

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 13, 2022**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Senior Centre on Thursday January 13, 2022, commencing at 7:00 pm

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<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Coralee Schindel, Tim Frank Kate Brandt, CAO
	0 in person and 1 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:01 pm
<u>ACCEPTANCE OF AGENDA</u>	
2022-01-13-001	MOVED by Councillor Frank that the agenda be accepted as presented <p style="text-align:right">CARRIED</p>
<u>RCMP</u>	<u>Monthly Mayor's Report</u>
2022-01-13-002	MOVED by Councillor Schultz to accept the Monthly Mayor's Report as information at this time <p style="text-align:right">CARRIED</p>
<u>APPROVAL OF MINUTES</u>	<u>December 21, 2021 Regular Council Meeting</u>
2022-01-13-003	MOVED by Councillor Schultz that the minutes of December 21, 2021 be accepted as presented <p style="text-align:right">CARRIED</p>
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u>
2022-01-13-004	MOVED by Councillor Schindel to bring back bylaw 541-21 Garbage Collection with the changes as discussed: a) \$1.00 per additional bag tag, purchased in bundles of 5 or 10. b) Seasonal businesses (Arena/ Hall) can put out a maximum of 6 bags before requiring additional bag tags <p style="text-align:right">CARRIED</p>
2022-01-13-005	MOVED by Councillor Frank to give bylaw 537-21 being the ATCO Franchise Renewal Bylaw second reading <p style="text-align:right">CARRIED</p>
2022-01-13-006	MOVED by Councillor Schultz to give bylaw 537-21 being the ATCO Franchise Renewal Bylaw third and final reading <p style="text-align:right">CARRIED</p>
<u>POLICY REVIEW</u>	<u>Policy Review</u>
2022-01-13-007	MOVED by Councillor Schindel to advise administration to revise Administrative policy 5.3 Rates and Fees as per Councils discussion and bring back for approval at a future meeting <p style="text-align:right">CARRIED</p>

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**BUSINESS**

2022-01-13-008  
Summer Student

Summer student application

MOVED by Councillor Frank to submit an application for the Canada Summer Jobs program for a summer student for 30 hours a week for 12 weeks

CARRIED

2022-01-13-009  
Signing Authority

Signing Authority for Cemetery Accounts at the bank

MOVED by Councillor Schultz to remove Corey Fisher from all Village Cemetery Fund Accounts and the Safety Deposit Box. To update the signing authority to include one of the Les Schultz, Coralee Schindel and Tim Frank as Councillors, with the CAO, Katlin Brandt

CARRIED

2022-01-13-010  
Emerging Trends

Emerging Trends in Municipal Law

MOVED by Councillor Frank to allow our CAO to virtually attend the Emerging Trends in Municipal Law Seminar on Thursday February 10, 2022

CARRIED

2022-01-13-011  
Land Use Bylaw

Land Use Bylaw changes

MOVED by Councillor Schultz to provide Palliser with our final changes to the Land Use Bylaw so the final draft can be presented in February 2022

CARRIED

2022-01-13-012  
WHMB- Housing  
101

WHMB – Housing 101 for Municipal Elected Officials

MOVED by Councillor Frank to allow Councillor Frank and Schultz to virtually attend the Wheatland Housing Management Body Information Session on February 17, 2022

CARRIED

Councillor Schultz called a 5-minute recess at 8:58 pm  
Councillor Schultz called the meeting back to order at 9:04 pm

**FINANCIAL**

2022-01-13-013

December 2021 Financial Reports

MOVED by Councillor Frank to accept the December 2021 Bank Reconciliation and Cheque Listing

CARRIED

The 2022 budget was reviewed without changes

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**DEVELOPMENT**

2022-01-13-014

DP 2022-001

Accessory Building-  
Fabric Covered

**DP 2022-001 Accessory Building – Fabric Covered**

MOVED by Councillor Schultz to approve Development Permit 2022-001 for the construction of an accessory building – fabric covered – temporary storage tent at 217 2<sup>nd</sup> Avenue West as per the development permit application with the following conditions:

- a. Approval is subject to the appropriate appeal period under the Land Use Bylaw; and
- b. The applicant is required to obtain all appropriate safety codes permits
- c. Must be a minimum of 6ft from the principal building and 1m from the property line and 3m (10ft) from flammable material
- d. Shall be kept in good condition and shall not cause or create a nuisance by way of noise, vibration, etc. and the privacy and enjoyment of adjacent properties shall be preserved and the amenities of the neighbourhood maintained
- e. Application is approved for 1 year. An application to extend the duration of a temporary permit shall be dealt with as a new application. There shall be no obligation to approve it on the basis that the previous permit has been issued

**CARRIED**

**COMMITTEE  
MEETINGS**

There were not committee reports for any Councillors

**CAO REPORT**

2022-01-13-015

MOVED by Councillor Schindel to accept the CAO, Public Works and JG Water Services reports as information at this time

**CARRIED**

**CORRESPONDENCE**  
2022-01-13-016

MOVED by Councillor Schultz to accept the following correspondence as information

- a) Fortis Alberta – Approved 2022 Distribution Rates
- b) Land & Property Tribunal – Notice of Acknowledgement
- c) Wheatland County – LUB amendments
- d) Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments
- e) Letter of Support for Fast Tracking Immigrant Nurses for Certification in Alberta

**CARRIED**

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CONFIDENTIAL  
2022-01-13-017

MOVED by Councillor Schultz that the meeting go into closed session at 10:01 pm to discuss the following:

- a) Draft Strategic Plan (as per s. 29(1) of the FOIP Act)
- b) Agreement to provide Bylaw Enforcement (as per s. 29(1) of the FOIP Act)
- c) MOU Community Futures – Digital Economy Program (as per s. 16(1) of the FOIP Act)
- d) JG Water Services Agreement 2022 (as per s. 16(1) of the FOIP Act)

CARRIED

2022-01-13-018

MOVED by Councillor Schultz that the meeting come out of closed session at 11:01 pm

CARRIED

2022-01-13-019

MOVED by Councillor Schultz to have administration check on the additional insurance before entering into the Bylaw Services Agreement with Wheatland County

CARRIED

2022-01-13-020

MOVED by Councillor Schultz to enter into the Memorandum of Understanding with Community Futures Wild Rose for the Digital Economy Program

CARRIED

2022-01-13-021

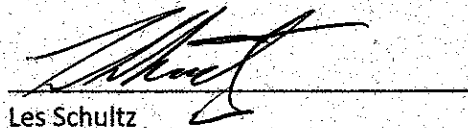
MOVED by Councillor Schultz to direct administration to contact JG Water Services for clarification and revision to their 2022 contract

CARRIED

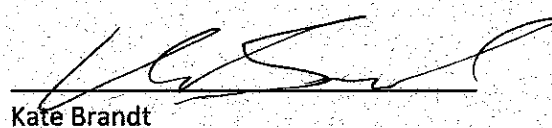
ADJOURNMENT

The meeting was adjourned at 11:02 pm

These minutes approved this 3 day of February, 2022.



Les Schultz  
Mayor



Kate Brandt  
Chief Administrative Officer