

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, September 29, 2022**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Senior Center in Hussar, September 29, 2022, commencing at 7:00 pm

- IN ATTENDANCE Councillors: Les Schultz, Coralee Schindel (Virtual), Tim Frank
Kate Brandt (CAO), Michelle Plante (Admin Back-Up)
10 in person and 1 via. conference call
- CALL TO ORDER The Regular Council meeting was called to order at 8:07 pm
- ACCEPTANCE OF AGENDA
2022-09-29-300 MOVED by Councillor Frank that the agenda be accepted as presented
CARRIED
- PUBLIC HEARING 543-22 LUB PUBLIC HEARING LAND USE BYLAW 543-22
Councillor Schultz called the Public Hearing to order at 7:03 pm

Devin Diano from Palliser answers questions from the public
- PUBLIC HEARING 549-22 PUBLIC HEARING – URBAN HEN & QUAIL BYLAW 549-22
Councillor Schultz called the Public Hearing to order at 7:51 pm

2022-09-29-301 MOVED by Councillor Schultz to have second reading on the Urban Hen & Quail Bylaw 549-22
CARRIED

Councillor Schultz adjourned the Public Hearing at 8:07 pm
- DELEGATION Subdivision of 223 3 Avenue W – Anthony & Joyce Baker
Discussed the possibility of leasing and/or buying the proposed subdivision next to their property

2022-09-29-302 MOVED by Councillor Frank to proceed with the following Subdivisions;
 - 223 3 Avenue West, Hussar
 - Lot 5/6 PUL Block 9 Plan 031-0282CARRIED
- BYLAW REVIEW Bylaw Review
The Following Bylaws were reviewed without change
 - 520-18 Public Notification Bylaw
 - 524-20 Palliser Intermunicipal Subdivision and Development Appeal Board Bylaw

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POLICY REVIEW

Policy Review

The Following Policies were reviewed without change

- 4.11 Disciplinary Action Policy
- 4.12 Vehicle Use Policy

2022-09-29-303

MOVED by Councillor Schultz to adopt the following policy without change

- NEW 5.15 Video Surveillance Policy

CARRIED

BUSINESS

2022-09-29-304

ATCO Franchise Fees

MOVED by Councillor Schultz that the Village continue with a gas franchise fee rate of 27.5%.

CARRIED

2022-09-29-305

Light up the Night

MOVED by Councillor Schultz to allow the Light up the Night event at the campground the next 5 years on the first Saturday of December from 2022 to 2026. The set up can begin October 15th of each year and cleanup must be completed by March 31st each year.

CARRIED

2022-09-29-306

Organizational Meeting Date

MOVED by Councillor Schindel to hold our organizational meeting on Oct 20, 2022, at 7:00 pm in Council Chambers.

CARRIED

2022-09-29-307

Service Line Warranties

MOVED by Councillor Frank to accept as information at this time

CARRIED

2022-09-29-308

Justice and Solicitor General: Community Justice Centres

MOVED by Councillor Schultz to accept as information at this time

CARRIED

Queen Elizabeth II's Platinum Jubilee Medal award nominations

Councillor Frank would like to nominate Pam Collett for the award

CARRIED

2022-09-29-309

Bulk Water Station

MOVED by Councillor Schultz to have our CAO send out a letter to Hussar and surrounding area residents regarding whether or not there is an interest regarding fundraising of \$10K to \$20K to repair the Bulk Water Station including a deadline to reply by, and details as discussed.

CARRIED

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2022-09-29-310 Fire ban removal
MOVED by Councillor Frank to change the Fire Ban to a Fire Restriction effective immediately.
CARRIED

Councillor Schultz called a recess at 9:08 pm
Councillor Schultz called the meeting back to order at 9:28 pm

2022-09-29-311 Letter on Community Groups policy
MOVED by Councillor Frank to revise the community groups policy as discussed and to send response to the groups as discussed in the reply and to send the policy to every service organization asking for input so that everyone can agree on a formula that works that provides safety for everyone's common frame of reference and undo some excessive red-tape.
CARRIED

2022-09-29-312 Torxen project
MOVED by Councillor Schultz to sign the consent agreements as presented
CARRIED

2022-09-29-313 First Response/Ambulance Service to the Village of Hussar
MOVED by Councillor Frank to have Councillor Frank bring this forward at the next Fire Association meeting for discussion and response
CARRIED

2022-09-29-314 Intermunicipal Agreement for Weed Inspection 2022 to 2024
MOVED by Councillor Schultz to appoint Wheatland County Employee Albert Anderson as the designated Weed Inspector for the Village of Hussar for 2022 to 2024
CARRIED

FINANCIAL
REPORTS

2022-09-29-315 Financial Reports
August 2022 Bank Reconciliation and cheque listing
MOVED by Councillor Schultz to accept the August 2022 Bank Reconciliation and Cheque Listing
CARRIED

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COMMITTEE
MEETINGS

Councillor Frank

Drumheller and District Solid Waste Association met September 15th. Board Members toured the landfill site and recycling facilities. Board Meeting followed tour. Discussion occurred around Extended Producer Responsibility thru Province. with nothing new to report, our 3rd quarter financial statement, and information on the Clean Farms Agricultural Plastics Pilot Program.

