



The regular meeting of the council of the Village of Hussar will be held in Council Chambers and via conference call on Thursday, May 11, 2023 starting at 7:00 p.m.

**1. CALL TO ORDER**

**2. ACCEPTANCE OF AGENDA**

**3. DELEGATION**

- (a) 7:00 PM Kathy and Ashley – Multiplex potential locations
- (b) 7:15 PM Clay Armstrong

**4. ADOPTION OF THE PREVIOUS MINUTES**

- (a) April 13, 2023 Regular Council Meeting
- (b) April 13, 2023 Municipal Planning Meeting
- (c) April 17, 2023 Special Council Meeting
- (d) May 1, 2023 Public Meeting

**5. POLICY & BYLAW REVIEW**

- (a) Bylaw Review
  - 551-23 Tax Bylaw - New
- (b) Policy Review
  - 2.2 Fire Ban Policy
  - 4.3 Probationary Period
  - 4.4 Employee Benefits & Pension
  - 5.3 Rate and Fees Changes
  - 5.10 Information & Records Management

**6. BUSINESS**

- (a) Viability Review - Action plan and 10-year capital plan
- (b) 1<sup>st</sup> Ave Capital Project tender quotes
- (c) 4 Elements Weed Spraying
- (d) 2023 Minister's Awards for Municipal and Public Library Excellence
- (e) Request of Land for Purchase/Subdivision
- (f) Summer Daze Lunch hosting
- (g) FOIP Training Options

**7. FINANCIAL**

- (a) 3-year operating budget
- (b) 5-year capital plan
- (c) April 2023 Bank Reconciliation and Cheque Listing
- (d) Operating Budget 2023
- (e) Capital Budget 2023
- (f) Transfer Reserves into a Village Save More Account

**8. COMMITTEE REPORTS**

**9. CAO & PW Reports**

**10. CORRESPONDENCE**

- a) Municipal Census
- b) Update on Improvements to AHS and EMS System
- c) Camrose Casino Relocation
- d) Municipal Affairs - Timeline Extension for Review of Intermunicipal Collaboration Frameworks

- e) Community Leaders Camp
- f) Municipal Affairs - Recall Petition Updates

**11. CONFIDENTIAL**

- (a) CAO 6 Month Probation Review (as per s. 17(1) of the *FOIP Act*)
- (b) Joint Use Agreement Village of Hussar and Golden Hills School Division 2023 (as per s. 21(1) of the *FOIP Act*)

**12. ADJOURNMENT**

Next Meeting: Wednesday June 8, 2023 (Council Chambers and via. Conference call)

**VILLAGE OF HUSSAR  
MUNICIPAL PLANNING COMMITTEE MEETING  
MINUTES  
Thursday, April 13, 2023**

The Municipal Planning Committee meeting of the Council of the Village of Hussar was held in Council Chambers on Thursday, April 13, 2023, commencing at 10:58 pm

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- IN ATTENDANCE Councillors: Les Schultz, Tim Frank, Coralee Schindel  
Elizabeth Santerre (CAO)  
4 person via conference call
- CALL TO ORDER The meeting was called to order at 10:58 pm
- ACCEPTANCE OF AGENDA  
2023-04-13-512 MOVED by Councillor Schultz that the agenda be accepted as presented  
CARRIED
- DEVELOPMENT PERMITS
- Development Permit 2023-001  
Discretionary Use Accessory Building in a Commercial District  
2023-04-13-513 MOVED by Councillor Frank to accept the Development Permit 2023-001 with the conditions herein  
CARRIED
- Development Permit 2023-002  
Discretionary Use Move on House in Residential District  
2023-04-13-514 MOVED by Councillor Schindel to approve Development Permit 2023-002 for Discretionary Use Move on in Residential to accept with any requirement necessary herein  
CARRIED
- Development Permit 2023-003  
Discretionary Use Move on House in Residential District  
2023-04-13-515 MOVED by Councillor Frank to approve Development Permit 2023-003 in Residential District with all conditions attached  
CARRIED
- Development Permit 2023-004  
Discretionary Use Accessory Building in Residential District  
2023-04-13-516 MOVED by Councillor Schultz to approve Development Permit 2023-004 for the Accessory Building  
CARRIED

VILLAGE OF HUSSAR  
MUNICIPAL PLANNING COMMITTEE MEETING  
MINUTES  
Thursday, April 13, 2023

2023-04-13-517      MOVED by Councillor Schultz to adjourn the Municipal Planning  
Committee Meeting

CARRIED

ADJOURNMENT      The meeting was adjourned at 11:11 pm

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Les Schultz  
Mayor

\_\_\_\_\_  
Elizabeth Santerre  
Chief Administrative Officer

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, April 13, 2023**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, April 13, 2023, commencing at 6:30 pm

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<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel Elizabeth Santerre (CAO) 1 in person + 4 person via conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 6:34 pm
<u>ACCEPTANCE OF AGENDA</u>	
2023-04-13-485	MOVED by Councillor Frank that the agenda be accepted as presented CARRIED
<u>DELEGATION</u>	<u>Audited Financial Statement</u> (Confidential as per s. 29(1) of the FOIP Act)
2023-04-13-486	MOVED by Councillor Schultz to move meeting in-camera CARRIED
2023-04-13-487	MOVED by Councillor Schultz to come out of in-camera CARRIED
2023-04-13-488	MOVED by Councillor Schultz to accept the Non-Consolidated Financial Statements as information CARRIED
2023-04-13-489	MOVED by Councillor Schultz to have a Special Meeting at 1pm April 17 <sup>th</sup> , 2023 CARRIED <u>Corey Fisher</u> Discuss Budget, Utility and MILL rate
2023-04-13-490	MOVED by Councillor Frank to rescind his motion for Acceptance of the Agenda in favor of adding February 9 <sup>th</sup> Regular Council Meeting Minutes Approval and putting it into the Agenda as an addition CARRIED
<u>APPROVAL OF MINUTES</u>	<u>March 9, 2023 Regular Council Meeting</u>
2023-04-13-491	MOVED by Councillor Schultz that the minutes of March 9, 2023 be accepted as presented CARRIED

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, April 13, 2023**

2023-04-13-492	<u>March 29, 2023 Special Meeting</u> MOVED by Councillor Schindel that the minutes of March 29, 2023 be accepted as presented	CARRIED
2023-04-13-493	<u>February 9, 2023 Regular Council Meeting</u> MOVED by Councillor Frank that the minutes of February 9, 2023, be accepted as presented	CARRIED
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u> <ul style="list-style-type: none"><li>• 550-23 Utility Bylaw</li></ul>	
2023-04-13-494	MOVED by Councillor Schindel to make the changes as discussed to the Utility Bylaw 539-21 regarding Table of Contents and Utility Rates <ul style="list-style-type: none"><li>• 549-22 Urban Hen Bylaw</li></ul>	CARRIED
2023-04-13-495	MOVED by Councillor Schultz to direct administration to make the changes to Bylaw 549-22 and bring it back to council	CARRIED
<u>POLICY REVIEW</u>	<u>Policy Review</u> <p>The following Policies were reviewed without changes:</p> <ul style="list-style-type: none"><li>• 4.1 Employee Code of Ethics</li><li>• 4.2 Hiring Policy</li><li>• 5.5 Financial Reserves</li></ul>	
2023-04-13-496	<u>5.3 Rates &amp; Fees</u> MOVED by Councillor Schindel to make the necessary changes as discussed to the Rates & Fees Administrative Policy 5.3 and bring back the policy at the next council meeting for approval	CARRIED
2023-04-13-497	<u>5.14 Community Groups Policy</u> MOVED by Councillor Schindel to make the necessary changes as discussed to the Community Groups Policy 5.14 and bring back the policy at the next council meeting for approval	CARRIED

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, April 13, 2023**

BUSINESS

- 2023-04-13-498 CIMA revised drawing and going to tender  
MOVED by Councillor Frank to approve CIMA to go to Tender for the 1<sup>st</sup> Avenue Project  
CARRIED
- 2023-04-13-499 Summerdaze Agreement  
MOVED by Councillor Schindel for the approval of Summerdaze Committee Agreement Rate to pay \$600 for the entire campground plus kitchen plus and additional \$100 for Electrical usage for the weekend starting Friday June 16<sup>th</sup> to Sunday June 18<sup>th</sup> and any other additional changes as discussed to points 14-15-16 as well as point number 6 spelling corrections  
CARRIED
- 2023-04-13-500 Virtual offering of the Land Use Planning/Strategic Planning Course  
MOVED by Councillor Frank to accept this as information at this time  
CARRIED
- 2023-04-13-501 Member Requests for Decisions at Spring Municipal Leaders Caucus  
MOVED by Councillor Frank to accept this as information at this time  
CARRIED
- 2023-04-13-502 Retroactive RCMP costs – Newsletter from FCM  
MOVED by Councillor Schindel to draft a response to RCMP regarding retroactive costs decision with the quote included which I will forward in email to Liz our CAO to add to the letter provided by FCM  
CARRIED
- 2023-04-13-503 BGIS – Bell Lease Agreement – Rates  
MOVED by Councillor Frank to renew the Equipment Shelter Lease Agreement with Bell Canada for the Lease of the Fibro Optics Shelter located at 102 2<sup>nd</sup> Avenue East for \$1,800 per year plus GST  
CARRIED
- 2023-04-13-504 Letter from APWA – National Public Works Week  
MOVED by Councillor Frank to proclaim May 21<sup>st</sup> to May 27<sup>th</sup>, 2023 as National Public Works Week in the Village of Hussar and to post an appreciation to our Public Works Supervisor on our Website or Social Media  
CARRIED

Councillor Schultz calls recess for 7-8 minutes at 9:29pm

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, April 13, 2023**

Back from Recess at 9:37pm

FINANCIAL  
REPORTS

2023-04-13-505

Financial Reports

March 2023 Bank Reconciliation and cheque listing

MOVED by Councillor Schultz to accept the March 2023 Bank Reconciliation and Cheque Listing as presented

CARRIED

Interim Operating Budget 2023

Discuss Budget changes

2023-04-13-506

Term Account Renewals

MOVED by Councillor Schindel to transfer \$404,800 in the Village Reserves Account number ending in 933 into a High Interest Savings account

CARRIED

2023-04-13-507

MOVED by Councillor Schultz to transfer \$153,166.38 in the Village Reserves account ending in 006 into a High Interest Savings Account

CARRIED

COMMITTEE  
REPORTS

Tim Frank

2 Budget meetings for Wheatland Regional Corporation and they have set their water rate.

Coralee Schindel

WFCSS Regular Meeting March 22, 2023 at 7pm. Tech talks for sessions were held in February and March. Rurally the attendance was low, it picked up a few more attendees when held at the WFCSS office and then more sessions at the Strathmore Library. Total attendance numbers are 34 and then have requested more sessions. Year end is well underway and the government of Alberta has made it easier to do reporting by allowing WFCSS to copy and paste last year's info. Almost all the documents are gathered for accounting. Good Food Box, 62 boxes were ordered for March 24<sup>th</sup> pick up, bringing boxes in 2023 to 190 boxes so far. Senior Power Planning continues, have confirmed 5 of 9 speakers to date and already have interested vendors. Lunch and Learn in March was supposed to be information on perennials presented by Danielle from Eagle Lake nurseries but she brought the wrong presentation and spoke about the nutritional aspects or health benefits of trees and shrubs. There were 21 people present for the lunch. There is unofficial talk of perhaps trying to see if they can bring something else back for the perennials but it might not be Eagle Lake. Meals on Wheels has seen an uptake in new clients and a few have



**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES**

**Thursday, April 13, 2023**

taken advantage of the subsidy. Community Fee Assistance Program has had the final details worked out and will start advertising March 20<sup>th</sup> to 21<sup>st</sup>. Collective Cooking first session will be held April 15<sup>th</sup> in Standard and is fully booked with a wait list. They have started to fill the May session as well. Contact Crystal for more information. WCFB all Villages are on board with having hampers delivered to the rural locations and having a public meeting point for clients. CVITP is now underway and has had close to 30 tax files dropped off for preparation. If anybody else is interested in assistance filing their taxes and are low income please also contact Crystal. Homeless Support meeting was held in the ECC room at Wheatland County people did show up to attend. The topic was to discuss what supports the homeless received from the overnight shelter and what other support is needed. Compass for the Caregiver Wyone has begun training and we will start up sessions in June. They will be offered in person and virtually. Seniors Week WFCSS is going to offer assistance with transportation costs for rural residents to get to Strathmore events. Catherine from SFCSS has resigned and accepted a position as a social worker with Strathmore Hospital. There will be a meeting to discuss all projects that are being collaborated on including GFS restructuring of 5 for Life and BTG. Changes to the WFCSS grant funding reports and deadlines. Early reporting deadline and applications for organizations who need funding in January or February, Crystal would like to have October 31<sup>st</sup> reporting deadline and November 1<sup>st</sup> application deadline in 2024 as well as a more streamlined application. Crystal Gaudet, Shanon Laprise & myself will be attending the Spring FCSS Convention in Vulcan April 24<sup>th</sup>, 2023.

Library Board Regular Meeting March 28, 2023. Tabled Budget for our next meeting. Kids Library budgeted \$100 towards supplying new books. Looking for gently used books and or DVD's. Summer Reading program, Pam Collett will be leading this year and training up Caley to potentially take over in future. Considering a magician who teaches magic tricks. Will hire helpers as needed. Will purchase snacks from our local store. Tuesdays are preferred with long weekend skipped, so no kids hopefully miss any weeks. Bike Program – Presenting the opportunity to bylaw officers. Hopefully they will be interested and we could plan something for late May or the fall. Library Conference May 10<sup>th</sup>, 2023. Renewed a Locker Maintenance Agreement. Story Walks – still looking into these for warmer weather.

Les Schultz

Community Futures went through their Yearly Report at their last meeting and Councillor Schultz will forward the Report to the other

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES**

**Thursday, April 13, 2023**

Councillors, which shows that they have \$850,000 out in loans right now and they still have about \$5 million in the bank to loan in different programs. Councillor Schultz explains all the different loans they have out right now. Councillor Schultz explains a new rule where Community Futures can lend out over \$150,000 now.

Wheatland And District Emergency Management Service Association meeting is on Monday night.

Wheatland Housing Management Body haven't had a meeting in a while due to the numerous presentations they've been having all over the county, and they might come to Hussar. Councillor Schultz explains the progress made and the support obtained with the new Lodge/Hospice build in Strathmore. WHMB is having a meeting next week to discuss a contingency plan in the event that Wheatland County doesn't come on board for the Lodge/Hospice. Councillor Schultz explains that they had to kick Mr Eikert off the Board.

CAO REPORT

2023-04-13-508

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2023-04-13-509

Town of Barrhead to Minister Savage

MOVED by Councillor Schindel to follow up with the town of Barrhead in making a letter to the Minister of Environment and Protected Areas regarding Special Grant Application by Barrhead Wellness Connection and potentially other papers from the EPR Program fees exempting them from the EPR Program, and I will follow up with an email of the points we made to be included in that document.

CARRIED

2023-04-13-510

MOVED by Councillor Frank to accept the following correspondence as as presented;

- (a) JUPA letter from Minister Schulz
- (b) Borrowing Notice
- (c) Lights On Afterschool Alberta
- (d) Letter from AHS – Dr. John Cowell

CARRIED

2023-04-13-511

MOVED by Councillor Schultz to extend the meeting to 11:30pm

CARRIED

VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, April 13, 2023

ADJOURNMENT      The meeting was adjourned at 10:58 pm

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Les Schultz  
Mayor

\_\_\_\_\_  
Elizabeth Santerre  
Chief Administrative Officer

DRAFT

**VILLAGE OF HUSSAR  
SPECIAL COUNCIL MEETING  
MINUTES  
Monday, April 17, 2023**

The Special Meeting of the council of the Village of Hussar was held in Council Chambers on Monday, April 17, 2023, commencing at 1:00 pm

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<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Coralee Schindel, Tim Frank Elizabeth Santerre (CAO) 1 person via conference call	
<u>CALL TO ORDER</u>	The meeting was called to order at 1:08 pm	
<u>ACCEPTANCE OF AGENDA</u> 2023-04-17-518	MOVED by Councillor Schindel that the agenda be accepted as amended by Councillor Schultz which were; under Bylaw Review totally strike Tax Bylaw 547-22 and strike Urban Hen Bylaw 549-22, strike them from the agenda altogether, and add in under number 5.a) Set a date for a public budget meeting and move adjournment to number 6.	CARRIED
<u>BYLAW REVIEW</u>	<u>550-23 Utility Bylaw</u> Councillor Schultz to give Bylaw 550-23 Utility Bylaw First Reading	CARRIED
	Councillor Schindel to give Bylaw 550-23 Utility Bylaw Second Reading	CARRIED
	Councillor Frank to bring Bylaw 550-23 Utility Bylaw Third Reading with unanimous consent of Council	CARRIED
2023-04-17-519	MOVED by Councillor Schultz to have Third Reading on Bylaw 550-23 Utility Bylaw	CARRIED
<u>DELEGATION</u> 2023-04-17-520	<u>Audited Financial Statement (Confidential as per s. 29(1) of the FOIP Act)</u> MOVED by Councillor Schultz to move into Confidential	CARRIED
2023-04-17-521	MOVED by Councillor Schultz to move out of Confidential	CARRIED

**VILLAGE OF HUSSAR  
SPECIAL COUNCIL MEETING  
MINUTES  
Monday, April 17, 2023**

2023-04-17-522      MOVED by Councillor Schultz to accept the 2022 Consolidated Financial Statements as presented by the Vista representative and sign and scan and send back to them  
CARRIED

POLICY REVIEW      5.3 Rates & Fees

2023-04-17-523      MOVED by Councillor Schultz for administration to make the changes to the Rates & Fees Policy 5.3 as discussed and bring back to another meeting  
CARRIED

2023-04-17-524      5.14 Community Groups Policy  
MOVED by Councillor Frank to accept the Community Groups Policy as brought forward and accept this  
CARRIED

2023-04-17-525      Set Date for a Public Budget Meeting  
MOVED by Councillor Schindel to schedule a Public Budget Meeting on Thursday, April 27<sup>th</sup>, 2023, at 7:00 pm, upstairs in Council Chambers  
CARRIED

ADJOURNMENT      The meeting was adjourned at 1:49 pm

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Les Schultz  
Mayor

\_\_\_\_\_  
Elizabeth Santerre  
Chief Administrative Officer

**VILLAGE OF HUSSAR  
PUBLIC COUNCIL MEETING  
MINUTES  
Monday, May 1, 2023**

The Public Meeting of the council of the Village of Hussar was held in Council Chambers on Monday, May 1, 2023, commencing at 7:00 pm

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IN ATTENDANCE      Councillors: Les Schultz, Coralee Schindel, Tim Frank  
Elizabeth Santerre (CAO)  
2 in person + 1 via conference call

CALL TO ORDER      The meeting was called to order at 7:13 pm

2023 BUDGET DISCUSSION

ADJOURNMENT      The meeting was adjourned at 8:18 pm

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Les Schultz  
Mayor

\_\_\_\_\_  
Elizabeth Santerre  
Chief Administrative Officer

# Village of Hussar

## Request for Decision (RFD)

Meeting: Regular Meeting  
 Meeting Date: May 11, 2023  
 Title: Bylaw 551-23 Property Tax 2023  
 Agenda Item Number: 5 a.

