

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Tuesday, December 21, 2021**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Tuesday December 21, 2021, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Coralee Schindel, Tim Frank Kate Brandt, CAO
	2 in person and 0 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:01 pm
<u>ACCEPTANCE OF AGENDA</u>	
2021-12-21-650	MOVED by Councillor Frank that the agenda be accepted with the following changes: Add 6 (g) Council remuneration for training Add 11 (d) JG Water Services Agreement
	CARRIED
<u>DELEGATION</u>	<u>Subdivision and purchase of land - Confidential</u>
2021-12-21-651	MOVED by Councillor Schultz that the meeting go into closed session at 7:02 pm to discuss the following: a) Subdivision and purchase of land (as per s. 17(1) of the FOIP Act)
	CARRIED
2021-12-21-652	MOVED by Councillor Schultz that the meeting come out of closed session at 7:25 pm
	CARRIED
<u>APPROVAL OF MINUTES</u>	<u>December 2, 2021 Regular Council Meeting</u>
2021-12-21-653	MOVED by Councillor Frank that the minutes of December 2, 2021 be accepted with the spelling error change
	CARRIED
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u>
2021-12-21-654	MOVED by Councillor Schultz to give bylaw 538-21 being the Procedural Bylaw third and final reading
	CARRIED
2021-12-21-655	MOVED by Councillor Schultz to give bylaw 539-21 being the Utility Bylaw first reading
	CARRIED
2021-12-21-656	MOVED by Councillor Frank to give bylaw 539-21 being the Utility Bylaw second reading
	CARRIED

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- 2021-12-21-657 MOVED by Councillor Frank bring bylaw 539-21 being the Utility Bylaw forward for third and final reading
CARRIED UNANIMOUSLY
- 2021-12-21-658 MOVED by Councillor Schultz to give bylaw 539-21 being the Utility Bylaw third and final reading
CARRIED
- 2021-12-21-659 MOVED by Councillor Frank to give bylaw 540-21 being the Garbage Collection Fee Bylaw first reading
CARRIED
- 2021-12-21-660 MOVED by Councillor Schindel to give bylaw 540-21 being the Garbage Collection Fee Bylaw second reading
CARRIED
- 2021-12-21-661 MOVED by Councillor Frank to bring bylaw 540-21 being the Garbage Collection Fee Bylaw forward for third and final reading
CARRIED UNANIMOUSLY
- 2021-12-21-662 MOVED by Councillor Schultz to give bylaw 540-21 being the Garbage Collection Fee Bylaw third and final reading
CARRIED
- 2021-12-21-663 MOVED by Councillor Frank to give bylaw 541-21 being the Garbage Collection bylaw first reading
CARRIED
- POLICY REVIEW Policy Review
2021-12-21-664 MOVED by Councillor Schindel to approve Personnel policy 4.4 Employee Benefits & Pension with the changes as presented
CARRIED
- 2021-12-21-665 MOVED by Councillor Schultz to revise Administrative policy 5.3 Rates and Fees as per Councils discussion and bring back for approval at a future meeting
CARRIED
- 2021-12-21-666 MOVED by Councillor Schindel to adopt Administrative policy 5.12 Cell Phone Policy as presented
CARRIED
- 2021-12-21-667 MOVED by Councillor Schultz to adopt Utility policy 7.5 Utility Rate Policy
CARRIED

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BUSINESS

2021-12-21-668
CAO vacation

Ratify CAO Vacation Day

MOVED by Councillor Frank to ratify the CAO attend the training day on Thursday December 16, 2021 in Rockyford and a negative COVID test will be paid by the Village. The CAO vacation day that was previously approved will be transferred to 2022

CARRIED

2021-12-21-669
Outdoor rink

Ratify outdoor skating rink

MOVED by Councillor Schultz to ratify that Council gives Fire Chief Mike Hager permission to build a skating rink on the old school property using volunteers in the community

CARRIED

2021-12-21-670
Year in Review

Drumheller Mail – Year in Review article

MOVED by Councillor Frank to have our CAO send the Drumheller mail our Year in Review as discussed

CARRIED

2021-12-21-671
FCM Membership

FCM Membership

MOVED by Councillor Schindel to become a member of Federation of Canadian Municipalities and add \$135.22 to our budget for the membership

