For your convenience, your term will renew automatically for the same term length. We'd also be happy to review alternative options with you before your maturity date to help you achieve the financial goals that matter to you.

[Connect with us. We're here to help.](#)

If you have any questions about your options, rates, term of your investments, or if there's any other matter connectFirst can support you with, please don't hesitate to reach out to your local branch, call us at [REDACTED] to book an appointment.

Always here for you,
your connectFirst Team

¹ To review your options, be sure to connect with us by the maturity date. If we don't hear from you, we will renew at the available rate on the date of renewal.

² For products with monthly compounding interest, values are estimated and projected.

³ The balance shown is of the previous month, pending any withdrawals.

⁴ All principal and interest is 100% guaranteed by the Credit Union Deposit Guarantee Corporation. Excludes common shares, investment shares and mutual funds.

JGwaterservices Montly Summary For June 2023

June 7, 2023	LS Pump # 1 down
June 7, 2023	Fixed leak in CL2 line
June 7, 2023	Worked on and fixed Pump #1 at LS
June 25, 2023	East well Down (Emergency call out)
June 27, 2023	High level alarm at LS pump # 2 (Emengency callout)
June 27, 2023	Water Project meeting
2023-06-31	Power outage due to thunder storm (Emergency callout)

Public Works Report

- Carson is busy grass cutting + weed whipping. Very good workers.
- Had to replace blade drive hub on mower.
- Both front tires needed repair for leaks. 2 weeks ago. Had to have one tire repaired again on Tues. Will look this winter at solid Rubber or No flat design like rear tires. This has been an ongoing issue with mower since I started.
- Working on Playground safety inspection report. Have only 2 items left.
- Did a sweep of campground + playground of tree branches.
- Power line down on third ave. resulting in Fortis having to cut some trees. Took 2 trailer loads to transfer station.
- Have replaced the door latch on the Kitchen building.
- Put a new lock on the Campground shelter.
- Going hard on the former fines area at school ground. Area has been covered with soil from dirt hill sitting there. Hill just about finished and will do a final finish grade ready for grass planting.

over.

- New stihl gravel broom is working excellant, will help very much in preserving blades on mower longer.
- Have cut grass at our leaves/branch/grass pile behind gun berm, will work at making access to the area again.
- Will remove dead trees on 3rd ave.

Dale Kern

Report on Marigold Library System being used in an Upwork scam

[REDACTED]

Dear CAO's,

In the past week or so, Marigold Library System started receiving emails from freelancers who signed up to work for "Marigold Library System" on Upwork online. The freelancers were seeking confirmation from Marigold that we were employing them (we were not, and did not).

We discovered that someone created a company on Upwork impersonating Marigold Library System in an attempt to scam freelancers, and many people appear to have been scammed. As a result, Marigold has now been the subject of negative Google reviews; we are being subject to 1-star reviews despite the fact that the reviewer(s) seem to understand that Marigold was not the organization perpetuating the fraud. Marigold staff are being randomly emailed as that information has always been on our Headquarters Staff web page, and we are receiving about 30+ emails a day, plus comments/inquiries on Facebook Messenger. Staff are also being contacted on personal LinkedIn accounts. Whoever is impersonating Marigold is also using our logo.

Marigold has reported the impersonation of Marigold and the defrauding that is allegedly happening to Upwork and to Google. It will not surprise you that there does not seem to be any recourse we can take with Google to remove the misinformation. Upwork's advice was, at first, to wait it out until the scammers move on and that is all we can do. However, after we sent another email about the impersonation, Upwork is now investigating.

What we have done is posted this information on our social media, on the Google info/update page, and on our website: <https://marigold.ab.ca/About-Us/Employment-Opportunities>

There are currently no job postings.

Marigold Library System does not use services like Upwork or any other online hiring resource to recruit freelancers. All of Marigold Library System's recruiting and hiring takes place directly through Marigold Library System.

We have also reported this impersonation and alleged fraud to the Canadian Anti-Fraud Centre and to the local RCMP detachment as per the directions from the CAFC.

We advised Public Library Services Branch that this situation was occurring, and we wanted to give our member municipalities a heads up in case anything escalates or it becomes a story instead of just a frustrating situation.

It's most likely that Marigold was randomly selected by someone out there in the world as the basis for the scam, but I will be sharing this information with my regional library system colleagues and the Canadian Urban Libraries Council members, in case other libraries want to pre-emptively post similar information on their websites or Google updates.

I will be out of the office for family reasons until next Thursday, but Marigold's COO Laura Taylor is available if you have any questions or comments.

Regards,
Lynne





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111695

June 20, 2023

Dear Chief Elected Officials:

I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans.