### **BACKGROUND**

The 2023 Property Tax Bylaw has been prepared in two individual drafts based on the two budget options. Both have been provided in draft form but only the one that coincides with the approved budget will be numbered and will receive readings.

If council chose an alternative amount, this bylaw should be tabled until the next meeting.

As per Section 187(4) of the MGA a proposed bylaw must not have more than 2 readings at a council meeting unless the councillors present unanimously agree to consider third reading.

2022 Rates and Assessment. We have a gain of \$399080 in assessments since last year

	<b>Assessment</b>
Residential & Farmland	\$ 11,574,100.00
Non-Residential	\$ 2,153,500.00
DI/Linear Properties	\$ 385,790.00
Machinery & Equip	<u>\$ 2,031,920.00</u>
	\$ 16,145,310.00

	Tax Levy	Assessment	Tax Rate
Municipal	\$ 189,814.22	\$ 11,574,100.00	11.971936
School Residential	\$ 30,856.13	\$ 4,571,210.00	11.211438
School Non-Residential	\$ 9,559.46	\$ 11,574,100.00	2.665964
Seniors	\$ 1,396.00	\$ 2,539,290.00	3.764619
Wademsa	\$ 1,520.00	\$ 16,145,310.00	0.086465
DI/Linear Requisition	\$ 29.55	\$ 385,790.00	0.076596

The Total Mill Rate for each class of property were as follows:

MIL Rate	
Residential & Farmland	14.72440
Non-Residential	15.06250
DI/Linear Properties	15.13910
Machinery & Equip	11.29790

### **RECOMMENDATION:**

1. That Bylaw 551-23 being the Property Tax 2023 bylaw receive first reading.

That Bylaw 551-23 receive second reading.

That Bylaw 551-23 be brought forward for third and final reading at this time.

That Bylaw 551-23 being the Property Tax 2023 bylaw receive third and final reading.

2. That first reading of Bylaw 551-23 be tabled until the next regular meeting of council.

**BYLAW 551-23 Opt 1B.  
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF HUSSAR FOR THE 2023 TAXATION YEAR.**

**WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on May 11, 2023;

**WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$276,463;

**WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2023 total \$451,033 and the balance of \$174,570 is to be raised by general municipal property taxation; and

**WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$8,805

**THEREFORE** the total amount to be raised by general municipal taxation is \$174,570 and

**WHEREAS** the requisitions are:

Alberta School Foundation Fund (ASFF)		
Residential/Farmland	\$31,458.27	
Non-residential	\$ 9829.25	
Total ASFF Requisition		\$41,287.52
Housing Management Body Requisition		\$1,541
Designated Industrial		\$31

**WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

**WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 11,792,250
Non-Residential & Linear	\$ 2,662,860
Machinery and Equipment	<u>\$ 2,089,280</u>
<b>TOTAL ASSESSMENT</b>	<u><u>\$ 16,554,390</u></u>



**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 118,708	\$ 11,792,250	10.06658805
Municipal Non-Residential	\$ 55,862	\$ 4,752,140	11.755221353
ASFF Residential & Farmland	\$ 31,458	\$ 11,792,250	2.6500
ASFF Non-Residential	\$ 9,829	\$ 2,662,860	3.9000
Housing Management Body	\$ 1,541	\$ 16,544,930	0.0931
Designated Industrial	\$ 31	\$ 413,040	0.0746

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	12.80973
Non-Residential	15.74836
Designated Industrial	15.82296
Machinery & Equipment	11.84836

- 3) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**BYLAW 551-23 Opt 2A.  
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY  
WITHIN THE VILLAGE OF HUSSAR FOR THE 2023 TAXATION YEAR.**

**WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on May 11, 2023;

**WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$276,463;

**WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2023 total \$452,233 and the balance of \$175,770 is to be raised by general municipal property taxation; and

**WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$8,805

**THEREFORE** the total amount to be raised by general municipal taxation is \$175,770 and

**WHEREAS** the requisitions are:

Alberta School Foundation Fund (ASFF)		
Residential/Farmland	\$31458.27	
Non-residential	\$ 9829.25	
Total ASFF Requisition		\$41,287.52
Housing Management Body Requisition		\$1,541
Designated Industrial		\$31

**WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

**WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 11,792,250
Non-Residential & Linear	\$ 2,662,860
Machinery and Equipment	<u>\$ 2,089,280</u>
<b>TOTAL ASSESSMENT</b>	<u><b>\$ 16,554,390</b></u>

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 123,039	\$ 11,792,250	10.433897348
Municipal Non-Residential	\$ 52,731	\$ 4,752,140	11.096275362
ASFF Residential & Farmland	\$ 31,458	\$ 11,792,250	2.6500
ASFF Non-Residential	\$ 9,829	\$ 2,662,860	3.9000
Housing Management Body	\$ 1,541	\$ 16,957,430	0.093143
Designated Industrial	\$ 31	\$ 413,040	0.0746

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	13.17704
Non-Residential	15.08942
Designated Industrial	15.16402
Machinery & Equipment	11.18942

- 3) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**BYLAW 551-23 Opt 2B.  
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF HUSSAR FOR THE 2023 TAXATION YEAR.**

**WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on May 11, 2023;

**WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$276,463;

**WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2023 total \$452,233 and the balance of \$175,770 is to be raised by general municipal property taxation; and

**WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$8,805

**THEREFORE** the total amount to be raised by general municipal taxation is \$175,770 and

**WHEREAS** the requisitions are:

Alberta School Foundation Fund (ASFF)		
Residential/Farmland	\$31458.27	
Non-residential	\$ 9829.25	
Total ASFF Requisition		\$41,287.52
Housing Management Body Requisition		\$1,541
Designated Industrial		\$31

**WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

**WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 11,792,250
Non-Residential & Linear	\$ 2,662,860
Machinery and Equipment	<u>\$ 2,089,280</u>
<b>TOTAL ASSESSMENT</b>	<u><u>\$ 16,554,390</u></u>

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 119,524	\$ 11,792,250	10.135785995
Municipal Non-Residential	\$ 56,246	\$ 4,752,140	11.836027053
ASFF Residential & Farmland	\$ 31,458	\$ 11,792,250	2.6500
ASFF Non-Residential	\$ 9,829	\$ 2,662,860	3.9000
Housing Management Body	\$ 1,541	\$ 16,957,430	0.093143
Designated Industrial	\$ 31	\$ 413,040	0.0746

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	12.87893
Non-Residential	15.82917
Designated Industrial	15.90377
Machinery & Equipment	11.92917

- 3) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**BYLAW 551-23 Opt 1A.  
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF HUSSAR FOR THE 2023 TAXATION YEAR.**

**WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on May 11, 2023;

**WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$276,463;

**WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2023 total \$451,033 and the balance of \$174,570 is to be raised by general municipal property taxation; and

**WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$8,805

**THEREFORE** the total amount to be raised by general municipal taxation is \$174,570 and

**WHEREAS** the requisitions are:

Alberta School Foundation Fund (ASFF)		
Residential/Farmland	\$31458.27	
Non-residential	\$ 9829.25	
Total ASFF Requisition		\$41,287.52
Housing Management Body Requisition		\$1,541
Designated Industrial		\$31

**WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

**WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 11,792,250
Non-Residential & Linear	\$ 2,662,860
Machinery and Equipment	<u>\$ 2,089,280</u>
<b>TOTAL ASSESSMENT</b>	<u><u>\$ 16,554,390</u></u>

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 122,199	\$ 11,792,250	10.362664123
Municipal Non-Residential	\$ 52,371	\$ 4,752,140	11.020520018
ASFF Residential & Farmland	\$ 31,458	\$ 11,792,250	2.6500
ASFF Non-Residential	\$ 9,829	\$ 2,662,860	3.9000
Housing Management Body	\$ 1,541	\$ 16,957,430	0.093143
Designated Industrial	\$ 31	\$ 413,040	0.0746

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	13.10581
Non-Residential	15.01366
Designated Industrial	15.08826
Machinery & Equipment	11.11366

- 3) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

# Village of Hussar

## Request for Decision (RFD)

Meeting: Regular Meeting  
Meeting Date: May 11, 2023  
Title: Policy Review

Agenda Item Number: 5b.

### **BACKGROUND**

The following policies are attached for review:

- 2.2 Fire Ban Policy
- 4.3 Probationary Period
- 4.4 Employee Benefits & Pension
- 5.3 Rates and Fees – Changes
- 5.10 Information & Records Management

As per Policy & Bylaw review policy – Bylaws and policies that are reviewed by Council with no amendments do not require a resolution, but a note shall appear in the Minutes listing all policies that were reviewed at that meeting

### **RECOMMENDATION:**

1. Motion to make the necessary changes as discussed and bring the policy back at the next council meeting for approval.



# FIRE BAN POLICY

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Date Approved by Council: September 22, 2016

Resolution: 2016-09-22-07

Review Date: November

Related Bylaw: 501-15 Fire Bylaw

Amendments: 2019-06-13-113; 2021-11-10-602

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## **Policy Statement**

This policy provides guidance for the issuance and removal of fire bans within the Village of Hussar as per Section 6 of Bylaw #501-15, also known as the Fire Bylaw.

## **Definitions**

*Fire Advisory* is used as a warning that a more restrictive fire ban may be coming if conditions do not improve, as well as to remind individuals to be cautious of igniting fires.

*Fire Restriction* no open burning is allowed; suitable household fire pits and barbeques that utilize solid fuels (wood, briquettes, etc.) are allowable.

*Fire Ban* no burning of any type is allowed, this includes household fire pits and barbeques that utilize solid fuels (wood, briquettes, etc.); use gas and propane barbeques is still permitted.

## **Guidelines**

The Fire Chief may issue or remove a fire advisory, restriction or ban at any time in consultation with the CAO or Council.

The Village Council, as per the Municipal Government Act, may only issue or remove a fire advisory, restriction or ban by resolution of Council.

The Chief Administrative Officer may issue or remove a fire advisory, restriction or ban only upon discussion with the mayor and councillors of the Village. If the mayor and councillors of the Village are unavailable to the CAO for any reason, the CAO must first attempt contact with the Fire Chief prior to issuing or removing a fire advisory, restriction or ban.

## **Responsibilities**

The Fire Chief is responsible for notifying the Village Office upon the issuance or removal of a fire advisory, restriction or ban.

The Chief Administrative Officer is responsible for ensuring proper notification is provided for the issuance or removal of a fire advisory, restriction or ban. Proper notification includes placing written notification at the Village Office, Post Office, and Campground.

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# PROBATIONARY PERIOD

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Date Approved by Council: November 22, 2016

Resolution: 2016-11-22-04

Review Date: May

Related Bylaw: N/A

Amendments:

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## **Purpose**

The purpose of this policy is to provide a period of time to evaluate the capabilities, attitude and work habits of a new employee.

## **Guidelines**

All employees are required to complete a probationary period prior to assuming permanent status.

The Village will use this period to evaluate the capabilities, attitude and work habits of a new employee.

The probationary period for a new employee is three months from the date of hire, with the exception of the CAO.

The probationary period for the CAO is six months from the date of hire.

The length of the probationary period may vary from the waiting period for benefits.

If during or at the conclusion of the probationary period, in the employer's opinion, the employee has performed unsatisfactorily or is otherwise unsuitable for the position, the employee may be terminated without notice or pay in lieu of notice. Written notice of such termination shall be given.

Council may extend a probationary period up to a maximum of one year (twelve months) from the date of hire.

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# EMPLOYEE BENEFITS & PENSION

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Date Approved by Council: November 22, 2016

Resolution: 2016-11-22-04

Review Date: May

Related Bylaw: N/A

Amendments: 2019-08-08-147, 2020-01-09-011; 2021-12-21-664

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## **Purpose**

The purpose of this policy is to inform employees of their eligibility for health benefits and pension provided by the Village.

## **Guidelines**

### HEALTH BENEFITS

The Village will provide a group health benefit plan to all eligible employees. Group plan health coverage and premium rates are negotiated by the Plan Administrator (CAO) and the benefit provider.

1. All permanent employees working a minimum of 20 hours per week are eligible to participate after a 3 month waiting period.
  - a. Council has the authority to waive the waiting period by way of resolution at a Regular Council meeting.
2. Employees with extended health and dental benefit coverage through another benefit provider may request approval from the CAO to opt out of the Village's Benefit coverage.
3. Temporary, Casual and Seasonal employees are not eligible for benefits.
4. Premiums for group benefits are shared 75% by the employer and 25% by the employee for the Extended Health Care, Dental Care and Group Life Insurance.
5. The Village will provide each employee with a group benefits information booklet upon their eligibility for enrollment in the program.

### PENSION

The Village will take part in the Local Authorities Pension Plan (LAPP) through Alberta Pension Services and make this plan available to all eligible employees.

1. Permanent Employees working 30 hours per week or more must enrol in LAPP after completing one year of continuous employment, unless previously enrolled in LAPP.
  - a. Employees previously enrolled in LAPP will be immediately enrolled in LAPP under the Village as long as previous contributions to the plan have not been withdrawn.
  - b. Employees may be eligible to participate in the buy back program, which includes probationary service as per LAPP regulation.
2. Premiums for LAPP are shared between the employer and the employee as per LAPP regulation.

# Rates & Fees

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Date Approved by Council: January 23, 2017

Resolution: 2017-01-23-16

Review Date: January

Related Bylaws: Various

Amendments: 2017-08-17-07; 2020-01-09-005; 2022-02-03-030; 2022-02-24-063; 2022-04-14-129;  
2023-02-09-437

## Purpose

The purpose of this policy is to set the various rates and fees charged by the Village Office for providing services to residents and the public not specified by a Village Bylaw or other Village Policy.

## Fee Schedule

### ADMINISTRATIVE RATES & FEES

Information Request..... FOIP Act .....	\$25.00/request
..... Cost to prepare information requested .....	\$30.00/hour
NSF Cheques..... 1 <sup>st</sup> NSF Cheque .....	\$25.00
..... 2 <sup>nd</sup> NSF Cheque.....	\$50.00
..... No Further Cheques Will be Accepted .....	
Photocopying, etc. .... Policy 5.2.....	\$0.25/page
Council Meeting Package.....0-125 pages.....	\$10.00
Council Meeting Package.....126+ pages.....	\$20.00
Printed Land Use Bylaw .....	\$10.00
Tax Certificate .....	\$40.00
Hawker Peddler's License.....Per Person/Per Year.....	\$50.00
Title Search.....	\$10.00

### ANIMAL LICENSES (Bylaw 485-13)

Spayed/Neutered Animal .....	First 2 Animals .....	\$10.00/each
Un-spayed/Un-neutered Animal .....	First 2 Animals .....	\$20.00/each
Third Animal.....		\$50.00

### CAMPGROUND (Policy)

Powered Site .....	\$25.00/night
Non-Powered Site .....	\$15.00/night
Tent.....	\$10.00/night
Group Camping (Reservation Only).....	\$10.00/night/unit
Camp Shelter (Reservation Only) .....	\$25.00/day
Entire Campground (Reservation Only)...Does not include Group Camping .....	\$250.00/night
Entire Campground (Reservation Only).....Includes Group Camping/Ball Diamonds.....	\$300.00/night

<b>Monthly Rate (Reservation Only)</b> ..... Powered Site.....	\$500.00/month
<b>Monthly Rate (Reservation Only)</b> .. Non-Powered Site.....	\$350.00/month

**CEMETERY PLOTS**

<b>Burial Plot</b> .....	\$200.00
<b>Columbarium Niche</b> .....	\$600.00
<b>Memorial Wall Plaque</b> .....	\$160.00

**DEVELOPMENT (Bylaw 493-14)**

<b>Compliance Certificate</b> .....within 1 week of request .....	\$75.00
..... Same Day Service- if submitted prior to noon .....	\$150.00
<b>Development Permit</b> ..... Deck Construction .....	\$25.00
..... Fence .....	\$10.00
..... Discretionary uses not listed in fees.....	\$25.00
..... Accessory Building .....	\$50.00
..... Building Addition .....	\$100.00
..... New Construction.....	\$200.00
.....LUB Amendment (plus Palliser & Advertising fees) .....	\$100.00

**HEN AND QUAIL (Bylaw 549-22)**

Hen & Quail License Fee, includes Coop development permit (accessory building.....)	\$50.00
Annual Hen & Quail License Fee (Jan 1 – Dec 31) .....	\$25.00
PRINTED Complete information package .....	\$10.00

**PUBLIC WORKS**

<b>Mowing of Private Lots</b> .....	\$125.00/hour
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**UTILITIES (Bylaw 496-15 and 499-15)**

<b>Water Service</b> .....	Monthly .....	\$68.00/month
.....	Annual.....	\$816.00/year
<b>Sewer Service</b> .....	Monthly .....	\$16.00/month
.....	Annual.....	\$192.00/year
<b>Garbage Service</b> .....	Monthly .....	\$26.00/month
.....	Annual.....	\$312.00/year
<b>Extra Garbage Bag Tag</b> ..... (bundles of 5 or 10) .....		\$1.00/per tag
<b>Penalties</b> .....	(Monthly Only) .....	3%
<b>Curb Stop Shut Off Fee</b> .....	Actual Cost + 25% Admin Fee	

**General Guidelines**

Updates to this policy may be made indirectly by Council resolution or by the approval or amendment of Bylaws or Policies. These updates will be incorporated into this policy automatically without separate approval of Council and will not be included as a tracked amendment to the policy.

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# Information & Records Management

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Date Approved by Council: September 16, 2021

Resolution: 2021-09-16-535

Review Date: May

Related Bylaws: N/A

Amendments:

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## **Purpose**

The Village recognizes the importance of ensuring that documents and records of the Village of Hussar regardless of the medium, are organized, secure, retrievable, retained under appropriate environmental conditions, and are managed efficiently throughout their life cycle. This policy also establishes and defines accountability, responsibility and roles for management of Village documents and records.

## **Scope**

This policy applies to all documents and records of the Village of Hussar regardless of the medium they are created, collected, processed, used, stored, and/or disposed of by the Village departments, offices, organizations, employees, and facilities as well as those acting as agents.

## **Definitions**

**Department** – Any internal division of the Village of Hussar administration including the Village office, Public Works and Water/Sewer Operations.

**Disposition** – The destruction of records or transfer of records to a contracted third party.

**Permanent Records** – Records that are no longer required for ongoing administrative or operational purposes but which are retained because of their ongoing legal, fiscal, evidentiary, or historical value.