CARRIED

2021-12-21-672
Land Use Bylaw

Land Use Bylaw changes

MOVED by Councillor Schultz to provide Palliser with our final changes to the Land Use Bylaw so the final draft can be presented in January 2022

CARRIED

Councillor Schultz called a 5-minute recess at 9:34 pm
Councillor Schultz called the meeting back to order at 9:44 pm

2021-12-21-673
Emergence
Funding

Emergence from COVID-19 Funding

MOVED by Councillor Schultz to apply for funding for the gazebo and benches project at the campground

CARRIED

2021-12-21-674
Council
remuneration

Council Remuneration for Training

MOVED by Councillor Schindel to pay each of the Councillors for the Councillor Orientation at the County and the Emergency Management training upon completion

CARRIED

FINANCIAL

2021-12-21-675

November 2021 Financial Reports

MOVED by Councillor Schultz to accept the November 2021 Bank Reconciliation and Cheque Listing

CARRIED

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2021-12-21-676 Interim Budget 2022
MOVED by Councillor Schindel to pass the 2022 Interim Budget as discussed
CARRIED

2021-12-21-677 MOVED by Councillor Schultz to extend our meeting to 11:30 pm
CARRIED

COMMITTEE
MEETINGS

Councillor Frank
Drumheller & District Solid Waste board met on December 16, 2021.
Organizational meeting was held first with the Chair as Wheatland County,
Deputy Chair – Drumheller, Secretary Treasurer – Drumheller, 2 At large Board
Executives – Kneehill County and Starland County. Job offerings for Executive
Director of Operations have been sent out, with the hope of having a new EDO
in place for February 2022. Budget was approved.

Cemetery board has nothing to report at this time.

Fire Department and Association participated in Light Up the Night. Nothing
else to report at this time.

Southern Alberta Waste to Energy Association met on December 10, 2021.
Meeting centered around the new board orientation. Bylaws, Policies and
Communications plan. Vision and Mission statement. SAWEA is a non-profit
coalition of 62 municipal entities and waste management associations in
Southern Alberta. SAWEA's stated interest is in implementing technology to
recover energy from residual waste and reduce long-term reliance on landfill
disposal.

Councillor Schultz
Had an Asset Management Committee meeting.

CAO REPORT

2021-12-21-678 MOVED by Councillor Frank to accept the CAO, Public Works and JG Water
Services reports as presented
CARRIED

CORRESPONDENCE

2021-12-21-679 MOVED by Councillor Schultz to accept the following correspondence as
information
a) Utility Safety Partners
b) Alberta Recreation and Parks Association
c) Marigold Report and Letter
CARRIED

CONFIDENTIAL

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2021-12-21-680 MOVED by Councillor Schultz that the meeting go into closed session at 11:08 pm to discuss the following:
a) Draft Strategic Plan (as per s. 29(1) of the FOIP Act)
b) Xerox proposal for printing services (as per s. 16(1) of the FOIP Act)
c) Agreement to provide Bylaw Enforcement (as per s. 29(1) of the FOIP Act)
d) JG Water Services Agreement 2022 (as per s. 16(1) of the FOIP Act)
CARRIED

2021-12-21-681 MOVED by Councillor Schultz that the meeting come out of closed session at 11:34 pm
CARRIED

2021-12-21-682 MOVED by Councillor Schultz to bring back the Draft Strategic Plan to our January meeting
CARRIED

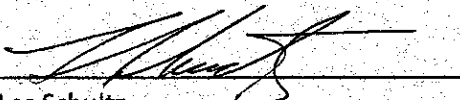
2021-12-21-683 MOVED by Councillor Schultz to accept the Xerox proposal for printing services as information at this time
CARRIED

2021-12-21-684 MOVED by Councillor Schultz to bring back the Agreement to provide Bylaw Enforcement to our January meeting
CARRIED


2021-12-21-685 MOVED by Councillor Schultz to bring back the JG Water Services Agreement to our January meeting with more information
CARRIED

ADJOURNMENT The meeting was adjourned at 11:36 pm

These minutes approved this 13 day of January, 2022



Les Schultz
Mayor



Kate Brandt
Chief Administrative Officer