As Minister of Municipal Affairs, I continue to believe in the importance of supporting our local communities, as they play a significant role in creating the economic and social conditions that contribute to Alberta's vibrancy and prosperity. My ministry will continue to develop the tools, training, and programs to support fiscally responsible, accountable, and sustainable local government, and improve the long-term viability of municipalities. I am also committed to my ministry's role in providing Albertans with safe buildings, homes, and communities through the province's safety codes system.

Together, we can continue to reduce unnecessary government oversight with regulatory approaches and program delivery that emphasize outcomes, in order to attract investment, support innovation, and grow Alberta's businesses.

I look forward to once again working together to strengthen Alberta's municipalities and collaborating on areas of mutual interest.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister


cc: Chief Administrative Officers

Seacan pictures.



Tue 2023-05-23 2:17 PM

To:Village Office <office@villageofhussar.ca>

 5 attachment (19 MB)



Les and I talked about the possibility of seacans being allowed in the town again with beautification restrictions. These pictures show how we beautified our seacan in Calgary and how well it blended in with the house and garage.









Wheatland Housing Management Board and the Wheatland and Area Hospice Society partnership are proud to announce the continued advancement of the plan to build a congregate living space for seniors and a rural hospice in Wheatland County. A recording of the updated planned projects presented by WHMB team is available on our websites at [www.wheatlandhousing](http://www.wheatlandhousing.com) or www.wheatlandhospice.ca

We are grateful for letters of support from all our municipalities; Standard, Hussar, Rockyford, Wheatland County and Town of Strathmore in our application to Alberta Housing Partnership Program. Through our collaboration and cooperation, we will move towards providing safe and affordable housing for seniors as well as compassionate, competent palliative care for our community.

With this unified voice we move forward to the schematic design phase of the project. Anticipated next steps are acceptance of our Alberta Housing Partnership Program funding request as well as the Canada Mortgage & Housing Corporation (CMHC) application, refinement of budgets, as well as recurring support from all Councils and community partners.

We are committed to working together to ensure that this project is a success. Our partnership will bring together the expertise and resources needed to make this project a reality. This housing project will have a positive impact on the lives of all people in our community and provide seniors and their families with a sense of security in their future within the community.

We look forward to moving forward collaboratively with our community partners, all levels of government, donors, stakeholders, and our experts to make this project a reality.

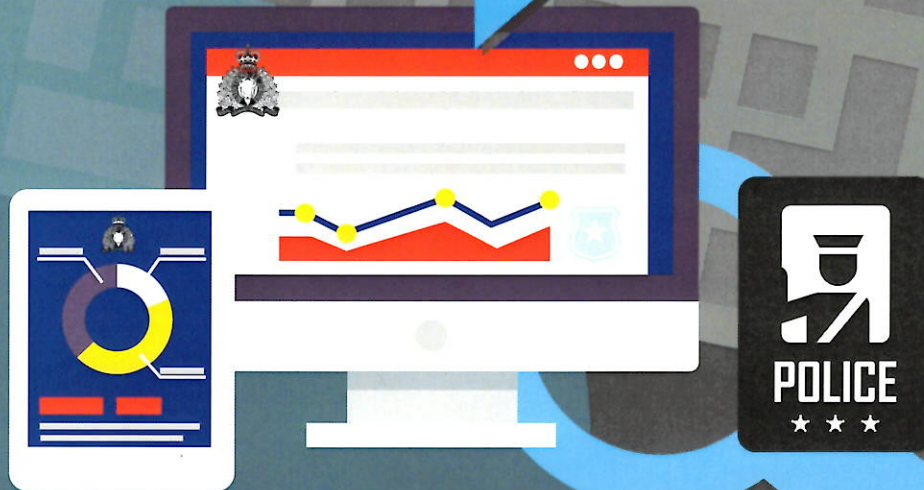
For more information about this project please contact the following individuals:

[Redacted Name]

[Redacted Name]

ONLINE CRIME REPORTING

is now available



Report it online!



YOU CAN FILE A REPORT IF:

- You have lost something that costs less than \$5000
- Someone has stolen something from you that costs less than \$5000
- Someone has vandalized your property or vehicle and it will cost less than \$5000 to repair it
- The crime happened within the jurisdiction of the Alberta RCMP
- Thefts over \$5,000 are accepted from oil, telecommunications, and utility companies



YOU CANNOT USE ONLINE CRIME REPORTING IF:

- There is a witness or suspect
- There are lost or stolen items involving personal identity, firearms, licence plates or decals



All crimes reported online to the Alberta RCMP will be followed up with a phone call from a police officer within five business days.

[HTTPS://OCRE-SIELC.RCMP-GRC.GC.CA/ALBERTA](https://ocre-sielc.rcmp-grc.gc.ca/alberta)



Royal Canadian Mounted Police Gendarmerie royale du Canada

Canada