**Record** – A record of information in any form including books, documents, maps, drawings, photographs, letters, vouchers and papers, sound recordings, videotapes, electronic files, electronic mail transmissions, databases and spreadsheets, and any other information that is written, photographed, recorded or stored, in any manner, but does not include software or any mechanism that produces records (as per the *Freedom of Information and Protection of Privacy Act*, definition).

**Records Management** – The application of systematic control over records throughout their lifecycle, including but not limited to forms management, manuals management, records inventory, filing systems development and implementation, file maintenance procedures development, filing equipment selection, correspondence and reports maintenance and records scheduling and disposition.

**Records Schedule** – Document approved by Village Council as part of the Records Retention Bylaw, which authorizes the length of time Village documents and records are to be retained, the medium in which they are to be preserved and the method of disposition.

**Transitory Records** – Documents or records that are not required to meet statutory obligations or to sustain administrative or operational functions. You can legally and routinely discard records that have only short-term immediate, or no value to your organization that you will not need in the future. These can include telephone messages, routing slips, post-it notes, opened envelopes, memos, notes and messages (paper, voice or electronic). If the information in a record will have some future administrative, financial, legal, research, or historical value, then you must file the record.

## **Roles and Responsibilities**

### **Council Responsibilities:**

Council shall:

- Review and approve document policy and schedules as developed by the CAO in accordance with this policy; and
- Review this policy to ensure the policy complies with all relevant legislation, municipal policies and the intent of the policy.

### **Administration Responsibilities:**

CAO shall:

- In accordance with this policy or as directed by Council, develop document management policy and schedules for Council approval
- Implement document management system to incorporate approved policy and schedules approved by Council
- Approve any procedures, standards or guidelines relating to a records management program
- Ensure adequate records of business decisions and transactions are kept and maintained
- Ensure that records in their custody are not disposed of unless authorized by a retention schedule approved under the Records Retention Bylaw
- Ensure all Village departments maintain compliance with this policy

All Village staff shall:

- Ensure records in their custody are maintained, recorded and scheduled as per policy
- Ensure that access to records in their department's custody complies with the *Freedom of Information and Protection of Privacy Act*
- Ensure that vital records of the department are maintained and duplicated periodically
- Ensure that records in their custody or control are not disposed of unless authorized under the Records Schedule and duly authorized by employee and the CAO
- Ensure their activities, decisions and transactions, are adequately documented
- Ensure that records in their custody or control are not removed from Village Premises unless such removal is required to conduct Village business and is authorized by the CAO.

**Inventory**

An inventory record of all recorded information will be completed by each department annually and reviewed by the CAO. An inventory will identify the records, their medium, where they are located, and if they contain any personal information

**File Classification System**

Each department will ensure that Village files are organized to allow for effective control over the records and efficient operations of the department.

**Records Schedules**

Each department will develop Records Schedules that determine the minimum period of time a record must be kept and their appropriate method of disposition. Completed records will be submitted to the CAO for approval. Approved records schedules will be applied to Village documents and recorded annually.



# Village of Hussar

## Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	May 11, 2023
Title:	Viability Review Action Plan Update & 10-year capital plan
Agenda Item Number:	6a.

### **BACKGROUND**

See attached updated Action plan & 10 Year capital plan update  
Once approved it will be sent to the Minister of Municipal Affairs for our mandatory annual reporting by June 1.

### **RECOMMENDATION:**

1. Motion to approve the 2023 viability review action plan and 10-year capital plan with the changes as presented.
2. Motion to approve the 2023 viability review action plan and 10-year capital plan with the following changes:  
List Changes

**Village of Hussar**  
**Request for Decision (RFD)**

Meeting:	Regular Meeting
Meeting Date:	May 11, 2023
Title:	1 <sup>st</sup> Ave Capital Project 6b.
Agenda Item Number:	

**BACKGROUND**

See attached quotes from CIMA regarding the 1<sup>st</sup> Ave Capital Project

**RECOMMENDATION:**

1. Motion to approve the quote from \_\_\_\_\_ in the amount of \_\_\_\_\_
2. Motion to postpone the project to \_\_\_\_\_



May 1, 2023

EMAIL ONLY:

Liz Santerre  
Chief Administrative Officer  
The Village of Hussar  
109 – 1 Avenue East, Box 100  
Hussar, AB T0J 1S0

**Subject: Hussar – 2023 Capital Works  
Award Recommendation  
H046 | C04-00437**

Tenders for the above noted project were opened at 2:00pm on April 27, 2023. 5 tenders were received (refer to the attached Tender Summary sheet).

CIMA+ has verified the low tender submitted by Brooks Asphalt & Aggregate Ltd. relative to extensions, adjustments and bonding, found same to be in order. We recommend acceptance of this tender in the amount of \$1,077,724.73 (including GST and 10% Contingency) and will issue the necessary “Notice of Award” and prepare and issue Contract Documents in the amount of \$1,077,724.73 including a contingency amount of \$93,309.50 and GST, following confirmation by The Village of Hussar.

A copy of the Form of Tender submitted by Brooks Asphalt & Aggregate Ltd. and a summary of all submitted tenders are enclosed.

If you have any further questions, please do not hesitate to contact the undersigned.

Yours sincerely,

Patrick Whitson, P.L. (Eng.)  
Lead Technologist

PW/rl

cc

encl.





## TENDER SUMMARY

**Client** Village of Hussar  
**Project** C04-00437  
**Engineer** Patrick Whitson

**File No.** \_\_\_\_\_  
**Tender Closing** 27-Apr-23  
**Deposit** \_\_\_\_\_

NAME OF TENDERER	BID BOND CERTIFIED CHEQUE	CONSENT OF SURETY	ADDENDA RECEIVED	TENDER SIGNED & SEALED	TENDER AS READ	DAYS TO COMPLETE	QUALIFIED BID	ACSA COR#	COMMENTS	CORRECTIONS TO TENDER	ADJUSTED TENDER
1 Byz Enterprises	yes	yes	yes	yes	\$1,835,502.90	35	yes	yes		-41,580.00	1,793,922.90
2 Brooks Asphalt	yes	yes	yes	yes	\$1,077,724.73	31	yes	yes			
3 Elite Site Services	yes	yes	yes	yes	\$1,461,698.70	60	yes	yes			
4 Blackie	yes	yes	yes	yes	\$1,336,815.48	90	yes	yes			
5 O'Leary	yes	yes	yes	yes	1,800,401.47	68	yes	yes		-441,020.67	1,359,380.80
6											
7											
8											
9											
10											
11											
12											

**NOTES: Includes contingency and GST.**

# Village of Hussar

## Request for Decision (RFD)

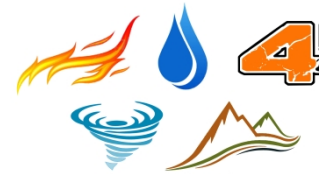
Meeting:	Regular Meeting
Meeting Date:	May 11, 2023
Title:	4 Elements Weed Spraying Quote
Agenda Item Number:	6c.

### **BACKGROUND**

See attached quote from 4 Elements for the weed spraying. The total estimate is \$2910.60. Map is included for the areas we have requested spraying for.

### **RECOMMENDATION:**

1. Motion to approve the quote from 4 Elements
2. Motion to approve the quote from 4 Elements with the following changes
3. Motion to accept as information at this time



# Estimate

## ADDRESS

Village of Hussar  
Box 100  
Hussar AB T0J 1S0

ESTIMATE # 1658

DATE 04-05-2023

ACTIVITY	QTY	RATE	TAX	AMOUNT
Weed Control for Village of Hussar (as requested by areas shown on map)				
<b>Labour</b>	12	125.00	GST	1,500.00
Spray Trucks with labourer(s)				
<b>Transorb Solution</b>	800	0.75	GST	600.00
Transorb Solution - priced per litre				
<b>Turf Care Solution</b>	1,600	0.42	GST	672.00
Turf care solution for weed control				

NOTE: Due to chemical shortages last year, only the sports grounds were sprayed. This quote will cover all areas marked on the map

SUBTOTAL	2,772.00
GST @ 5%	138.60
<b>TOTAL</b>	<b>\$2,910.60</b>

## TAX SUMMARY

RATE	TAX	NET
GST @ 5%	138.60	2,772.00

Accepted By

Accepted Date



Entire campground including the group camping area. Riding arena and ball diamonds. Avoid the majority of big field behind the ball diamonds.



All along 3<sup>rd</sup> Ave West. Few spots at the old school grounds.  
Out front of the Village office and at water treatment plant.  
Spot treatment at the triangles as you enter the Village.  
\*\*Cemetery also needs to be sprayed. It can be quoted separate as it has its own account.



# Village of Hussar

## Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	May 11, 2023
Title:	2023 Minister's Awards for Municipal and Public Library Excellence
Agenda Item Number:	6d.

### **BACKGROUND**

Decide if Council would like us to provide a submission for the 2023 Minister's Award for Municipal and Public Library Excellence.

### **RECOMMENDATION:**

1. Motion to send submission for the 2023 Minister's Award for Municipal and Public Library Excellence under the following Category \_\_\_\_\_
2. Motion to accept as information at this time

# Village of Hussar

## Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	May 11, 2023
Title:	Request of Land for Purchase/Subdivision
Agenda Item Number:	6e.

### **BACKGROUND**

Discuss the 3rd Ave East subdivision

### **RECOMMENDATION:**

1. Motion to move forward with the \_\_\_\_\_
2. Motion to accept as information at this time

# Village of Hussar

## Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	May 11, 2023
Title:	Summer Daze Lunch Hosting
Agenda Item Number:	6f.

### **BACKGROUND**

The Credit Union is wondering if we wanted to go in 50/50 as hosts at the Summer Daze Friday June 16, 2023 for lunch. The cost of the lunch would be around 1200 -1300 from each partner. So the total could roughly be around 2500 split between the Village and the Credit union.

### **RECOMMENDATION:**

1. Motion to approve the cost of co-hosting the Summer Daze Lunch on Friday June 16, 2023 in the amount of \$\_\_\_\_\_
2. Motion to accept as information at this time

# Village of Hussar

## Request for Decision (RFD)

Meeting: Regular Meeting  
Meeting Date: May 11, 2023  
Title: FOIP Training Options

Agenda Item Number: 6g.

### **BACKGROUND**

There is a couple options to take the FOIP training. There is a 3 full day sessions beginning May 26, 2023 which can be attended in-person or virtually. The 1 day session would be about \$175-200. The full 3 sessions would be \$450-475 (this includes lunch).

There is also a new FOIP training course on the Municipal which would provide 2 out of the 3 courses.

### **RECOMMENDATION:**

1. Motion to approve the cost to for the CAO to attend the FOIP Training in Chestermere for \_\_\_\_ Days un the amount of \_\_\_\_\_ plus travel
2. Motion to approve the cost to for the CAO to attend the FOIP Training Virtually \_\_\_\_ Days un the amount of \_\_\_\_\_
3. Motion to enroll in the free FOIP Training course on the Municipal Affairs website

## FOIP in Real Time: Protecting Privacy in Alberta Public Bodies

This full-day workshop will be presented live. Participants will examine and work through criteria, policy, problem-solving, decision-making and strategies for collecting, using, disclosing and protecting personal information within your public body in alignment with the Alberta *Freedom of Information and Protection of Privacy Act* (FOIP). These are some of the questions we will work through with you to provide answers:

- *What concepts and values are essentially to effectively understanding FOIP Privacy?*
- *What are the kinds of personal information in a public body that present most challenges?*
- *Are we collecting too much or the wrong kind of personal information from individuals?*
- *How should I deal with personal information that is part of an internal or external investigation?*
- *Are staff in my public body accessing personal information on a need to know basis?*
- *How do Part 1 access to information exceptions apply to my decision making about personal information?*
- *In what special situations can I disclose personal information without consent?*
- *How do I identify and mitigate the privacy risks of current practices and systems in my public body?*

Most of the time in the workshop itself will be dedicated to considering and working through questions, scenarios, and exercises that apply the legislative provisions of FOIP to real life privacy situations and problems drawn from the considerable knowledge and experiences of Cenera's expert instructors and from the participants themselves. Resources made available to participants before the course serve as reference documents for FOIP access, privacy and security requirements both during and after the course.

Besides FOIP Coordinators, this course is relevant to the work of a wide range of provincial, municipal, school, university and Alberta Health Services officials, including elected officials, department managers, communications staff, legal or regulatory officials, information managers, and any staff handling personal information.




## FOIP in Real Time: Access to Information in Alberta Public Bodies

This full-day workshop will be presented live. Participants will focus on the processes, problem-solving and decision-making involved in administering the public's right of access to information in your public body as a requirement under the Alberta *Freedom of Information and Protection of Privacy Act* (FOIP). These are some of the questions we will work through with you to provide answers:

- *What concepts and values are essentially to effectively understanding Freedom of Information under FOIP?*
- *How do I handle the challenges of dealing with applicants?*
- *When can I or should I charge fees? How much?*
- *What if the records requested provides information about third parties? Do I need to get them involved?*
- *How thorough do I need to be to find the records that the applicant is asking for? How do I know I have all of them?*
- *How do the severing rules for withholding information work on the ground? If unclear, how do weigh the balances?*
- *What if the applicant requests a review by the Information and Privacy Commissioner?*

Most of the time in the workshop itself will be dedicated to considering and working through questions, scenarios, exercises and a major case study that will apply the legislative provisions of FOIP to real life access to information situations and problems drawn from the considerable knowledge and experiences of Cenera's expert instructors and from the participants themselves. Resources made available to participants before the course serve as reference documents for FOIP access, privacy and security requirements both during and after the course.

Besides FOIP Coordinators, this course is relevant to the work of a wide range of provincial, municipal, school, university and Alberta Health Services officials, including elected officials, department managers, communications staff, legal or regulatory officials, information managers, and any staff handling request for information.



## FOIP in Real Time: Fundamentals

### *Webcast*

This 2-hour course is a pre-requisite to the Protecting Privacy and Access to Information courses and is not offered as a standalone course. It is pre-recorded and will be made available on-line as a webcast. The course presents the basic legislative concepts and provisions of the Alberta *Freedom of Information and Protection of Privacy Act* (FOIP) and involves completion of a comprehension test. As a pre-requisite to the FOIP Protecting Privacy, Access to Information and Program and Practice courses, this webcast is intended only to provide the necessary basic knowledge about FOIP legislative rules, equipping participants to focus on learning the real-life decision-making and problem-solving involved in implementing FOIP on the ground.

Besides FOIP Coordinators, this course is relevant to the work of a wide range of provincial, municipal, school, university and Alberta Health Services officials, including elected officials, department managers, communications staff, legal or regulatory officials, information managers, and any staff handling request for information.



## FOIP in Real Time: Program and Practice in Alberta Public Bodies

This half-day workshop will be presented live. Participants will focus on the structures, policies, processes, problem-solving and decision-making involved in developing and implementing an effective program to implement the Alberta *Freedom of Information and Protection of Privacy Act* (FOIP) in your public body. These are some of the questions we will work through with you to provide answers:

- *What are the best roles and authority structures for implementing FOIP?*
- *How do I handle third-party service providers and partners?*
- *Do I need to educate and engage staff and elected officials in my program?*
- *How do I leverage IT and records management systems and resources?*
- *What is an open government initiative? What are the advantages for my FOIP program?*
- *What is a Privacy Impact Assessment and how can use it in my program?*
- *What internal and external interests and cultures do I need to identify and balance?*
- *What is a good FOIP Policy and what role does it play?*
- *What does the Information and Privacy Commissioner expect from me? How do I handle a complaint or inquiry to the Commissioner?*

Most of the time in the workshop itself will be dedicated to considering and working through questions, scenarios, exercises that will apply the legislative provisions of FOIP to real life access to information situations and problems drawn from the considerable knowledge and experiences of Cenera's expert instructors and from the participants themselves. Resources made available to participants before the course serve as reference documents for FOIP access, privacy and security requirements both during and after the course.

Besides FOIP Coordinators, this course is relevant to the work of a wide range of provincial, municipal, school, university and Alberta Health Services officials, including elected officials, department managers, communications staff, legal or regulatory officials, information managers, and any staff developing and managing a FOIP program.



## FOIP training alternative



Good morning Ladies,

I know I'm hosting the FOIP training here at the City, which you all have been invited to attend. I have also found that Municipal Affairs has updated their website to include a new FOIP training course. They now have 1) NEW Access to Information and protection of Privacy 2) Focus on Privacy training. Those are both free so if you can't attend the Cenera training then I recommend those through MA <https://www.alberta.ca/public-sector-resources-for-foip.aspx>

### FOIP training and resources

Find resources for Alberta's public-sector bodies, training opportunities, and other related materials.

[www.alberta.ca](http://www.alberta.ca)

Thank you,



## FOIP training



📎 1 attachment (862 KB)

Alberta FOIP in Real Time Course Descriptions.docx;

Hi Liz,

PLEASE CONFIRM your number of spaces, that you are attending all 3 sessions, in-person/virtually, please provide me the name and email address of anyone that will be attending. If you have any dietary restrictions please let me know, I will plan for Subway platters for each of the 3 days. (or something similar).

\*The first 2 sessions have a required pre-requisite online course that must be completed prior to attending. I did a rough calculation, and 1 day session would be about \$175 200 **the full 3 sessions would be \$450-475 (this includes lunch).** I have attached the 3 course descriptions.