Hussar Rural Fire Association – Further to Fire Association meeting on August 29th. Next meeting will happen November 21st. I have relayed Village request to Fire Association that our contribution be split between Requisition (\$8073.00) and Capital (\$1000.00) and recorded as such in their books. Association has received confirmation from Wheatland County that our new Bush Buggy request has been motioned and passed through their Council. Association will be responsible for 40% of vehicles total cost plus GST. Total cost will be around \$162,000.

Southern Alberta Energy from Waste Association has nothing new to report to us at this time.

Cemetery Board - Watering will continue for this coming week, then with Clarke's help system will be shut down for winter. We will be having a board meeting after Thanksgiving. A final clean up decision will be posed to the Board this coming week.

Wheatland Adjacent Districts Emergency Medical Services Association is curious if Municipalities have been contacted in regards to Municipal agreements with Telus in regards to a 911 Rate Rider increase. First agreement was signed back in 2000. Board discussed and passed an official Policy for the WADEMOSA Legacy Reserve Fund. Cheque listing, account reconciliation, and comparative income and expense statements were reviewed. Next board meeting will be October 17th.

A high level meeting on September 1st between Brooks and Regional RCMP and Municipalities including Hussar. Discussion around a Pilot Project to Hub the detachment in Bassano and essentially do all scheduling out of Brooks. This will more effectively utilize RCMP human resources in the area and address staffing issues. RCMP reiterated that hubbing is nothing new, and that an RCMP presence would still be in Bassano. That their proposed plan needed to be robust, and if service was not going to be better then they would not be going down this road. "Nothing is written in concrete". It was interesting to note that Hussar was most often used in examples where response times especially in the winter could be an issue. Though it was explained that additional resources were always available in emergencies. I stated that I appreciated they were problem solving on a local level, with a local level perspective, but feared it may become a mirror image of the just in time ambulance service we now have. Future information will be relayed to all parties through the Bassano CAO.

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Councillor Schultz

Community Futures Wild Rose - Digital Economy Program Meeting Sept. 20th 10:30 am. Wendy was unavailable so Chantale presented the quarterly report. We reviewed the budget and so far everything is on track and even under the projections. One thing that led to that was the travel and accommodations portion is low for the interns or Digital Support staff that traveled to municipalities because a lot of times they brought their own lunch and didn't stay over anywhere to use the hotel allotment in the budget. The total budget for the program was \$162,624 and there has been \$70,564 spent leaving \$90,084 left and the program runs through to June 2023 so everything should work out budget wise. There is staffing changes going on for the DDS squad as some have left for schooling and some for full time jobs. Chantale thought there were some good applicants for the positions needing to be filled. Doing radio and podcasts in Chestermere for the program. So far we have served 125 businesses out of the 158 registered and more businesses are getting interested all the time for help. There are 25 partners and municipalities engaged in the program. Another round of community walks will be scheduled for November into December with Hussar included in that group that did not see much interest the first time around. Actively pushing the Provincial Govt. to let Community Futures help the Non For Profit groups but only the ones that function like a business and need the help. Have to meet a certain criteria. Next meeting is December 13th.

Wheatland Housing Management Board - So far in Sept. We have had 3 meetings, mostly to do with updating the Strategic Plan but also some reporting on operations. The next meeting is Oct. 13th and there will be a presentation from Derek Weiss the project manager for the future new build of the Lodge/Hospice.

Councillor Schindel

Library Board Meeting September 8, 2022. Summer Reading Program was a big success. Liz Santerre operated it with youth volunteers. The activities were themed and engaged all the different ages. Looking forward to the program returning next summer. Looking at new software for book locker. Back to mailing in books at the time. Update: Software is now installed and operational. With RCMP hubbing we are looking into opportunities to continue partnering with RCMP for bike rodeos and other activities if they have an officer available. Soft opening of Marigold was great. About 150 attended June 17, 2022. We will have our operational meeting some time in October.

Councillor Schultz

Councillor Schultz describes the Calgary conference which was September 21st to 25th, 2022, and relays the response to Council's question to the Minister about cutting funding and how they are working on trying to find ways to increase funding to small villages.

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CAO REPORT
2022-09-29-316

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services report as information at this time

CARRIED

CORRESPONDENCE
2022-09-29-317

MOVED by Councillor Schultz to accept the following correspondence as information:

- (a) Town of Tofield – Victim Services Redesign & Response
- (b) Wheatland County – Notice of Public Hearing

CARRIED

APPOINTMENTS
2022-09-29-318

MOVED by Councillor Schultz to remove Kate Brandt as Chief Administrative Officer for the Village of Hussar and to remove her from all signing authority at Connect First Credit Union. This includes removal from all Village of Hussar Bank accounts, online banking, cemetery accounts, Village safety deposit box and Village of Hussar Credit Card.

CARRIED

2022-09-29-319

MOVED by Councillor Schultz to appoint Michelle Plante as the Interim Chief Administrative Officer for the Village of Hussar

CARRIED

2022-09-29-320

MOVED by Councillor Frank to give Interim CAO Michelle Plante signing authority on all Village of Hussar accounts, including the Cemetery accounts and safety deposit box at Connect First Credit Union.

CARRIED

ADJOURNMENT

The meeting was adjourned at 10:20 pm

These minutes approved this 10 day of NOVEMBER, 2022.



Les Schultz
Mayor





Michelle Plante
Interim Chief Administrative Officer