

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, February 24, 2022**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Senior Centre on Thursday February 24, 2022, commencing at 7:00 pm

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<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Coralee Schindel, Tim Frank Kate Brandt, CAO 0 in person and 0 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:01 pm
<u>ACCEPTANCE OF AGENDA</u>	
2022-02-24-058	MOVED by Councillor Frank that the agenda be accepted as presented <p style="text-align:right">CARRIED</p>
<u>APPROVAL OF MINUTES</u>	<u>February 3, 2022 Regular Council Meeting</u>
2022-02-24-059	MOVED by Councillor Schultz that the minutes of February 3, 2022 be accepted with the changes <p style="text-align:right">CARRIED</p>
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u>
2022-02-24-060	MOVED by Councillor Frank to give bylaw 542-22 being the Tax Penalties and Instalment Bylaw first reading <p style="text-align:right">CARRIED</p>
2022-02-24-061	MOVED by Councillor Schindel to have administration advise Palliser of our changes to the Land Use Bylaw and bring back to our next council meeting <p style="text-align:right">CARRIED</p>
<u>POLICY REVIEW</u>	<u>Policy Review</u>
2022-02-24-062	MOVED by Councillor Schultz to approve General Policy 2.1 Campground Rental & Reservation with the changes as presented <p style="text-align:right">CARRIED</p>
2022-02-24-063	MOVED by Councillor Frank to approve Administrative Policy 5.3 Rates & Fees with the changes as discussed <p style="text-align:right">CARRIED</p>
	The following policies were reviewed without changes: <ul style="list-style-type: none"><li>• 5.4 Procurement Policy</li><li>• 5.5 Financial Trust &amp; Reserves</li></ul>
<u>BUSINESS</u>	<u>Ratify WRC Board Member</u>
2022-02-24-064 WRC Board Member	MOVED by Councillor Frank to appoint Councillor Les Schultz to the Wheatland Regional Corporation Board until we can be removed from the board <p style="text-align:right">CARRIED</p>

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2022-02-24-065      Spring Municipal Leaders Caucus  
Spring ML Caucus      MOVED by Councillor Frank for Councillor Frank to attend the Alberta  
Municipalities Spring Municipal Leaders Caucus virtually  
CARRIED

2022-02-24-066      Date for Public Meeting – Budget & Strategic Plan  
Public Meeting      MOVED by Councillor Schindel to hold a public meeting on Thursday March 10,  
Date      2022 at 7:00 pm to discuss the 2022 budget and 2022 – 2025 Strategic Plan and  
our 2028 Centennial Event. The meeting will be held at the Sundowners Senior  
Centre and via. conference call unless the centre is already booked that day  
then the meeting will be held in Council Chambers and via. Conference call  
CARRIED

2022-02-24-067      Assessment Services Quote  
Assessment Quote      MOVED by Councillor Schultz to approve the Wild Rose Assessment Services  
Proposal for a 5-year term  
CARRIED

2022-02-24-068      Rural Health Initiative Information  
Rural Health      MOVED by Councillor Frank to bring the Rural Health Initiative forward to a  
Initiative      Regional Partnership Meeting  
CARRIED

2022-02-24-069      Active Transport Funding  
Active Transport      MOVED by Councillor Schindel to accept as information at this time  
Funding      CARRIED

Councillor Schultz called a 5-minute recess at 9:31 pm  
Councillor Schultz called the meeting back to order at 9:38 pm

FINANCIAL

2022-02-24-070      MOVED by Councillor Schindel to have administration reach out to AUC  
regarding our distribution rates and rider fees for our utilities. If those fees can  
not be adjusted than file an official complaint with AUC  
CARRIED

2022-02-24-071      January 2022 Financial Reports  
MOVED by Councillor Schultz to accept the January 2022 Bank Reconciliation  
and Cheque Listing  
CARRIED

2022-02-24-072      Q4 2021 Variance Report  
MOVED by Councillor Schindel to accept the Q4 Budget Variance report as  
information  
CARRIED

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2022-02-24-073      Operating Budget 2022  
MOVED by Councillor Schultz to advise administration to make the changes to the 2022 budget as discussed and bring back to our next regular council meeting  
CARRIED

2022-02-24-074      Term Account Options – Connect First Credit Union  
MOVED by Councillor Schultz to make the following changes to our term accounts when they are due:

- Walking Trail Accounts #15137870 will be put into a 6-month term
- Transfer \$150,930 from our Village Operating Account #10050185 to the MSI Capital Term Account #15137904
- MSI Capital Term Account #15137904 will be put into a new term account for 1 year
- Federal Gas Tax, amounts for both term accounts that came due in February, will be put into a new term account for 1 year

CARRIED

2022-02-24-075      MOVED by Councillor Frank to get a quote from CIMA for the project on 1<sup>st</sup> Avenue West from Centre Street to 1<sup>st</sup> Street West  
CARRIED

COMMITTEE  
MEETINGS

Councillor Frank  
Drumheller & District Solid Waste (DDSWA) board met on February 17, 2022. Commercial tipping and rates were reviewed. Reviewed and accepted the Wheatland County Bylaw terms to fund transtors. Extended Producer Responsibility was discussed. The new DDSWA Manager starts on February 28, 2022.