**Friday May 26, 2023** Privacy Management- full day (8:30-4:30).

**Friday June 2, 2023** Access to Information full day (8 30 4 30)

**Friday June 9, 2023** Program and Practice - half day (8:30-12:30).

Thank you,



VILLAGE OF HUSSAR  
BANK RECONCILIATION

ACCOUNT Village General Acct 10050185

DATE 30-Apr-23

STATEMENT BALANCE 155,444.96

ADD: OUTSTANDING DEPOSITS

Deposit in	814.00	
safety deposit box auto withdrawal	78.75	
		892.75

LESS: OUTSTANDING CHEQUES

9073 Eagle Lake Nurseries Ltd	1,000.00	
9090 Spinks Insultating Co Ltd	945.00	
████████████████████	████████	
9100 Canada Revenue Agency	2,747.69	
9108 ClearTech Industries Inc	637.42	
9109 Canada Revenue Agency	1,818.79	
9100 Direct Energy	970.45	
9111 Epcor Utilities Inc	1,928.04	
9112 Klood, Wilkins & Associates	177.50	
9113 Reality Bytes Incorp	73.50	
9114 Canoe Procurement Group	220.66	
9115 Telus Communications	122.48	
9116 Telus	43.00	
9117 Vista Accounting Professional Corp	15,225.00	
9118 Wheatland County	1,121.75	
████████████████████	████████	
		- 31,938.80

OUTSTANDING TRANSFERS

correction to utility billing done in May ██████████	20.00	
		20.00

RECONCILED BALANCE	124,418.91
GL BALANCE (3000012700)	124,418.91
Variance	-

OTHER ACCOUNTS

First Response (EFRT) Trust Term Account 10135176 (3000012800)	STATEMENT	3,217.32	Interest
Community Account (Rate .05)	GL BALANCE	3,217.32	\$ 0.13
	Variance	-	

Cemetery Perpetual Account 10189009 (3000012900)	STATEMENT	22,497.49	Interest
Community Account (Rate .05)	GL BALANCE	22,497.49	\$ 0.92
	Variance	-	

Cemetery Common Share Account 10499317 (3000013000) Common Share	STATEMENT GL BALANCE Variance	27.63 <u>27.63</u> -	Interest \$ -
Mayors Memorial Trust Term Account 723112380412 (3000013400) 6 plus 6 Term (Fixed 1.45% Maturity Date - July 21, 2023)	STATEMENT GL BALANCE Variance	1,234.24 <u>1,234.24</u> -	Interest \$ -
Cemetery Reserve 722821002853 (3000013500) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	10,587.32 <u>10,587.32</u> -	Interest \$ 13.04
FGTF Grant Term Account 723112220006 (3000013700) 12 Month Term (Fixed 1.20% Maturity Date - April 8, 2023)	STATEMENT GL BALANCE Variance	- <u>-</u> -	Interest \$ -
Common Share 10497733 (3000030000) Common Share	STATEMENT GL BALANCE Variance	2,708.32 <u>2,708.32</u> -	Interest \$ -
Village Reserves 15037021 (3000032000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	617,320.60 <u>617,320.60</u> -	Interest \$ 7,491.14
Walking Trail Trust Term Account 15137870 (3000032220) 6 Month Term (Fixed .15% Maturity Date - Sept 5, 2022)	STATEMENT GL BALANCE Variance	1,118.70 <u>1,118.70</u> -	Interest \$ -
MSI Capital Term Account 15137904 (3000032400) 12 Month Term (Fixed .65% Maturity Date - March 5, 2023)	STATEMENT GL BALANCE Variance	296,778.46 <u>296,778.46</u> -	Interest \$ -
Equipment Reserve Account 722821632733(3000033000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	10,105.28 <u>10,105.28</u> -	Interest \$ 12.44
Special Events Account 722821632741 (3000034000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	922.12 <u>922.12</u> -	Interest \$ 1.14
Emergency Management 722821646022 (3000035000) Savings Account (Rate .05)	STATEMENT GL BALANCE Variance	2,185.44 <u>2,185.44</u> -	Interest \$ 0.09
Centennial 722821666012 (3000036000) Savings Account (Rate .05)	STATEMENT GL BALANCE Variance	1,751.41 <u>1,751.41</u> -	Interest \$ 0.07
Village Reserves Term Account 723112219933 (3000031000) 12 Month Term (Fixed 1.20% Maturity Date - April 8, 2023)	STATEMENT GL BALANCE Variance	- <u>400,000.00</u> - 400,000.00	Interest \$ -

**Village of Hussar  
 List of Accounts for Approval (Summary)  
 Batch: 2023-00045 to 2023-00053**

Bank Code: AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Payment Amount
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
9098	2023-04-13	AMSC Insurance Services Ltd.	1,131.45
9099	2023-04-13	CIMA Canada Inc.	3,331.66
9100	2023-04-13	Canada Revenue Agency	2,747.69
9101	2023-04-13	Gleichen Standard Transport	42.80
9102	2023-04-13	Jepson Petroleum Ltd.	204.74
9103	2023-04-13	JG Water Services	3,958.96
9104	2023-04-13	Reality Bytes Incorporated	72.52
9105	2023-04-13	Canoe Procurement Group of	217.18
9106	2023-04-13	Wild Rose Assessment Service	498.75
9107	2023-04-13	EPCOR Utilities Inc.	1,181.03
9108	2023-04-26	ClearTech Industries Inc	637.42
9109	2023-04-26	Canada Revenue Agency	1,818.79
9110	2023-04-26	Direct Energy	970.45
9111	2023-04-26	EPCOR Utilities Inc.	1,928.04
9112	2023-04-26	Kloot, Wilkins & Associates	177.50
9113	2023-04-26	Reality Bytes Incorporated	73.50
9114	2023-04-26	Canoe Procurement Group of	220.66
9115	2023-04-26	Telus Communications Inc.	122.48
9116	2023-04-26	Telus	43.00
9117	2023-04-26	Vista Accounting Professional Corporatio	15,225.00
9118	2023-04-26	Wheatland County	1,121.75
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total Computer Cheque:			40,881.57

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name	Payment Amount
0154	2023-04-13	Government Of Alberta	10,321.88
Total Automatic Withdrawal:			10,321.88

Total AP: 51,203.45

# Village of Hussar

## Request for Decision (RFD)

Meeting: Regular Council  
Meeting Date: May 11, 2023  
Title: Financial

Agenda Item Number: 7 d.

### **BACKGROUND/DISCUSSION:**

#### OPERATING BUDGET:

Changes were made to:

- Changes were made after the May 1, 2023 meeting.
- 1120041000 – I increased this from \$525 to \$800 as year to date is currently at \$720.00
- 2120011000 – I increased from \$4500 to \$4800. Admin Assistant was in more at the beginning of the year because of Munisoft training. This is also used to cover holidays and for the minutes
- 2230022500 – Deleted this as it has been billed out
- 1720081000 – Changed to the \$1800 as last year this is what we received for the funding
- 2310013000 – Increased from \$3550 to \$3725 to reflect actual increase in CPP and EI charges
- 2310051500 – Increased from \$1500 to \$2000 to purchase either a tamper or a rock mover
- 1410040000, 2410077000 – Changed to reflect actual amount that will be collected with the change effective May 1, 2023
- 2410053000 – Increased from \$4600 to \$4800 to cover expected increase to chemical costs
- 2410054000 – Decreased from \$17500 to \$17000 to reflect closer to last years actual
- 142004000, 2420077000 Changed to reflect actual amount that will be collected with the change effective May 1, 2023
- 1610041000 – Increased from \$525 to \$650. Year to date current is \$560.
- 1720041000 – Increased from \$3500 to \$4000. Year to date at \$1650
- 2720054000 – Decreased from \$5000 to \$4500 to bring closer to the total revenue

**Option 1** includes all of the changes listed above

**Option 2** includes all of the changes listed above plus the following:

- 2310014000 - \$500 has been added to the public works training
- 2310051500 - An additional \$700 to the PW tools and equipment for the purchase of a used tamper and the rock mover

**CAPITAL BUDGET:**

Only anticipating MSI, CCBF and Wheatland County Grant this year.

The rest is all in reserve account waiting for the project in this year

**RECOMMENDATION:**

1. Motion to approve the Village of Hussar 2023 Operating Budget Option 1
2. Motion to approve the Village of Hussar 2023 Operating Budget Option 2
  
3. Motion to approve the Village of Hussar 2023 Capital Budget

**VILLAGE OF HUSSAR**  
**2023 Operating Budget**

**General**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
1000011000	Municipal Property Taxes	( 189,814.22)	( 174,570.18)
1000011200	Alberta School Foundation Taxes	( 40,415.59)	( 41,287.52)
1000011300	Wheatland Lodge Taxes	( 1,396.00)	( 1,541.00)
1000011400	DI Property Taxes	( 30.00)	( 30.81)
1000051000	Property Tax Penalty	( 10,000.00)	( 10,000.00)
1000054000	ATCO Gas Franchise Fee	( 20,000.00)	( 21,000.00)
1000055000	Return on Investments	( 1,000.00)	( 1,000.00)
2000076000	Alberta School Foundation Fund	40,415.59	41,287.52
2000076200	DI Property Tax Requisition	30.00	30.81
2000076500	Wheatland Lodge Requisition	1,396.00	1,541.00
2000077000	Operating Contingency	-	-
		<b>( 220,814.22)</b>	<b>( 206,570.18)</b>

**Council**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
2110013000	Council CPP Deductions	950.00	950.00
2110014000	Council Training	1,800.00	1,300.00
2110015000	Council Honorarium/Per Diem	14,500.00	14,500.00
2110021000	Council Mileage & Expense	3,000.00	3,500.00
2110051500	Donations/Gifts	1,200.00	1,000.00
		<b>21,450.00</b>	<b>21,250.00</b>

**Elections and Census**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
2121122000	Election & Census Advertising	-	-
2121151000	Election & Census Supplies	-	-
		-	-

**Administration**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
1120041000	General Services And Supplies	( 500.00)	( 800.00)
1120056000	Rentals/ Lease Revenue	( 3,200.00)	( 3,200.00)
1120084000	Provincial Operating Grant	( 24,203.00)	( 48,406.00)
1720081000	Grants from Others - Bursary SLGM	( 1,200.00)	-
2120011000	Admin Salaries & Wages	48,200.00	43,500.00
2120011500	Contracted Casual Hours	3,100.00	4,800.00
2120012000	AMSC Benefits Employer Contribution	2,200.00	4,672.00
2120012500	LAPP Employer Contribution	4,075.00	750.00
2120013000	Admin CPP/EI Contributions	3,625.00	3,700.00
2120014000	Administration Training	3,000.00	2,500.00
2120021000	Admin Mileage & Expenses	2,300.00	2,500.00
2120021500	Postage/Courier/Freight	1,500.00	1,500.00
2120022000	Advertising	1,000.00	1,000.00
2120022500	Memberships	1,800.00	1,800.00



2120023000 Banking Charges & Audit expense	12,500.00	14,500.00
2120023500 Legal Fees	1,500.00	1,000.00
2120024000 Assessment Services	5,600.00	5,700.00
2120024500 IT Services/Website	5,890.00	5,000.00
2120027000 Insurance Premiums	6,725.00	7,732.00
2120051000 Office Supplies & Services	6,000.00	6,000.00
2120052000 COVID-19 Expenses	-	-
2120054000 Admin Utilities	4,250.00	3,750.00
2120080000 Admin - Amortization Expenses	560.00	560.00
	<u>84,722.00</u>	<u>58,558.00</u>

#### Fire

Account #	Description	2022 Budget	2023 Budget
2230022500	Radio License	-	-
2230076000	Fire Association Requisition	8,073.00	8,150.00
2230076500	Fire Capital Contribution	1,000.00	1,000.00
		<u>9,073.00</u>	<u>9,150.00</u>

#### 2028 Centennial Event

Account #	Description	2022 Budget	2023 Budget
3000036000	Village of Hussar Centennial Event Reserve	750.00	750.00

#### Emergency Management

Account #	Description	2022 Budget	2023 Budget
2240051000	Emergency Supplies & Services	500.00	100.00

#### Ambulance/Emergency Services

Account #	Description	2022 Budget	2023 Budget
2250076000	WADMSA Requisition	1,520.00	1,312.00
		<u>1,520.00</u>	<u>1,312.00</u>

#### RCMP & Bylaw Enforcement

Account #	Description	2022 Budget	2023 Budget
1260051000	Animal Licenses	( 400.00)	( 600.00)
1260051500	Provincial Fines Distribution	( 160.00)	( 160.00)
2000076600	RCMP	6,760.00	6,410.00
2260035000	Protective Services	550.00	550.00
		<u>6,750.00</u>	<u>6,200.00</u>

#### Public Works

Account #	Description	2022 Budget	2023 Budget
1310041000	PW Services/Supplies	( 2,000.00)	( 1,000.00)
1720081000	Grants from Others - Summer Student)	( 6,800.00)	( 1,800.00)
2310011000	Public Works Wages	37,625.00	40,000.00
2310012000	Public Works Benefits	5,070.00	5,088.00
2310013000	Public Works CPP/EI	3,550.00	3,725.00
2310014000	Public Works Training	-	-

2310025000 Equipment Maintenance	3,000.00	4,500.00
2310025500 Contracted Maintenance	1,500.00	1,500.00
2310025600 Building Maintenance	8,000.00	2,500.00
2310026000 Equipment Rentals	250.00	500.00
2310027000 Insurance Premiums	1,550.00	1,733.00
2310035000 Weed Inspector	360.00	250.00
2310051000 PW General Supplies	4,450.00	3,000.00
2310051500 Public Works Tools/Equipment	2,250.00	2,000.00
2310052500 Cardlock Fuel	4,000.00	4,500.00
2310054000 Public Works Utilities	5,600.00	5,750.00
2310077000 Transfer to Equipment Reserve	10,000.00	10,000.00
2310080000 Common - Amortization Expense	7,930.00	7,930.00
	<hr/>	<hr/>
	86,335.00	90,176.00

#### Roads

Account #	Description	2022 Budget	2023 Budget
1320054000	Fortis Franchise	( 27,252.00)	( 31,000.00)
2320025000	Roads Contracted Maintenance	5,500.00	9,000.00
2320024000	Roads Maintenance	1,500.00	1,500.00
2320054000	Utilities - Street Lights	20,500.00	21,000.00
2320080000	Roads - Amortization Expense	70,130.00	70,130.00
		<hr/>	<hr/>
		70,378.00	70,630.00

#### Water

Account #	Description	2022 Budget	2023 Budget
1410040000	Water Billing	( 69,768.00)	( 79,516.00)
1410041000	Water Services/Supplies	( 100.00)	( 100.00)
1410041500	Bulk Water Sales	( 2,000.00)	-
1410051000	Water Penalty	( 1,000.00)	( 1,050.00)
2410021500	Water Postage & Freight	500.00	500.00
2410023000	Water Operations Contract	27,600.00	27,600.00
2410023500	Water Testing	250.00	250.00
2410025000	Water Contracted Maintenance	20,000.00	24,000.00
2410026000	Lease Payments	3,075.00	3,166.00
2410027000	Insurance Premiums	1,580.00	1,699.00
2410051000	Water Services/Supplies	150.00	152.00
2410053000	Treatment Chemicals	4,800.00	4,800.00
2410054000	Water Utilities	13,500.00	17,000.00
2410077000	Transfer to Reserves	1,413.00	1,499.00
2410080000	Water - Amortization Expense	38,630.00	38,630.00
		<hr/>	<hr/>
		38,630.00	38,630.00

#### Wastewater

Account #	Description	2022 Budget	2023 Budget
1420040000	Sewer Billing	( 48,960.00)	( 29,664.00)
1420051000	Sewer Penalty	( 1,000.00)	( 1,000.00)
2420023000	Sewer Operations Contract	7,000.00	7,000.00
2420025000	Contracted Maintenance	3,500.00	3,675.00
2420027000	Insurance Premiums	930.00	1,001.00
2420051000	Sewer Services/Supplies	120.00	120.00

2420054000 Sewer Utilities	2,600.00	3,500.00
2420077000 Transfer to Reserves	34,845.00	14,872.00
2420080000 Sewer - Amortization Expense	22,338.00	22,338.00
2420083000 Debenture Interest	965.00	496.00
	<u>22,338.00</u>	<u>22,338.00</u>

#### Solid Waste

Account #	Description	2022 Budget	2023 Budget
1430040000	Garbage Collection Billing	( 31,512.00)	( 31,512.00)
1430051000	Garbage Collection Penalty	( 500.00)	( 500.00)
2430011000	Garbage Collection Wages	3,510.00	3,600.00
2430025000	Transfer Site Maintenance	7,000.00	7,000.00
2430035000	Transfer Site Labour	7,500.00	7,875.00
2430054000	Transfer Site Utilities	500.00	525.00
2430076000	Drum Solid Waste Requisition	7,880.00	7,646.29
2430077000	Transfer to Reserves	4,873.00	4,611.96
2430078000	SAEWA Requisition	95.00	99.75
2430077000	Loan Interest	654.00	654.00
		<u>654.00</u>	<u>654.00</u>
		-	-

#### WFCSS

Account #	Description	2022 Budget	2023 Budget
2510076000	FCSS Requisition	1,320.00	1,500.00

#### Cemetery

Account #	Description	2022 Budget	2023 Budget
1560041000	Cemetery Revenue	( 1,300.00)	( 2,000.00)
1560055000	Cemetery Interest	( 5.00)	( 5.00)
1560059000	Cemetery Donations	( 1,000.00)	( 1,000.00)
1560077000	Transfer from Reserves/Perpetual Account	( 6,000.00)	( 6,000.00)
2560011000	Cemetery Wages	218.34	225.00
2560021500	Cemetery Postage/Freight	-	-
2560025000	Cemetery Maintenance	686.66	687.00
2560051000	Cemetery Goods & Services	6,000.00	6,693.00
2560054000	Cemetery Utilities	1,200.00	1,200.00
2560080000	Cemetery Amortization Expense	200.00	200.00
		<u>200.00</u>	<u>200.00</u>
		-	-

#### Planning & Development

Account #	Description	2022 Budget	2023 Budget
1610041000	Development Permits	( 500.00)	( 650.00)
1610084000	Provincial Grant	( 23,000.00)	-
2610022000	Planning & Development Advertising	1,000.00	1,000.00
2610023000	Planning & Development Consulting	23,000.00	-
2610076000	Palliser Requisition	2,050.00	3,000.00
		<u>2,050.00</u>	<u>3,000.00</u>
		2,550.00	3,350.00

#### Campground

Account #	Description	2022 Budget	2023 Budget
1720041000	Campground Revenue	( 12,000.00)	( 4,000.00)

1720056500 Fish & Game Club Payments	(	500.00)	(	500.00)
1720059000 Campground Donations				-
1720081000 Grants from Others				-
2720011000 Campground Wages		3,855.00		3,000.00
2720025000 Campground Maintenance		5,000.00		5,000.00
2720027000 Campground Insurance		245.00		364.00
2720051000 Campground Services & Supplies		1,200.00		1,000.00
2720054000 Campground Utilities		4,325.00		4,500.00
2720077000 Transfer to Campground Reserve		-		-
2720080000 Parks & Rec - Amortization Expense		43,768.00		43,768.00
		<u>45,893.00</u>		<u>53,132.00</u>

**School Grounds**

Account #	Description	2022 Budget	2023 Budget
2730011000	School ground wages	700.00	1,000.00
2730025000	School ground maintenance	1,500.00	1,500.00
		<u>2,200.00</u>	<u>2,500.00</u>

**Library**

Account #	Description	2022 Budget	2023 Budget
1740056500	Library Payments		
2740076000	Marigold Requisition	1,125.00	1,245.00
2740076500	Hussar Library Contribution	500.00	500.00
2740080000	Culture Amortization Expense	1,480.00	1,480.00
		<u>3,105.00</u>	<u>3,225.00</u>

**Operating Budget**

		<u>176,699.78</u>		<u>176,230.82</u>
Less: Amortization Expenses	(	185,036.00)	(	185,036.00)
Add: Debenture Principal Payments		8,336.22		8,805.18
Add: Transfer to Capital Reserves				
<b>TOTAL OPERATING BUDGET</b>		<u>-</u>		<u>-</u>

Approved this \_\_\_ day of \_\_\_\_\_, 2023

Les Schultz, Mayor

Liz Santerre, CAO

**VILLAGE OF HUSSAR**  
**2023 Operating Budget**

**General**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
1000011000	Municipal Property Taxes	( 189,814.22)	( 175,770.18)
1000011200	Alberta School Foundation Taxes	( 40,415.59)	( 41,287.52)
1000011300	Wheatland Lodge Taxes	( 1,396.00)	( 1,541.00)
1000011400	DI Property Taxes	( 30.00)	( 30.81)
1000051000	Property Tax Penalty	( 10,000.00)	( 10,000.00)
1000054000	ATCO Gas Franchise Fee	( 20,000.00)	( 21,000.00)
1000055000	Return on Investments	( 1,000.00)	( 1,000.00)
2000076000	Alberta School Foundation Fund	40,415.59	41,287.52
2000076200	DI Property Tax Requisition	30.00	30.81
2000076500	Wheatland Lodge Requisition	1,396.00	1,541.00
2000077000	Operating Contingency	-	-
		<b>( 220,814.22)</b>	<b>( 207,770.18)</b>

**Council**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
2110013000	Council CPP Deductions	950.00	950.00
2110014000	Council Training	1,800.00	1,300.00
2110015000	Council Honorarium/Per Diem	14,500.00	14,500.00
2110021000	Council Mileage & Expense	3,000.00	3,500.00
2110051500	Donations/Gifts	1,200.00	1,000.00
		<b>21,450.00</b>	<b>21,250.00</b>

**Elections and Census**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
2121122000	Election & Census Advertising	-	-
2121151000	Election & Census Supplies	-	-
		-	-

**Administration**

<b>Account #</b>	<b>Description</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
1120041000	General Services And Supplies	( 500.00)	( 800.00)
1120056000	Rentals/ Lease Revenue	( 3,200.00)	( 3,200.00)
1120084000	Provincial Operating Grant	( 24,203.00)	( 48,406.00)
1720081000	Grants from Others - Bursary SLGM	( 1,200.00)	-
2120011000	Admin Salaries & Wages	48,200.00	43,500.00
2120011500	Contracted Casual Hours	3,100.00	4,800.00
2120012000	AMSC Benefits Employer Contribution	2,200.00	4,672.00
2120012500	LAPP Employer Contribution	4,075.00	750.00
2120013000	Admin CPP/EI Contributions	3,625.00	3,700.00
2120014000	Administration Training	3,000.00	2,500.00
2120021000	Admin Mileage & Expenses	2,300.00	2,500.00
2120021500	Postage/Courier/Freight	1,500.00	1,500.00
2120022000	Advertising	1,000.00	1,000.00
2120022500	Memberships	1,800.00	1,800.00

2120023000 Banking Charges & Audit expense	12,500.00	14,500.00
2120023500 Legal Fees	1,500.00	1,000.00
2120024000 Assessment Services	5,600.00	5,700.00
2120024500 IT Services/Website	5,890.00	5,000.00
2120027000 Insurance Premiums	6,725.00	7,732.00
2120051000 Office Supplies & Services	6,000.00	6,000.00
2120052000 COVID-19 Expenses	-	-
2120054000 Admin Utilities	4,250.00	3,750.00
2120080000 Admin - Amortization Expenses	560.00	560.00
	<u>84,722.00</u>	<u>58,558.00</u>

#### Fire

Account #	Description	2022 Budget	2023 Budget
2230022500	Radio License	-	-
2230076000	Fire Association Requisition	8,073.00	8,150.00
2230076500	Fire Capital Contribution	1,000.00	1,000.00
		<u>9,073.00</u>	<u>9,150.00</u>

#### 2028 Centennial Event

Account #	Description	2022 Budget	2023 Budget
3000036000	Village of Hussar Centennial Event Reserve	750.00	750.00

#### Emergency Management

Account #	Description	2022 Budget	2023 Budget
2240051000	Emergency Supplies & Services	500.00	100.00

#### Ambulance/Emergency Services

Account #	Description	2022 Budget	2023 Budget
2250076000	WADMSA Requisition	1,520.00	1,312.00
		<u>1,520.00</u>	<u>1,312.00</u>

#### RCMP & Bylaw Enforcement

Account #	Description	2022 Budget	2023 Budget
1260051000	Animal Licenses	( 400.00)	( 600.00)
1260051500	Provincial Fines Distribution	( 160.00)	( 160.00)
2000076600	RCMP	6,760.00	6,410.00
2260035000	Protective Services	550.00	550.00
		<u>6,750.00</u>	<u>6,200.00</u>

#### Public Works

Account #	Description	2022 Budget	2023 Budget
1310041000	PW Services/Supplies	( 2,000.00)	( 1,000.00)
1720081000	Grants from Others - Summer Student)	( 6,800.00)	( 1,800.00)
2310011000	Public Works Wages	37,625.00	40,000.00
2310012000	Public Works Benefits	5,070.00	5,088.00
2310013000	Public Works CPP/EI	3,550.00	3,725.00
2310014000	Public Works Training	-	500.00

2310025000 Equipment Maintenance	3,000.00	4,500.00
2310025500 Contracted Maintenance	1,500.00	1,500.00
2310025600 Building Maintenance	8,000.00	2,500.00
2310026000 Equipment Rentals	250.00	500.00
2310027000 Insurance Premiums	1,550.00	1,733.00
2310035000 Weed Inspector	360.00	250.00
2310051000 PW General Supplies	4,450.00	3,000.00
2310051500 Public Works Tools/Equipment	2,250.00	2,700.00
2310052500 Cardlock Fuel	4,000.00	4,500.00
2310054000 Public Works Utilities	5,600.00	5,750.00
2310077000 Transfer to Equipment Reserve	10,000.00	10,000.00
2310080000 Common - Amortization Expense	7,930.00	7,930.00
	<hr/>	
	86,335.00	91,376.00

#### Roads

Account #	Description	2022 Budget	2023 Budget
1320054000	Fortis Franchise	( 27,252.00)	( 31,000.00)
2320025000	Roads Contracted Maintenance	5,500.00	9,000.00
2320024000	Roads Maintenance	1,500.00	1,500.00
2320054000	Utilities - Street Lights	20,500.00	21,000.00
2320080000	Roads - Amortization Expense	70,130.00	70,130.00
		<hr/>	
		70,378.00	70,630.00

#### Water

Account #	Description	2022 Budget	2023 Budget
1410040000	Water Billing	( 69,768.00)	( 79,516.00)
1410041000	Water Services/Supplies	( 100.00)	( 100.00)
1410041500	Bulk Water Sales	( 2,000.00)	-
1410051000	Water Penalty	( 1,000.00)	( 1,050.00)
2410021500	Water Postage & Freight	500.00	500.00
2410023000	Water Operations Contract	27,600.00	27,600.00
2410023500	Water Testing	250.00	250.00
2410025000	Water Contracted Maintenance	20,000.00	24,000.00
2410026000	Lease Payments	3,075.00	3,166.00
2410027000	Insurance Premiums	1,580.00	1,699.00
2410051000	Water Services/Supplies	150.00	152.00
2410053000	Treatment Chemicals	4,800.00	4,800.00
2410054000	Water Utilities	13,500.00	17,000.00
2410077000	Transfer to Reserves	1,413.00	1,499.00
2410080000	Water - Amortization Expense	38,630.00	38,630.00
		<hr/>	
		38,630.00	38,630.00

#### Wastewater

Account #	Description	2022 Budget	2023 Budget
1420040000	Sewer Billing	( 48,960.00)	( 29,664.00)
1420051000	Sewer Penalty	( 1,000.00)	( 1,000.00)
2420023000	Sewer Operations Contract	7,000.00	7,000.00
2420025000	Contracted Maintenance	3,500.00	3,675.00
2420027000	Insurance Premiums	930.00	1,001.00
2420051000	Sewer Services/Supplies	120.00	120.00
2420054000	Sewer Utilities	2,600.00	3,500.00

2420077000	Transfer to Reserves	34,845.00	14,872.00
2420080000	Sewer - Amortization Expense	22,338.00	22,338.00
2420083000	Debenture Interest	965.00	496.00
		<u>22,338.00</u>	<u>22,338.00</u>

#### Solid Waste

Account #	Description	2022 Budget	2023 Budget
1430040000	Garbage Collection Billing	( 31,512.00)	( 31,512.00)
1430051000	Garbage Collection Penalty	( 500.00)	( 500.00)
2430011000	Garbage Collection Wages	3,510.00	3,600.00
2430025000	Transfer Site Maintenance	7,000.00	7,000.00
2430035000	Transfer Site Labour	7,500.00	7,875.00
2430054000	Transfer Site Utilities	500.00	525.00
2430076000	Drum Solid Waste Requisition	7,880.00	7,646.29
2430077000	Transfer to Reserves	4,873.00	4,611.96
2430078000	SAEWA Requisition	95.00	99.75
2430077000	Loan Interest	654.00	654.00
		<u>-</u>	<u>-</u>

#### WFCSS

Account #	Description	2022 Budget	2023 Budget
2510076000	FCSS Requisition	1,320.00	1,500.00

#### Cemetery

Account #	Description	2022 Budget	2023 Budget
1560041000	Cemetery Revenue	( 1,300.00)	( 2,000.00)
1560055000	Cemetery Interest	( 5.00)	( 5.00)
1560059000	Cemetery Donations	( 1,000.00)	( 1,000.00)
1560077000	Transfer from Reserves/Perpetual Account	( 6,000.00)	( 6,000.00)
2560011000	Cemetery Wages	218.34	225.00
2560021500	Cemetery Postage/Freight	-	-
2560025000	Cemetery Maintenance	686.66	687.00
2560051000	Cemetery Goods & Services	6,000.00	6,693.00
2560054000	Cemetery Utilities	1,200.00	1,200.00
2560080000	Cemetery Amortization Expense	200.00	200.00
		<u>-</u>	<u>-</u>

#### Planning & Development

Account #	Description	2022 Budget	2023 Budget
1610041000	Development Permits	( 500.00)	( 650.00)
1610084000	Provincial Grant	( 23,000.00)	-
2610022000	Planning & Development Advertising	1,000.00	1,000.00
2610023000	Planning & Development Consulting	23,000.00	-
2610076000	Palliser Requisition	2,050.00	3,000.00
		<u>2,550.00</u>	<u>3,350.00</u>

#### Campground

Account #	Description	2022 Budget	2023 Budget
1720041000	Campground Revenue	( 12,000.00)	( 4,000.00)
1720056500	Fish & Game Club Payments	( 500.00)	( 500.00)



1720059000 Campground Donations		-
1720081000 Grants from Others		-
2720011000 Campground Wages	3,855.00	3,000.00
2720025000 Campground Maintenance	5,000.00	5,000.00
2720027000 Campground Insurance	245.00	364.00
2720051000 Campground Services & Supplies	1,200.00	1,000.00
2720054000 Campground Utilities	4,325.00	4,500.00
2720077000 Transfer to Campground Reserve	-	-
2720080000 Parks & Rec - Amortization Expense	43,768.00	43,768.00
	<u>45,893.00</u>	<u>53,132.00</u>

**School Grounds**

Account #	Description	2022 Budget	2023 Budget
2730011000	School ground wages	700.00	1,000.00
2730025000	School ground maintenance	1,500.00	1,500.00
		<u>2,200.00</u>	<u>2,500.00</u>

**Library**

Account #	Description	2022 Budget	2023 Budget
1740056500	Library Payments		
2740076000	Marigold Requisition	1,125.00	1,245.00
2740076500	Hussar Library Contribution	500.00	500.00
2740080000	Culture Amortization Expense	1,480.00	1,480.00
		<u>3,105.00</u>	<u>3,225.00</u>

**Operating Budget**

	<u>176,699.78</u>	<u>176,230.82</u>
Less: Amortization Expenses	( 185,036.00)	( 185,036.00)
Add: Debenture Principal Payments	8,336.22	8,805.18
Add: Transfer to Capital Reserves		
<b>TOTAL OPERATING BUDGET</b>	<u>-</u>	<u>-</u>

Approved this \_\_\_ day of \_\_\_\_\_, 2023

Les Schultz, Mayor

Liz Santerre, CAO

**VILLAGE OF HUSSAR**

**3 Year Operating**

**OPERATIONS**

**General**

Account #	Description	2023 Budget	2024 Budget	2025 Budget	2026 Budget
1000011000	Municipal Property Taxes	( 175,270.18)	( 182,112.00)	( 191,342.00)	( 197,037.00)
1000011200	Alberta School Foundation Taxes	( 41,287.52)	( 42,877.00)	( 44,163.00)	( 45,488.00)
1000011300	Wheatland Lodge Taxes	( 1,541.00)	( 1,588.00)	( 1,635.00)	( 1,635.00)
1000011400	DI Property Taxes	( 31.00)	( 31.00)	( 32.00)	( 32.00)
1000051000	Property Tax Penalty	( 10,000.00)	( 10,000.00)	( 10,000.00)	( 10,000.00)
1000054000	ATCO Gas Franchise Fee	( 21,000.00)	( 21,400.00)	( 21,800.00)	( 22,200.00)
1000055000	Return on Investments	( 1,000.00)	( 1,000.00)	( 1,000.00)	( 1,000.00)
2000076000	Alberta School Foundation Fund	41,287.52	42,877.00	44,163.00	45,488.00
2000076200	DI Property Tax Requisition	31.00	31.00	32.00	32.00
2000076500	Wheatland Lodge Requisition	1,541.00	1,588.00	1,635.00	1,635.00
		( 207,270.18)	( 214,512.00)	( 224,142.00)	( 230,237.00)

**Council**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
2110013000	Council CPP Deductions	950.00	1,100.00	1,200.00	1,200.00
2110014000	Council Training	1,300.00	1,500.00	1,800.00	1,800.00
2110015000	Council Honorarium/Per Diem	14,500.00	14,500.00	15,000.00	15,000.00
2110021000	Council Mileage & Expense	3,500.00	3,650.00	3,750.00	3,800.00
2110051500	Donations/Gifts	1,000.00	1,100.00	1,200.00	1,200.00
		21,250.00	21,850.00	22,950.00	23,000.00

**Administration**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1120041000	General Services And Supplies	( 800.00)	( 550.00)	( 550.00)	( 550.00)
1120056000	Rentals/ Lease Revenue	( 3,200.00)	( 3,570.00)	( 3,570.00)	( 3,570.00)
1120084000	Provincial Operating Grant	( 48,406.00)	( 48,406.00)	( 48,406.00)	( 48,406.00)
2120011000	Admin Salaries & Wages	43,500.00	45,000.00	46,500.00	48,000.00
2120011500	Contracted Casual Hours	4,800.00	4,600.00	4,750.00	4,850.00
2120012000	AMSC Benefits Employer Contribution	4,672.00	4,800.00	4,900.00	5,000.00
2120012500	LAPP Employer Contribution	750.00	4,100.00	4,200.00	4,200.00
2120013000	Admin CPP/EI Contributions	3,700.00	3,845.00	3,960.00	4,180.00
2120014000	Administration Training	2,500.00	3,000.00	3,000.00	3,000.00
2120021000	Admin Mileage & Expenses	2,500.00	2,500.00	2,700.00	2,700.00
2120021500	Postage/Courier/Freight	1,500.00	1,500.00	1,500.00	1,500.00
2120022000	Advertising	1,000.00	1,000.00	1,000.00	1,000.00
2120022500	Memberships	1,800.00	1,800.00	1,800.00	1,800.00
2120023000	Banking Charges & Audit expense	14,500.00	15,200.00	15,900.00	16,500.00
2120023500	Legal Fees	1,000.00	1,500.00	1,500.00	1,500.00
2120024000	Assessment Services	5,700.00	5,940.00	6,120.00	6,300.00
2120024500	IT Services/Website	5,000.00	6,600.00	6,600.00	6,600.00
2120027000	Insurance Premiums	7,732.00	7,900.00	8,000.00	8,100.00
2120051000	Office Supplies & Services	6,000.00	6,000.00	6,000.00	6,000.00
2120054000	Admin Utilities	3,750.00	4,200.00	4,500.00	4,700.00
2120080000	Admin - Amortization Expenses	560.00	560.00	560.00	560.00
		58,558.00	67,519.00	70,964.00	73,964.00

**Fire**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
2230022500	Radio License	-	-	-	-
2230076000	Fire Association Requisition	8,150.00	8,175.00	8,275.00	8,350.00
2230076500	Fire Capital Contribution	1,000.00	1,000.00	1,000.00	1,000.00
		9,150.00	9,175.00	9,275.00	9,350.00

**2028 Centennial Event**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2025
	Village of Hussar Centennial Event	750.00	750.00	750.00	750.00

**Emergency Management**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023

2240051000 Emergency Management Supplies & Services

100.00

100.00

100.00

100.00

**Ambulance/Emergency Services**

Account #      Description

Budget 2023

Budget 2024

Budget 2025

Budget 2023

2250076000 WADEMSA Requisition

1,312.00

1,750.00

1,750.00

1,750.00

1,312.00

1,750.00

1,750.00

1,750.00

**RCMP & Bylaw Enforcement**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1260051000	Animal Licenses	( 600.00)	( 600.00)	( 600.00)	( 600.00)
1260051500	Provincial Fines Distribution	( 160.00)	( 160.00)	( 160.00)	( 160.00)
2000076600	RCMP	6,410.00	10,148.00	10,148.00	10,148.00
2260035000	Protective Services	550.00	550.00	550.00	550.00
		<u>6,200.00</u>	<u>9,938.00</u>	<u>9,938.00</u>	<u>9,938.00</u>

**Public Works**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1310041000	PW Services/Supplies	( 1,000.00)	( 1,000.00)	( 1,000.00)	( 1,000.00)
1720081000	Grants from Others - Summer Student	( 1,800.00)	( 1,800.00)	( 1,800.00)	( 1,800.00)
2310011000	Public Works Wages	40,000.00	41,200.00	42,400.00	43,600.00
2310012000	Public Works Benefits	5,088.00	5,240.00	5,400.00	5,450.00
2310013000	Public Works CPP/EI	3,725.00	3,765.00	3,880.00	3,880.00
2310014000	Public Works Training	500.00	-	-	-
2310025000	Equipment Maintenance	4,500.00	4,600.00	4,600.00	4,700.00
2310025500	Contracted Maintenance	1,500.00	1,600.00	1,700.00	1,800.00
2310025600	Building Maintenance	2,500.00	3,000.00	3,000.00	3,500.00
2310026000	Equipment Rentals	500.00	500.00	500.00	500.00
2310027000	Insurance Premiums	1,733.00	1,800.00	1,850.00	1,850.00
2310035000	Weed Inspector	250.00	275.00	300.00	300.00
2310051000	PW General Supplies	3,000.00	3,500.00	4,000.00	4,250.00
2310051500	Public Works Tools/Equipment	2,700.00	2,700.00	3,500.00	3,600.00
2310052500	Cardlock Fuel	4,500.00	4,600.00	4,700.00	4,850.00
2310054000	Public Works Utilities	5,750.00	5,940.00	6,120.00	6,300.00
3000033000	Transfer to Equipment Reserve	10,000.00	10,000.00	10,000.00	10,000.00
2310080000	Common - Amortization Expense	7,930.00	7,930.00	7,930.00	7,930.00
		<u>91,376.00</u>	<u>93,850.00</u>	<u>97,080.00</u>	<u>99,710.00</u>