Fire Association had their AGM and board meeting on February 21, 2022. Rick Laurson is the County Representative on the Fire Association Board. Currently there are 15 members on the Fire Department with 3 on Leave of Absence. 2 new members will join the EFRT team once they have completed the CPR/EFRT First Aid Course in the spring. Call volumes for 2021 was 38. 14 medical EFRT, 10 fire, 3 MVC, 1 public assist, 5 stand downs and 5 no response calls. Financial records were audited and approved. With the closure of Cluny Fire Hall there is an increase in responding to calls south to Highway #1. Dispatch by apparatus system is working well. AED's in town are due for battery replacement soon. Currently there are AED's in the Hall, Sundowners, Curling Rink and Arena. All inspections and maintenance completed on all units. The association will be placing an intent to buy a new Bush Buggy with the Capital Committee, meeting in August. Hussar Fire Department and Association will be holding a BBQ in celebration of its 50<sup>th</sup> Anniversary on/at Summerdaze this year.

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Viability Survey was conducted by the Provincial Government. Reviewed the process we went through for the Viability Study. Factors in the study that helped or hindered it, and the conclusions it reached. Panel wanted to know how the study impacted the Village and its people as we went through it and how it is impacting us today, specifically with viability targets and benchmarks we have to meet.

Housing 101 Webinar on February 17, 2022. A very brief look at all Housing in Alberta from community housing to seniors housing, including assisted living with medical supports. A good introduction to all of the different kinds of housing and the fact that housing of all kinds is defined as a safe and secure place to call home. Contact information is available for all questions relating to setting up a facility. Housing Board is very willing to help anyone with questions and process of getting a facility.

Councillor Schultz

Wheatland Regional Corporation met on February 16, 2022. They hired 2 new employees straight out of NAIT, they will relocate to Standard if all works out. Water rates for municipalities and for rural users were increased from \$4.46 per cube to \$5.13 per cube as of February. There was a 3% increase for staff salaries. They are still working on the procedure to remove Hussar from the corporation as there are more requirements by the Province than first thought. Wheatland County received advice from their lawyer. The WRC CAO will be sending out letters to all parties asking them if they have a preferred corporate lawyer and then will proceed to get further advice and move forward.

Wheatland And District Emergency Medical Services Association (WADEMSA) met on February 22, 2022. Financials are in a good position. CAO report from Rob Witty. Call volumes for January 2022 was 422 calls which is up 30% from January 2021. Call volumes are expected to go down with the new 10-point plan introduced by AHS from the Alberta Provincial Advisory Committee, with part of that being to keep or improve rural resources for their own community, the plan can be found on the AHS website. There has been some impact already with only 10 calls directed to Calgary during January. Major repairs incurred on a couple ambulances due to their age and longer wait times for new ones. Rob and staff are continuing to work with AHS on costing out the new shifting and getting all the funding approved.

CAO REPORT

2022-02-24-076

MOVED by Councillor Frank to accept the CAO and Public Works reports as information at this time

CARRIED

2022-02-24-077

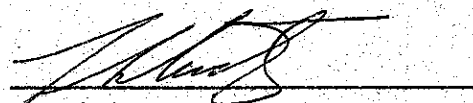
MOVED by Councillor Schultz to extend our meeting to 11:30 pm

CARRIED

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- CORRESPONDENCE      MOVED by Councillor Schultz to accept the following correspondence as  
2022-02-24-078      information:
- a) SAEWA project update
  - b) Marigold requisition letter
  - c) AHS News Release
  - d) STARS Thank you letter
  - e) Rockyford letter to Wheatland County
  - f) National Police Federation
  - g) Town of Gibbons – Bill 21- Provincial Administrative Penalties Act
  - h) Wheatland County Land Use Bylaw Amendments
- CARRIED
- CONFIDENTIAL      MOVED by Councillor Schultz that the meeting go into closed session at 11:02  
2022-02-24-079      pm to discuss the following:
- a) Resident issue (as per s. 17(1) of the FOIP Act)
  - b) JG Insurance (as per s. 16(1) of the FOIP Act)
  - c) Draft Rental Agreement (as per s. 16(1) of the FOIP Act)
  - d) Municipal Sustainability Initiative MOA (as per s. 21(1) of the FOIP Act)
- CARRIED
- 2022-02-24-080      MOVED by Councillor Schultz that the meeting come out of closed session at  
11:41 pm
- CARRIED
- 2022-02-24-081      MOVED by Councillor Schultz to put up a sticker at the office that says  
"WARNING: Physical and verbal abuse will not be tolerated"
- CARRIED
- 2022-02-24-082      MOVED by Councillor Schultz to have our CAO contact JG Water Services  
regarding the insurance portion of the contract as discussed
- CARRIED
- 2022-02-24-083      MOVED by Councillor Schultz to have our CAO create a rental agreement with  
the Hair Salon as discussed
- CARRIED
- 2022-02-24-084      MOVED by Councillor Schultz to sign the Municipal Sustainability Initiative  
Amending Memorandum of Agreement
- CARRIED
- ADJOURNMENT      The meeting was adjourned at 11:43 pm

These minutes approved this 17 day of March, 2022.

  
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Les Schultz  
Mayor

  
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Kate Brandt  
Chief Administrative Officer