**Roads**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1320054000	Fortis Franchise	( 31,000.00)	( 31,200.00)	( 31,500.00)	( 31,800.00)
2320025000	Roads Contracted Maintenance	9,000.00	5,600.00	5,700.00	5,700.00
2320024000	Roads Maintenance	1,500.00	1,600.00	1,700.00	1,750.00
2320054000	Utilities - Street Lights	21,000.00	21,500.00	22,000.00	22,500.00
2320080000	Roads - Amortization Expense	70,130.00	70,130.00	70,130.00	70,130.00
		<u>70,630.00</u>	<u>67,630.00</u>	<u>68,030.00</u>	<u>68,280.00</u>

**Water**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1410040000	Water Billing	( 79,516.00)	( 86,569.00)	( 89,166.00)	( 91,019.00)
1410041000	Water Services/Supplies	( 100.00)	( 100.00)	( 100.00)	( 100.00)
1410041500	Bulk Water Sales	-	-	-	-
1410051000	Water Penalty	( 1,050.00)	( 1,100.00)	( 1,200.00)	( 1,200.00)
2410021500	Water Postage & Freight	500.00	500.00	500.00	500.00
2410023000	Water Operations Contract	27,600.00	27,600.00	28,000.00	28,800.00
2410023500	Water Testing	250.00	1,000.00	1,000.00	1,000.00
2410025000	Water Contracted Maintenance	24,000.00	22,000.00	24,000.00	24,750.00
2410026000	Lease Payments	3,166.00	3,265.00	3,360.00	3,500.00
2410027000	Insurance Premiums	1,699.00	1,725.00	1,750.00	1,775.00
2410051000	Water Services/Supplies	152.00	155.00	160.00	165.00
2410053000	Treatment Chemicals	4,800.00	5,000.00	5,200.00	5,300.00
2410054000	Water Utilities	17,000.00	18,000.00	18,500.00	19,055.00
2410077000	Transfer to Reserves	1,499.00	8,524.00	7,996.00	7,474.00
2410080000	Water - Amortization Expense	38,630.00	38,630.00	38,630.00	38,630.00
		<u>38,630.00</u>	<u>38,630.00</u>	<u>38,630.00</u>	<u>38,630.00</u>

**Wastewater**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1420040000	Sewer Billing	( 29,664.00)	( 19,982.00)	( 20,085.00)	( 21,000.00)
1420051000	Sewer Penalty	( 1,000.00)	( 1,000.00)	( 1,000.00)	( 1,000.00)
2420023000	Sewer Operations Contract	7,000.00	7,500.00	7,750.00	8,000.00
2420025000	Contracted Maintenance	3,675.00	3,800.00	3,900.00	4,000.00

2420027000 Insurance Premiums	1,001.00	1,050.00	1,075.00	1,100.00
2420051000 Sewer Services/Supplies	120.00	120.00	120.00	120.00
2420054000 Sewer Utilities	3,500.00	2,760.00	2,840.00	2,925.00
2420077000 Transfer to Reserves	14,872.00	5,752.00	5,400.00	5,855.00
2420080000 Sewer - Amortization Expense	22,338.00	22,338.00	22,338.00	22,338.00
2420083000 Debenture Interest	496.00	-	-	-
	<u>22,338.00</u>	<u>22,338.00</u>	<u>22,338.00</u>	<u>22,338.00</u>

**Solid Waste**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1430040000	Garbage Collection Billing	( 31,512.00)	( 31,824.00)	( 32,136.00)	( 32,448.00)
1430051000	Garbage Collection Penalty	( 500.00)	( 640.00)	( 640.00)	( 640.00)
2430011000	Garbage Collection Wages	3,600.00	3,725.00	3,835.00	3,835.00
2430025000	Transfer Site Maintenance	7,000.00	7,425.00	7,650.00	7,650.00
2430035000	Transfer Site Labour	7,875.00	7,955.00	8,195.00	8,195.00
2430054000	Transfer Site Utilities	525.00	530.00	545.00	545.00
2430076000	Drum Solid Waste Requisition	7,646.29	8,360.00	8,610.00	8,610.00
2430077000	Transfer to Reserves	4,611.96	3,717.00	3,189.00	3,501.00
2430078000	SAEWA Requisition	99.75	100.00	100.00	100.00
2430077000	Loan Interest	654.00	652.00	652.00	652.00
		-	-	-	-

**WFCSS**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
2510076000	FCSS Requisition	1,500.00	1,550.00	1,600.00	1,600.00

**Cemetery**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1560041000	Cemetery Revenue	( 2,000.00)	( 1,400.00)	( 1,465.00)	( 1,515.00)
1560055000	Cemetery Interest	( 5.00)	( 5.00)	( 5.00)	( 5.00)
1560059000	Cemetery Donations	( 1,000.00)	( 1,000.00)	( 1,000.00)	( 1,000.00)
1560077000	Transfer from Reserves/Perpetual Account	( 6,000.00)	-	-	-
2560011000	Cemetery Wages	225.00	230.00	235.00	245.00
2560021500	Cemetery Postage/Freight	-	-	-	-
2560025000	Cemetery Maintenance	687.00	700.00	725.00	750.00
2560051000	Cemetery Goods & Services	6,693.00	-	-	-
2560054000	Cemetery Utilities	1,200.00	1,275.00	1,310.00	1,325.00
2560080000	Cemetery Amortization Expense	200.00	200.00	200.00	200.00
		-	-	-	-

**Planning & Development**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1610041000	Development Permits	( 650.00)	( 500.00)	( 500.00)	( 500.00)
2610022000	Planning & Development Advertising	1,000.00	750.00	750.00	750.00
2610076000	Palliser Requisition	3,000.00	4,000.00	5,000.00	5,000.00
		3,350.00	4,250.00	5,250.00	5,250.00

**Campground**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
1720041000	Campground Revenue	( 4,000.00)	( 4,000.00)	( 4,500.00)	( 4,500.00)
1720056500	Fish & Game Club Payments	( 500.00)	( 500.00)	( 500.00)	( 500.00)
1720059000	Campground Donations	-	-	-	-
1720081000	Grants from Others	-	-	-	-
2720011000	Campground Wages	3,000.00	3,100.00	3,200.00	3,200.00
2720053100	Campground Maintenance	5,000.00	5,250.00	5,500.00	5,500.00
2720027000	Campground Insurance	364.00	385.00	400.00	400.00
2720051000	Campground Services & Supplies	1,000.00	1,100.00	1,200.00	1,200.00
2720054000	Campground Utilities	4,000.00	5,150.00	5,300.00	5,300.00
2720077000	Transfer to Campground Reserve	-	-	-	-
2720080000	Parks & Rec - Amortization Expense	43,768.00	43,768.00	43,786.00	43,786.00
		52,632.00	54,253.00	54,386.00	54,386.00

**School Grounds**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2023
2730011000	School Ground Wages	1,000.00	1,100.00	1,150.00	1,200.00
2730025000	School Ground Maintenance	1,500.00	1,600.00	1,700.00	1,700.00
		2,500.00	2,700.00	2,850.00	2,900.00

**Library**

Account #	Description	Budget 2023	Budget 2024	Budget 2025	Budget 2025
2740076000	Marigold Requisition	1,245.00	1,285.00	1,325.00	1,365.00
2740076500	Hussar Library Contribution	500.00	500.00	500.00	500.00
2740080000	Culture Amortization Expense	1,480.00	1,480.00	1,480.00	1,480.00
		<hr/>	<hr/>	<hr/>	<hr/>
		3,225.00	3,265.00	3,305.00	3,345.00
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Operating Budget</b>		176,230.82	185,036.00	185,054.00	185,054.00
Less: Amortization Expenses		( 185,036.00)	( 185,036.00)	( 185,054.00)	( 185,054.00)
Add: Debenture Principal Payments		8,805.18	-	-	-
Add: Transfer to Capital Reserves		-	-	-	-
<b>TOTAL OPERATING BUDGET</b>		<hr/>	<hr/>	<hr/>	<hr/>
		0.00	-	-	-

Approved this \_\_\_\_ day of \_\_\_\_\_, 2023

Les Schultz, Mayor

Liz Santerre, CAO

## CAPITAL BUDGET 2023

<b>3000032000</b>	<b>Village Reserves</b>	\$	58,941.48
	Wheatland County Infrastructure Grant	\$	57,770.29
	Transfer from Operating	\$	-
		<b>\$</b>	<b>116,711.77</b>
<b>3000013700</b>	<b>CCBF (used to be FGTF Grant) Term Account</b>	\$	153,279.88
	CCBF 2023	\$	50,000.00
		<b>\$</b>	<b>203,279.88</b>
<b>3000031000</b>	<b>Village Reserves Term Account</b>	\$	405,099.44
		<b>\$</b>	<b>405,099.44</b>
<b>3000032400</b>	<b>LGFF Capital Term Account</b>	\$	296,778.46
	Municipal Sustainability Initiative Funding 2023	\$	61,205.00
		<b>\$</b>	<b>357,983.46</b>
		<b>\$</b>	<b>1,083,074.55</b>
<b>Committed Costs</b>			
Operating Reserves		\$	-
Utilities and Surface work		\$	1,077,724.73
		<b>\$</b>	<b>1,077,724.73</b>
	<b>Capital Total</b>	<b>\$</b>	<b>5,349.82</b>

Approved this 11th day of May, 2023.

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Les Schultz, Mayor

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Liz Santerre, CAO



\*Village reserve is 15037021 and 723112219933  
Actual July 15, 2023

Actual - to be paid in 2023

Local Government Fiscal Framework (LGFF)  
Actual to be paid in 2023

## VILLAGE OF HUSSAR CAPITAL PLAN (2023 -2028)

PROJECT	2023	2024	2025	2026	2027	2028
Project 1 & 4 - 1st Avenue E from 2nd Street E to 1st Street E and Lane at 1st Street S of 1st Avenue						
	\$ 1,065,520.00	\$ -				
Project 6 - 1st Avenue W from Centre Street to 1st St W						
		\$ -	\$ 732,997.00	\$ -		
<b>TOTAL</b>	<b>\$ 1,077,724.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 732,997.00</b>	<b>\$ -</b>	<b>\$ -</b>
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves	\$ 908,749.00	\$ -	\$ -	\$ 228,382.00	\$ -	\$ -
MSI Capital	\$ 61,205.00	\$ -	\$ -	\$ 183,615.00	\$ -	\$ -
Grants	\$ 107,770.00	\$ -	\$ -	\$ 321,000.00	\$ -	\$ -
<b>Total</b>	<b>\$ 1,077,724.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 732,997.00</b>	<b>\$ -</b>	<b>\$ -</b>

Approved this 11th day of May, 2023

Les Schultz, Mayor

Liz Santerre, CAO

**VILLAGE OF HUSSAR  
CAPITAL PROJECT SUMMARY (2022-2032)**

#	STUDY REF.	PROJECT	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	TOTAL
<b>PROJECT PRIORITY LIST</b>																	
		<b>Project 19 - 2nd Avenue E from 1st Street to Centre Street</b>	\$ 28,970.00	\$ 648,520													
		<b>Intersection Paving - Centre Street, 2nd Avenue, 3rd Avenue W, and 1 Street W</b>			56057												
		<b>Project 1 &amp; 4 - 1st Avenue E from 2nd Street E to 1st Street E &amp; Lane at 1st Street S of 1st Ave</b>							\$ 1,065,520								
		<b>Project 6 - 1st Avenue W from Centre Street to 1st Street W</b>				\$ 1,077,724											
		<b>Project 7 - 2nd Avenue W from 1st Street W to 2nd Street W</b>										\$ 756,003					
		<b>Project 9 - Centre Street from 1st Avenue to 2nd Avenue</b>													\$ 409,579		
		<b>Project 14 2nd Ave w from Centre Street to 1st Street W</b>														\$ 504,835	
		<b>Lagoon Cleaning</b>														\$ 213,000	
<b>TOTALS</b>			\$ 28,970	\$ 648,520	\$ 56,057	\$ -	\$ 1,077,724	\$ -	\$ -	\$ 1,065,520	\$ -	\$ -	\$ 756,003	\$ -	\$ 409,579	\$ 717,835	\$ 4,042,373
<b>REVENUE SOURCES</b>																	
TAXATION																	
RESERVES			\$ -	\$ 194,615	\$ 7,823	\$ -	\$ 908,749	\$ -	\$ -	\$ 396,700	\$ -	\$ -	\$ 251,388	\$ -	\$ 73,169	\$ 212,670	
MSI CAPITAL			\$ 1,375	\$ 284,772	\$ -	\$ -	\$ 61,205	\$ -	\$ -	\$ 244,820	\$ -	\$ -	\$ 183,615	\$ -	\$ 122,410	\$ 211,205	
GRANTS			\$ 27,595	\$ 106,191	\$ -	\$ -	\$ 107,770	\$ -	\$ -	\$ 220,391	\$ -	\$ -	\$ 150,000	\$ -	\$ 100,000	\$ 150,000	
				\$ 62,942						\$ 203,609			\$ 171,000		\$ 114,000.00	\$ 143,960.00	
					\$ 48,234.00												
<b>TOTAL</b>			\$ 28,970	\$ 648,520	\$ 56,057	\$ -	\$ 1,077,724	\$ -	\$ -	\$ 1,065,520	\$ -	\$ -	\$ 756,003	\$ -	\$ 409,579	\$ 717,835	\$ 4,042,373

# Village of Hussar

## Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	May 11, 2023
Title:	Reserve Account Options
Agenda Item Number:	7f.

### **BACKGROUND/DISCUSSION:**

*Village Reserve Account ending in 7021 - \$558,841.32*

*We transferred the term account from the MSI and FGST into the Village Reserve Account to have access for the 1<sup>st</sup> Ave Capital Project this year. They have recommended putting this into a Save More Account to allow for a better interest rate while we wait for the project to begin. This would be at a rate of 3% instead of the current 1.5%.*

### **RECOMMENDATION:**

1. Motion to transfer \$ 558,841.32 in the Village Reserves Account ending in 7021 into a Save More account.
2. Motion to accept as information at this time

## Business savings Save More

Tue 2023-04-18 10:26 AM

To: Village Office <office@villageofhussar.ca>

📎 1 attachment (3 KB)

oledata.mso;

Good Morning Liz

It was so great to meet you this morning! As per our discussion I believe the save more business account would be best. This will give the village flexibility to access funds as needed to complete the road work schedule this summer. The interest rate would be 3% on amounts between \$250K – \$999K. Please let me know if you want to proceed with the paper work and transferring of funds. Currently the reserve fund account is earning 1.5%

Thank you again and have a great day! Look forward to hearing from you

Kind Regards,

Ferdinand

**Ferdinand Flinsch**

Independent Business Advisor



[connectfirstcu.com](https://connectfirstcu.com)



Important Stuff: If we could have our way, we would make the internet as safe and secure as our banking systems. Unfortunately, that is beyond our control and we cannot guarantee that what comes through your inbox is not harmful to your computer. We recommend that you scan all emails for viruses and suspicious content (we cannot accept any liability for those!). The internet is a big place and it is up to all of us to make sure we keep ourselves protected. What we share with you is specifically for you. We do not recommend that you share it with anyone else. It is confidential. If we made a mistake and sent an email to you by accident, throw it in the trash and let us know at [privacy@connectfirstcu.com](mailto:privacy@connectfirstcu.com). We honour the privacy of everyone, so your help is greatly appreciated. If you wish to stop receiving email from us, simply forward this message to [unsubscribe@connectfirstcu.com](mailto:unsubscribe@connectfirstcu.com). All unsubscribe requests are handled within 10 days of receipt. We'll be sad to see you go, but we'll understand! If you have a banking relationship with us, this will not unsubscribe you from account related email communications you receive from us. 200 – 2850 Sunridge Blvd. NE, Calgary, AB, T1Y 6G2 - 2023 connectFirst Credit Union'.

## JGwaterservices Montly Summary For April 2023

- |                |   |
|----------------|---|
| April 13, 2023 | High level at LS , cleaned floats and reset pumps, (after hour call out)  |
| April 21, 2023 | West Well Down, Had to reset  |
| April 26, 2023 | Marked line locations for the new sewer tie ins   |
| April 28, 2023 | Murry attended and completed Hydrant flow testing course in Calgary , which fulfilled the requirements for CEU's for Recertification. |

## Public Works Report.

- Snow fence has been removed from all areas.
- Have been doing Road Repairs
  - deep Ruts - Gun Range Road
    - Entrance to back of arena from 1<sup>st</sup> SE.
    - Pot holes on third + second ave.
- Need to use some cold mix for repairs in front of Tom's grocery.
- Have cleaned up intersections of gravel that borders gravel roads.
- Cleaned up sections of pipe repairs on 1<sup>st</sup> ave W.
- Working at removing gravel from curb gutters + grass back onto gravel roads.
- started spring mte on equipment. Truck oil change done.
- Spread out gravel for the Gazebos install.
- Repaired pull cord on Back ~~Blow~~<sup>Pack</sup> blower.
- Hyd. cyl. hose on dump trailer is leaking. Will take off and take into Gregg's for repair.

Dalton.

## AHS shows improvement in priority areas



Message from  
**Dr. John Cowell**  
*AHS Official Administrator*  
**Mauro Chies**  
*AHS President & Chief Executive Officer*

## *AHS shows improvement in priority areas*

**Dear Community Leaders,**

Since November, AHS has been committed to improving the healthcare system in priority areas that matter the most to Albertans. The changes we are making are having positive, measurable, and meaningful impacts on individuals and families. Collectively, we are improving healthcare in Alberta by reducing wait times, increasing access to surgeries, keeping ambulances on the road and in their home communities, and working to ensure Albertans receive the right care at the right time and in the right environment.

None of this would be possible without the hard work and dedication of our amazing healthcare team and the support of our key partners. We continue to focus on recruiting and retaining the critical healthcare professionals we need to support this work across the province.

As a follow-up to the [90 day report](#), we would like to share further progress made on our four priority areas:

- improving EMS response time
- decreasing emergency department (ED) wait times
- reducing wait time for surgery
- improving patient flow throughout the healthcare continuum

AHS and the Government of Alberta issued a [news release](#) sharing additional information this afternoon, and you can also visit [ah.ca/priorities](#) which detail our progress and improvements as we build a better healthcare system for all.

### **Improving EMS response time**

EMS response times have improved significantly. More ambulances are staying in their home communities since streamlining EMS transfers at EDs and launching programs to free up paramedics from non-emergency transfers. This has been a collaborative effort across teams at EMS and across sites.

- The response time in metro and urban areas dropped from 21.8 minutes last November to 12 minutes in April – a 44 per cent improvement. This is measured at the 90th percentile, which means the majority of responses are at or less than 12 minutes.



- Since mid January, 2,500 people who called 911 for EMS were transferred to Health Link to direct them to the appropriate care that did not require an ambulance and met their health need
- The frequency of red alerts is down significantly. In April, Edmonton has spent about 10 minutes in red alert, compared to 295 minutes in November and four minutes in Calgary in April, compared to 254 minutes in November
- A new inter-facility transfer program will introduce 10 new ambulances in Central Zone to support the transfer of stable, low acuity patient between facilities and keep EMS resources for emergencies. The program will be expanded across the province in the future
- AHS is working with approximately 180 contractors to provide non-critical transfer for Albertans requiring transportation home after discharge for both ED and hospital stays.

### **Decreasing ED wait times**

- ED wait times are coming down. From November 2022 to March 2023
  - The average provincial wait time to see a doctor in an ED decreased by 17 per cent, from 7.1 hours to 5.9 hours
  - The total time spent in the ED for admitted patients decreased by 26 per cent, from 42 hours to 31 hours
  - The total time spent in the ED for discharged patients has been reduced by seven per cent, from 11.9 hours to 11.1 hours

### **Reducing wait times for surgeries**

- 11,190 fewer patients are waiting longer than clinically recommended compared to this time last year – more than a 25 per cent improvement
- 75 per cent of pediatric patients and 86 per cent of cardiac patients are now receiving surgery within the clinically recommended surgical target.
- In the 2022-23 fiscal year, AHS completed about 22,100 cancer surgeries, compared to about 20,040 pre-pandemic, a 10 per cent increase

### **Improving patient flow**

- The number of Albertans waiting at the 14 largest hospitals for continuing care placement dropped 20 per cent from a peak of 299 in September 2022, to 240 at the end of March.
- More hospital patients have been placed into a continuing care living option within 30 days of no longer requiring hospital care, with 78 per cent in March compared to 70 per cent in April 2022
- The Bridge Healing Transitional Accommodation Program in Edmonton began accepting patients in March to help provide transitional care for people experiencing homelessness or other housing insecurity who have been discharged from ED

The improvement tells us that we are moving in the right direction, and we remain committed to our workforce, partners and all Albertans.

Thank you again for your commitment to advancing healthcare in Alberta.

Sincerely,

**Dr. John Cowell**

AHS Official Administrator

**Mauro Chies**  
AHS President and CEO



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## Update on the Improvements to the EMS System in Alberta

### Message from your EMS Senior Leadership Team

*Athana Mentzelopoulos, Murray Crawford, Chris Nickerson, Dr. Mark MacKenzie, Anne MacDonald,  
Kathleen Fraser and Marty Scott*

April 28, 2023

Dear Community Partners,

### Update on Improvements to the EMS System in Alberta

Thank you for your continued support and collaboration in delivering services in the province. As our valued partners, we want to take this opportunity to share an update on the progress we are making to improve Alberta's EMS system.

Through the Alberta EMS Provincial Advisory Committee, the PwC Dispatch Review Report, our own Service Planning process, and other engagement across the province, we heard that improvements were needed across the system. We have listened and have spent the past several months focused on internal AHS EMS changes and system-wide changes.

We have put into place several provincial programs and initiatives are [reducing EMS response times](#).

Thanks to these changes, and the formidable efforts of frontline staff, response times in April have reduced by eight minutes in Calgary and four minutes in Edmonton, four minutes in Red Deer and approximately two minutes in Fort McMurray and Medicine Hat. These are early results, but response times are expected to continue to decline.

We are also seeing a reduction in the need for metro and urban settings to draw on the resources of surrounding communities and, as such, there have been improvements in community coverage that extend beyond metro city limits.

The frequency of red alerts in Calgary and Edmonton is also coming down. So far in April, Edmonton has spent about 10 minutes in red alert compared with 295 minutes in November 2022. Calgary has spent about four minutes in red alert in April compared with 254 minutes last November.

All of these efforts, and our forward-looking plan, are now captured in the [2023/24 EMS Operating Plan](#). Detailing provincial level strategic initiatives including medical first response, dispatch improvements, workforce strategies at a provincial level, and much more, the Operating plan sets organizational expectations and direction for EMS.

By helping EMS be more structured and intentional in what we do and how we do it, it will also form the basis of what we report on and are held accountable to, ultimately strengthening our organization so we are better able to care for our patients and our people.

Informed by reports and Service Plan inputs, the plan is designed to operationalize projects through 12 months of priorities that are sequenced and prioritized for greatest impacts on improving response times.

As leaders in the community, you may get questions about EMS and our recent actions to improve response times. We are always here to talk. Please don't hesitate to reach out to us at [REDACTED]. You can learn more about our actions and updates by regularly visiting our [website](#) or reviewing this [presentation](#).

We are grateful to the EMS workforce and to you, our community partners, for the critical role we share in improving the EMS system to provide quality care to Albertans where and when they need it.

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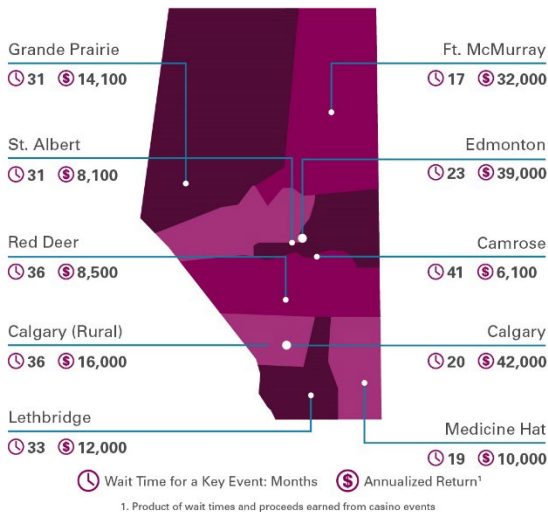
## Alberta Rural Charities Set to Lose Out, Again

**Edmonton** – The Alberta Gaming, Liquor & Cannabis Commission (AGLC) has handed down a decision that will further shortchange rural charities. Already at a distinct disadvantage compared to their urban counterparts, rural charities are set to lose out once again thanks to the AGLC Board’s refusal to let the Camrose Resort Casino relocate to South Edmonton.

The disparity between urban and rural charitable event revenue is significant. It doesn’t matter if an event is held in a major urban centre or a rural community; the volunteers work the same number of hours. At the end of the night, however, a charitable event in the urban centre will bring in up to six times more revenue. What’s more, the average wait time for a gaming event is generally lower, too.

“AGLC’s unfair treatment of rural charities has been going on for decades, shortchanging rural communities hundreds of millions of dollars. Rural communities and their leaders should be alarmed by their mistreatment by AGLC and the failure by the AGLC Board to approve a relocation that would help to resolve this disparity,” said Jason Pechet, president of Capital City Casino, which owns the Camrose Resort Casino.

**Proceeds from Casino Events and Wait Times by Regions**



The proposed relocation would ensure revenues would continue to flow to rural charities. Given the pooling mechanism used by AGLC for the Camrose and St. Albert AGLC-defined regions, the proposed relocation would have benefitted hundreds of thousands of rural Albertans living in communities spanning from the B.C. border to the Saskatchewan border. According to AGLC’s own data, these two regions have the lowest revenues per gaming event (Camrose: \$6,100/event, St. Albert: \$8,100/event) and some of the highest event wait times (Camrose: 41 months, St. Albert: 31 months) in the entire province. By way of comparison, an event in Edmonton will generate \$39,000 in revenue and has a wait time of only 23 months.

“The AGLC Board’s decision is as frustrating as it is perplexing, especially given that AGLC management

approved the relocation,” said Pechet. “One of the key recommendations that came out of AGLC’s extensive Charitable Gaming Model Review was to designate a casino in Edmonton to serve rural charities exclusively, just like Calgary has. We offered AGLC the perfect project – one that would create jobs, drive economic development, increase revenues for the province, and provide parity for rural charities. In a baffling move, the AGLC Board rejected our proposal citing concerns that its own management did not feel were issues.”

As the Camrose Resort Casino struggled to generate a sustainable amount of charitable revenues, AGLC made two decisions that effectively doomed the casino’s financial viability. In 2019, AGLC approved the relocation of the Century Mile Race Track Casino from Edmonton to just 60 km away from the Camrose Resort Casino. Then, in 2022, AGLC also green-lit the construction of a new Louis Bull First Nations Casino, which is just 55 km away. The local market isn’t large enough to support a single gaming facility, let alone three. What’s more, none of the revenue from the First Nations Casino or Race Track Casino will support rural charities in the Camrose and St. Albert regions.



The Camrose Resort Casino is asking Albertans upset with the unfair treatment of rural charities to let AGLC know they support the relocation of the Camrose Resort Casino.

275 Edmonton Charities wrote to AGLC to block the Camrose Casino relocation and deny rural charitable groups the opportunity to receive a fair and equal share of charitable gaming revenues.

Please send your message of support by calling or emailing AGLC at: [REDACTED]

### **Background Facts and Figures**

- In June 2021, Capital City Casino hired HLT Advisory Inc., a consulting firm specializing in the gaming sector (and one that AGLC regularly uses), to review its relocation proposal. HLT Advisory Inc. determined relocating the Camrose Resort Casino would generate \$28 million of new, incremental AGLC revenue.
- AGLC estimates that relocating the Camrose Casino to South Edmonton would result in \$8.8 million in new, incremental revenues for charitable groups.
- St Albert and Camrose gaming regions are the only AGLC gaming regions in the province that pool revenues together. The relocation will increase the amount of charitable revenues for both the Camrose and the St Albert regions, improving parity with large urban charitable revenues. The relocation would improve the financial disparity issue for the two rural gaming regions, not just one.
- If the relocation application is unsuccessful, the Camrose Resort Casino will need to close its doors, and 650 regional charities will lose desperately needed revenues.
- In the event that the Camrose Casino relocated to Edmonton, AGLC estimates the decline in Edmonton Urban Charity revenue as \$8,438 per Urban Charity event, which is far less than if the Camrose Casino closed and all 650 regional charities were reallocated to Edmonton casinos, which would result in a decline of approximately \$14,000 per annualized event. In short, Edmonton Urban Charities have more to lose by opposing this relocation.



**CAMROSE CASINO RELOCATION  
PRESENTATION TO RURAL LEADERS**

# Camrose Casino Relocation

- The Camrose Casino applied to AGLC to relocate to South Edmonton in September 2021, however, the AGLC Board denied the application in November 2022. An AGLC Appeal Hearing is scheduled for March 13<sup>th</sup>.
- The physical relocation of the Camrose casino would have allowed the Rural casino license to continue generating charitable gaming revenues for Rural communities, while increasing the Rural revenues by more than 4 times.
- AGLC's relocation denial blocks this opportunity and materially, financially affects over one thousand Rural charitable groups and hundreds of thousands of Rural Albertans (from Lloydminster to Jasper).
- Rural Alberta charities in the Camrose and St Albert regions have been short changed over \$250 MM since the inception of charitable gaming in Alberta, versus their Urban peers.



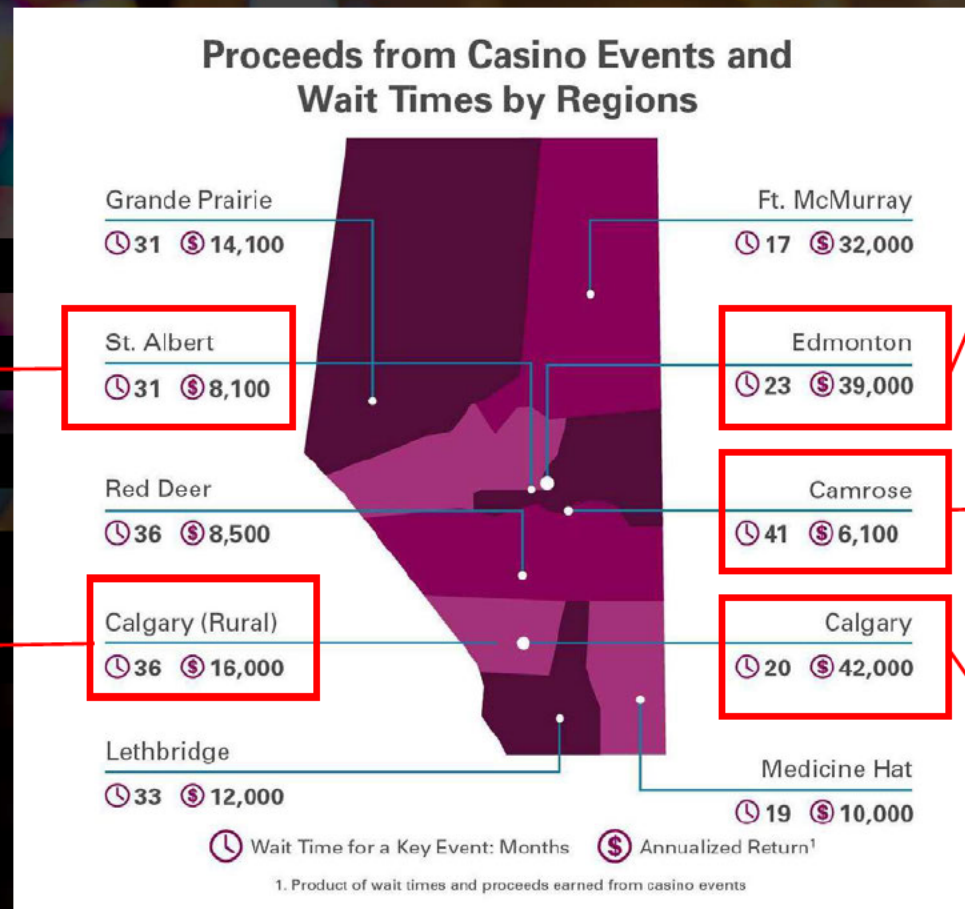
# Camrose Casino Relocation

- There is a precedent in Calgary that allows a single Rural casino license to operate inside the City of Calgary and address Rural needs. The Rural casino license in the City of Calgary provides a level playing field, equality and fairness to Rural charities surrounding Calgary.
- However, 650 Rural Charitable groups in Camrose are now on the brink of losing all of their charitable revenue with the impending closure of the Camrose Casino.
- Opposition to the casino relocation is lead by Edmonton Municipal Mayor and Councilors, Edmonton Urban Charitable Groups that currently receive 5x - 6x the revenue of Rural Charities and non-Alberta owned casino operators.
- We are asking for your assistance to provide fairness and equality to Rural Albertans and this is why...

# AGLC Urban vs Rural Regions

- AGLC Charitable Gaming model is outdated and unfair. Charitable groups generate casino revenues by working a 2 day event. Average revenues are paid on a quarterly basis pooled by region.
- The current model's revenue distribution highly favours urban charities versus rural charities. In all other provinces with private casino operators (BC and Ontario), charitable funds are pooled across the province and distributed on a grant/needs basis by the government regulator – not by regions or municipality.
- Considerable revenue distribution inequality between rural and urban charities. AGLC indicates that Camrose and St Albert regions wait the longest and earn the least amount of revenue:
  - Revenue: \$39,000 Urban Edmonton Charities versus \$6,100 Rural Camrose Charities and \$8,100 Rural St Albert Charities, per two day gaming event (annualized revenue).
  - Wait Time: 23 months in Edmonton versus 41 months in Camrose and 31 months St Albert.

# AGLC Gaming Regions Revenues



Pooled with Camrose. Second lowest revenue.

Precedent Rural License in an Urban Market. Not dilutive to Urban Calgary Charity Revenues

Second highest revenue and fourth shortest wait time. 5 Urban and 0 Rural Charitable Casinos.

Pooled with St Albert. Lowest revenue and longest wait time. 1 Charitable Casino.

5 Urban and 1 Rural Charitable Casinos.

Source: AGLC

CAPIT  
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ROPO

# Impact on Charities

- 2021 AGLC *Charitable Gaming Review* “Consensus Recommendation” to locate a casino license in Edmonton that solely serves rural charities.
- In the City of Calgary there is a dedicated rural casino license at ACE Casino Blackfoot that solely serves rural charities outside of Calgary (all rural communities west to Banff).
- In 2022, ACE Casino Blackfoot relocated and expanded in Calgary, yet received no opposition from Calgary Urban Charities.
- Relocating the Camrose Casino is in line with AGLC’s own Charitable Gaming Review recommendations, provides the same fairness as the Calgary region and helps to solve the revenue inequity between Rural and Urban charities.

# Impact on St Albert Region

- St Albert and Camrose gaming regions are the only two AGLC gaming regions in the province that pool revenues together. Based on AGLC data, these two regions have the lowest revenues per gaming event and some of the highest event wait times in the entire province.
- As a result of the AGLC regional pooling mechanism, the proposed relocation will increase the amount of charitable revenues for both the Camrose and the St Albert regions, improving parity with large urban charitable revenues. Effectively the relocation improves the financial disparity issue for two rural gaming regions, not just one region.
- **A dollar for Camrose is a dollar for St Albert, and vice versa.**

# AGLC Charitable Gaming Review

Proposed Improvements to **CASINOS**: continued

EXCERPT PAGE

## Consensus

- ✧ More reporting on the impact of \$ from casinos and where the money goes.
- ✧ No longer requiring volunteers to be bonafide members.
- ✧ Allow more Casinos to be built.
- ✧ Designate a Casino in Edmonton area that serves rural areas (like is set up in Calgary). = if this helps balance access/distribution
- ✧ More flexibility for 1 or 2 day events.



## Non-Consensus

- ✧ Greater equity to groups with larger geographic
- ✧ Provincial pooling of proceeds.
- ✧ Limiting the # of new applications based on categories / how the pie is / relevance / phase out some.



# AGLC Charitable Gaming Review

## Proposed Improvements to CASINOS:

EXCERPT PAGE

### Example: Equity Pool Redistribution

Red Tape Reduction - Wait Time and Proceeds							
Remove Edmonton/Calgary Restriction							
Immediate - Move 150 Greater Edmonton Charities at Camrose to 5 Edmonton Casinos							
	Charities	Change	Wait Time	Change	Proceeds	Change	Change
Before Move							
Camrose	650		42		6,400		
Edmonton	360		23		40,000		
After Move							
Camrose	500	-150	32	-10	8,400	2,000	+31%
Edmonton	390	+30	25	+2	36,800	-3,200	-8%
150 Moved							
Before	150		42		6,400		
After	150		25	-17	36,800	30,400	+475%
Immediate - Move 150 Calgary Rural Charities to 5 Calgary City Casinos							
Before Move							
Rural	550		36		14,000		
City	320		20		41,000		
After Move							
Rural	400	-150	26	-10	19,385	5,385	+38%
City	350	+30	22	+2	37,275	-3,725	-9%
150 Moved							
Before	150		36		14,000		
After	150		22	-14	37,275	23,275	+166%
Annual Proceeds and Wait Times from Chart on page 27 Charitable Gaming Review 2021							
Number of Charities from AGLC Q&A Board							
Historical analysis only, future is unknown							
Greater Edmonton: Devon, Beaumont, Ft Saskatchewan, Sherwood Park, Nisku, Leduc							

### Consensus / Non-Consensus

- Support as a concept for pooling resources as improved equity and reduced wait times across the province
- Further analysis needed

### Consensus

- ▶ Allow licensed group to choose casino location throughout province
- ▶ Pool and distribute funds provincially for all organizations, not just by region
- ▶ Do not eliminate volunteer positions and licensed group responsibility during casino events
- ▶ Provide accessible and on demand ratings and review system for the Casino Advisors Volunteer groups must hire
- ▶ Do not make this a grant program
- ▶ Ensure AGLC have good understanding and experience with the different types of nonprofits and their licensing

### Non-Consensus EXCERPT PAGE

- ▶ Require 3 volunteers at casino event, only if little or no money is taken away from licensed group by the operator
- ▶ Remove advisor role for Volunteer Groups
- ▶ Do not want to see a new system; just some tweaks

## Proposed Improvements to Casinos



# PROPOSED IMPROVEMENTS TO CASINOS

## PROPOSED IMPROVEMENT

## RATIONALE

1) Redistribution/Removal of Regional Boundaries

Creates a more equitable distribution of funds  
Traveling to St. Albert vs Edmonton is 10 minutes but funds and wait times are significantly different

2) Reduce Volunteer Requirements

Roles and number of volunteers are no longer necessary due to technological advances

3) Keep current Advisor structure

It is working well

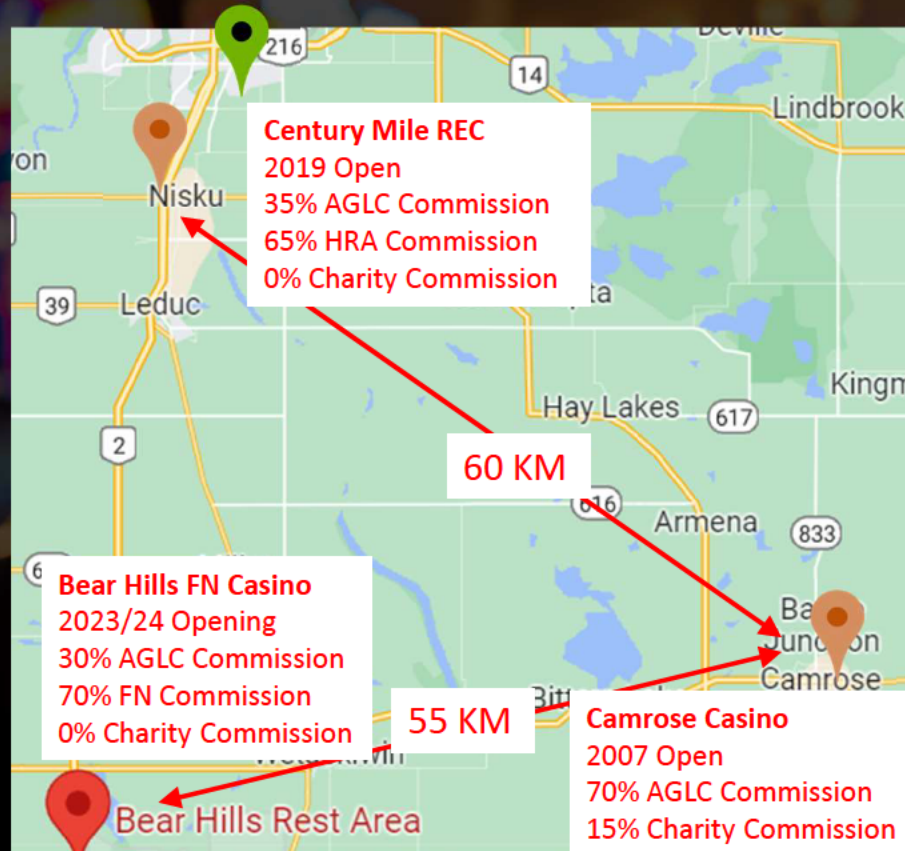
4) Remove 100 km Rule

Reduces financial barriers for smaller and rural organizations

# How Did This Happen?

- The Camrose Casino opened in 2007 serving the local rural community in the Camrose AGLC Gaming Region.
- In 2019, AGLC approved the relocation of the Northlands REC to the AGLC Camrose Gaming Region (Nisku) which is 60 KM from the Camrose property. The Camrose property has 208 EGMs while the Century Racino opened with 600 EGMs. This relocation greatly impact the financial viability of the Camrose Casino and redistributed charitable revenues to the REC/HRA.
- In 2022, AGLC approved the Louis Bull First Nations Bear Hills Casino which is 55 KM from the Camrose property. This new FN casino license, which is approved for 200 EGMS and up to 15 table games, will greatly impact the financial viability of the Camrose Casino given that Camrose's second largest player market in Wetaskiwin will be located only 17 KM from the new First Nations casino and will offer players the opportunity to smoke on premises. There will also be a very significant redistribution of charitable revenues to the HFN Charity, further exacerbating the difference in charitable revenues generated by Rural Camrose Charities and Urban Edmonton, HRA and HFN Charities.
- The unviable financial outlook for the Camrose Casino is of great and growing concern to the local community, its employees and the local charitable partners that it serves. An amount of return of charitable gaming revenues to Rural Camrose Charities through the proposed relocation is fair and reasonable given that Rural Camrose Charities have already lost or are expected to lose such a significant portion of their Camrose Region revenues to HRA and HFN Charities.

# How Did This Happen?



# What If?

- Regrettably, the Camrose Casino is not financially viable. The business generates a meaningful financial loss each year and with the proliferation of the recently relocated Century Mile REC and soon to open Bear Hills First Nations Casino, the Camrose Casino will have to either relocate or close in order to cease financial losses.
- In 2021, the Camrose Casino unsuccessfully attempted to relocate to Sherwood Park/Strathcona County, the only community within the AGLC Camrose Region with a sufficient customer population to restore financial viability. The municipality rejected reforming its bylaws to permit a casino.
- In the event that the proposed relocation application is unsuccessful, the Camrose casino closure will displace approximately 650 Camrose region charities. These rural Camrose charities will either be without an opportunity to generate any charitable revenues or will presumably be absorbed by the Edmonton AGLC Region casinos, as the St Albert and Red Deer AGLC regions currently have much longer wait times.

# Urban Charities Still Further Ahead

- Post Camrose Casino relocation to Edmonton, AGLC management forecasts:
  - Rural Charities to increase their earnings from \$25,000 to \$51,000 per event.
  - Urban Edmonton Charities to decrease their earnings from \$75,000 to \$68,000 per event.
- Urban charities will still earn a superior amount, 34% more, over rural charities, but also avoid the need for prospective sweeping legislative changes to pool AGLC charitable funds across the province instead of by region, in order to provide fairness and equality amongst rural and urban charities.
- However, if Camrose Casino closes, Edmonton Urban Charities and Politicians are already advocating for several Camrose Rural Charities to be redistributed to St Albert and Red Deer AGLC regions which would further exacerbate the disparity in revenues and wait times between these rural and the Edmonton regions.

Source: AGLC, non annualized data

# Edmonton Casinos

## Distance From Proposed Site:

9.7 KM to Casino Edmonton

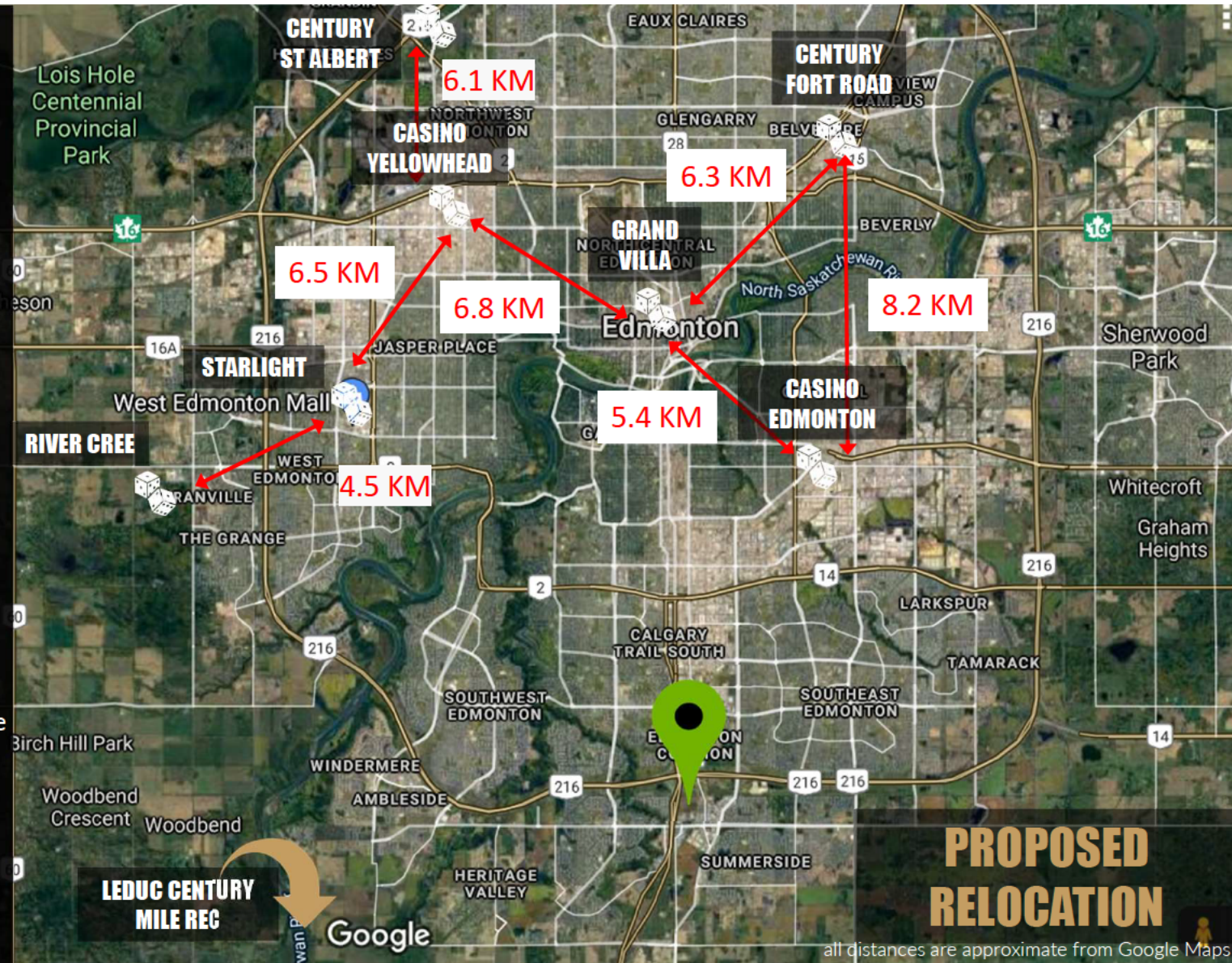
13.8 KM to Leduc Century Mile REC

14.0 KM to Starlight Casino

16.9 KM to River Cree FN Casino

- Every casino in Edmonton's city limits has a different casino located closer to it than the proposed relocation site

- Recent ACE Casino Calgary relocated to Airport location 8.4 KM from nearest charitable casino, 7.8 KM from nearest REC and 16.5 KM from FN casino



# Impact on Community & Municipality

- Camrose Region political leaders understand that the Camrose Casino license has to move to Edmonton in order to generate a fair and equitable amount of revenue for rural charities, as well as be financially viable.
- The employees of the Camrose Casino who live in the Camrose region will still have employment opportunities with the new relocated facility with improved compensation. The Camrose Hotel will backfill the casino with another entertainment facility which will continue to provide employment opportunities to existing Camrose staff.
- The majority of the rural charities in the Camrose region are located in Edmonton bedroom communities, including: Sherwood Park, Leduc, Beaumont, Devon, etc. These charities would have a shorter drive to volunteer at a casino located in Edmonton than Camrose.

# Impact on Community & Municipality

- City of Edmonton Councilors reviewed and approved the rezoning of the casino lands in April 2021. City of Edmonton Planning Department reviewed the file and advertised the development permit approval for public appeal simultaneously with the AGLC public consultation. The development permit was approved with **no appeals** in August 2022.
- The Mayor of Edmonton and Edmonton Federation of Community Leagues wrote to the AGLC Board asking to block the relocation in order to prevent an equitable redistribution of gaming revenues to Rural Charities.
- The AGLC Board needs to hear that there is support for the casino relocation and a more equitable split of gaming revenues in the Capital City Region.



# What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

**1. Lack of Community Support.** We need your support by writing to AGLC.

Approximately 250 Edmonton Charities and Community Groups wrote to AGLC to oppose sharing Edmonton Charitable Gaming Revenues with Rural Alberta. Edmonton is the only AGLC gaming region in Alberta that doesn't invite rural charities into its casinos.

Please contact AGLC to support the relocation of the Camrose Casino to South Edmonton and ensure Rural Charities receive a fair financial deal.

# What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

- **2. Cannibalization of Existing Casino Operator Revenues.** AGLC's own data confirms that no other casino operator will be materially affected by the relocation.

- **3. Limited New Gaming Revenues.** AGLC market assessment and a third party consultant confirmed that the relocation would generate \$7 - \$28 MM of new revenue for AGLC each year. This is a material amount of funds that could be used for schools, hospitals and roads. AGLC confirmed its own investment would be repaid in less than 2 years.

# What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

## 4. Negative Impact to Horse Racing Alberta and First Nations Development Fund.

**FNDF:** AGLC's own analysis demonstrates that the impact on the First Nations Development Fund will be less than 0.9%, which is not material.

The FNDF receives \$117 MM per year, while each of Camrose and St Albert regions receive \$4.6 MM.

# What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

## 4. Negative Impact to Horse Racing Alberta and First Nations Development Fund.

**HRA:** AGLC's own analysis demonstrates that the impact on the HRA Fund will be 4.3% which is not material. The HRA receives \$34 MM per year, while each of Camrose and St Albert regions receive \$4.6 MM.

AGLC's approval to relocate the Century Mile Racetrack from Edmonton to the Camrose region is a major factor why the Camrose Casino is financially impaired and rural charitable revenues have declined. The Camrose casino must now relocate in order be financially solvent and earn a reasonable amount of revenue for rural charities.

# Next Steps

- Contact the following AGLC Board and Management leaders and your MLA to express your support for the project prior to the March 13<sup>th</sup> AGLC Appeal Hearing:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED] community and ask them to contact AGLC & MLA.

# Questions & Answers



CAPITAL CITY CASINO RELOCATION PROPOSAL



Let's work together to build  
a better Alberta!

Thank You



# COMMUNITY LEADERS CAMP

October 18 – 20, 2023

Jasper Park Lodge

Alberta, Canada

## WHO & WHAT?

Welcoming all Community Leaders

This event will inspire leadership, welcome innovation and foster collaborative engaging sessions with leaders from across North America

## WHY?

The way people live, play, work and how they spend their money has changed. How can your community position itself for the most prosperous future possible. The Community Camp will spark inspiration and invigoration to arm you with the tools to prepare for the future. And we will have fun along the way.

## CORE COMPETENCIES

Crisis Management

Business Advocacy

Building a Connected Vision

Indigenous Partnerships

Diversity in your Community



# CAMP TICKET



\$2,850

REGISTER NOW

**Price includes:**

- Meals
- Content
- Workshops
- Expert sessions

- Materials

If you would like to pay the full amount for the Community Leaders Camp [click here](#) or contact us at [info@13ways.ca](mailto:info@13ways.ca).

Total Price Breakdown:

\$2,850 (+GST)

standard price

\$2,350 (+GST)

with early bird discount code

\*For group rates, contact [info@13ways.ca](mailto:info@13ways.ca)

\*\*hotel room is an additional cost

## AGENDA

Click agenda image to zoom


**DAY 1 - OCTOBER 17, 2023**

3:00-4:30	<b>Registration</b>	Lobby
5:00-6:00	<b>Reception</b>	Great Hall
6:00-7:00	<b>Dinner</b>	Beauvert A Ballroom

**DAY 2 - OCTOBER 18, 2023**

7:00-8:00	<b>Opening Presentation Collaboration</b>	Beauvert A Ballroom
8:00-9:00	<b>Breakfast – Camp Capstone Activity</b>	Pyramid AB
9:00-10:15	<b>Presentation Indigenous Community</b>	Pyramid AB
11:15-12:15	<b>Building Indigenous Partnerships</b>	Pyramid AB
12:30-1:15	<b>Lunch Keynote</b>	Pyramid AB
1:30-2:30	<b>Panel: Revenue Generating Municipalities</b>	Pyramid AB
3:00-4:30	<b>Choose your Own Mountain Adventure</b>	Pyramid AB
5:30-6:15	<b>Dinner</b>	Beauvert A
6:30-7:30	<b>Keynote: Managing a Crisis</b>	Beauvert A Ballroom
8:00-10:00	<b>Chose an Evening Activity – Dark Sky Bonfire or Star Gazing</b>	-

**DAY 3 - OCTOBER 19, 2023**

8:00-9:00	<b>Breakfast</b>	Pyramid AB
9:00-10:30	<b>Presentation: Missing Middle Housing</b>	Pyramid AB
10:45-12:15	<b>The NEW Chamber of Commerce</b>	Pyramid AB
12:15-1:15	<b>Lunch Presentation – Leading with Technology</b>	Pyramid AB
1:30-2:45	<b>Panel: Creating Inclusive Policies</b>	Pyramid AB
3:30-4:15	<b>Downtown Power Cocktail Hour</b>	Tent City
4:15-7:45	<b>Free Time</b>	-
7:45-10:30	<b>High School Mixer</b>	Larger Cabin

**DAY 4 - OCTOBER 20, 2023**

8:30-9:30	<b>Breakfast</b>	Pyramid AB
9:30-10:45	<b>Bringing it all Together Capstone</b>	Pyramid AB
10:45	<b>Lunch To Go</b>	Pyramid AB

## COMPANION AGENDA

Click agenda image to zoom

## DAY 1 - APRIL 25

3:00 - 4:00 PM	Registration		Great Hall
5:00 - 6:00 PM	Cocktails with Icebreakers		Great Hall
6:00 - 7:00 PM	Dinner	\$80	Mary Shaufer
7:00 - 8:00 PM	Opening Presentation: 13 Pathways to Success - Doug Griffiths		Mary Shaufer

## DAY 2 - APRIL 26

3:00 - 4:30 PM	Choose your own adventure: - Wine Tasting (Incl 3 wines) - Spa 30 min Express Treatment - Walking Tour	\$40 \$119 Free	
5:30 - 6:15 PM	Dinner	\$80	Mary Shaufer
6:30 - 7:30 PM	Communicating to YOUR audience		Mary Shaufer
8:00 - 10:00 PM	Chose an evening activity - Dark Sky Bonfire (8:00 - 10:00 pm) - JPL Ghost Tour (8:00 - 9:00pm)	\$40 \$40	Meet front of JPL Meet in Great Hall

## DAY 3 - APRIL 27

7:45 - 10:30 PM	High School Mixer	\$60	Ridgeline Cabin
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# MEET THE SPEAKERS

*Coming Soon!*



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