

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, September 16, 2021**

The regular meeting of the council of the Village of Hussar was held at the Sundowners' Senior Centre on Thursday September 16, 2021, commencing at 7:00 pm

IN ATTENDANCE Councillors: Corey Fisher, Tim Frank
Kate Brandt, CAO

3 in person and 2 via. conference call

CALL TO ORDER The meeting was called to order at 7:00 pm

ACCEPTANCE OF
AGENDA
2021-09-16-528

MOVED by Councillor Frank that the agenda be accepted with the following addition:
6 (k) September 30, 2021 Truth & Reconciliation – Statutory holiday

CARRIED

DELEGATION

Community Futures – Community Business Investment Program -Wendy
Community Business Investment Partnership (CBIP) is a collaborative initiative to provide an opportunity for municipalities to invest within their business community. Municipalities provide their businesses with an interest free grant on loans up to \$10,000 over a three-year term. Municipalities establish their budget to allocate to the program and provide input, guidance and acceptance of eligible projects. Loan interest on a \$10,000 loan is \$789.54. Municipalities reimburses the interest costs to the business at close of the loan term (3 years). Municipalities establish an annual budget to offset interest costs.

Armstrong Auto – Bay Concrete – Clay Armstrong

Clay presented a quote for a new concrete slab to be poured into his bay. The bay that was poured at the time of the 2nd Avenue project is too steep and boats, trailers and low clearance vehicles are unable to go into the bay. Clay has requested that Council look into the issue.

APPROVAL OF
MINUTES
2021-09-16-529

August 12, 2021 Regular Council Meeting
MOVED by Councillor Frank that the minutes of August 12, 2021 be accepted as presented

CARRIED

BYLAW REVIEW
2021-09-16-530

Bylaw Review
MOVED by Councillor Fisher to give bylaw 535-21 being the Noise Control Bylaw second reading

CARRIED

2021-09-16-531

MOVED by Councillor Frank to give bylaw 535-21 being the Noise Control Bylaw third and final reading

CARRIED

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2021-09-16-532 MOVED by Councillor Fisher to give bylaw 536-21 being the Records Retention Bylaw second reading

CARRIED

2021-09-16-533 MOVED by Councillor Frank to give bylaw 536-21 being the Records Retention Bylaw third and final reading

CARRIED

POLICY REVIEW
2021-09-16-534

Policy Review

MOVED by Councillor Frank to approve policy 4.10 Performance Review Policy

CARRIED

The following policy was reviewed without changes:

- 4.11 Disciplinary Action Policy
- 4.12 Vehicle Use Policy

2021-09-16-535 MOVED by Councillor Fisher to adopt policy 5.10 Information and Records Management

CARRIED

BUSINESS
2021-09-16-536
Seismic Testing

Seismic Testing

MOVED by Councillor Frank to sign the Permit to conduct geophysical operations in the Village

CARRIED

2021-09-16-537
Cemetery Mapping

Cemetery Mapping

MOVED by Councillor Frank to purchase the Cemetery Administration program through MuniSoft

CARRIED

2021-09-16-538
Campground trees

Campground trees plan

MOVED by Councillor Frank to purchase and plant the lilac trees at the campground with our Fortis Grant this year and purchase the bigger trees in the spring

CARRIED

2021-09-16-539
Policing Priorities

Policing Priorities

MOVED by Councillor Fisher to advise Wheatland County that our Policing Priorities for the Village of Hussar are:

- Community Engagement (Rural)
- Contribute to Safe Roads
- Crime Reduction (Rural Property Crime)

CARRIED

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- 2021-09-16-540 7th Annual Light up the Night
Light up the Night MOVED by Councillor Frank that the 7th Annual Light up the Night event will be held December 4, 2021 to January 1, 2022 be approved with the condition that the area be cleaned of all lights and decorations by March 31, 2022. Sites can be set up starting November 1, 2021
CARRIED
- 2021-09-16-541 Bulk Water System
Bulk Water MOVED by Councillor Frank to have JG Water Services provide a quote to install a simplified bulk water system coming off the main distribution line and camera system and to get a quote for a standby generator
CARRIED
- 2021-09-16-542 Training Courses
Training Courses MOVED by Councillor Frank to approve our CAO take the Leading Strategic Planning course in October 2021
CARRIED
- 2021-09-16-543 MOVED by Councillor Fisher to accept as information at this time
CARRIED
- 2021-09-16-544 2nd Avenue West Alley - Drainage
2nd Ave Alley MOVED by Councillor Frank to install parking curbs along the north side of the alley behind the property owners house so the water does not run into
Drainage neighbouring yards
CARRIED
- 2021-09-16-545 Wheatland Housing Management Body
WHMB MOVED by Councillor Frank to invite Wheatland Housing Management Body to have a conversation with us about affordable housing tools and the important role of seniors housing in our community at our December meeting
CARRIED
- 2021-09-16-546 Land Use Bylaw Review
LUB Review MOVED by Councillor Fisher to provide Palliser with the changes to the Land Use Bylaw Part 7 as discussed
CARRIED
- 2021-09-16-547 Truth & Reconciliation Day
Truth & MOVED by Councillor Frank that the Village of Hussar will not recognize
Reconciliation September 30, National Day of Truth and Reconciliation, as a statutory holiday
CARRIED

Councillor Fisher called a 10-minute recess at 9:13 pm
Councillor Fisher called the meeting back to order at 9:20 pm

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DEVELOPMENT
2021-09-16-548
DP 2021-007 Home
Occupation

DP 2021-007 Home Occupation
MOVED by Councillor Frank to approve Development Permit 2021-007 for Home Occupation at 205 3 Avenue E as per the development permit application. The application is approved for 1 year, at which time the Development officer may allow the continuance of the use

CARRIED

2021-09-16-549
DP 2021-008
Accessory Building-
Fabric Covered

DP 2021-008 Accessory Building – Fabric Covered
MOVED by Councillor Frank to approve Development Permit 2021-008 for the construction of an accessory building – fabric covered – car port at 206 2nd Avenue West as per the development permit application with the following conditions:

- a. Approval is subject to the appropriate appeal period under the Land Use Bylaw; and
- b. The applicant is required to obtain all appropriate safety codes permits
- c. Must be a minimum of 6ft from the principal building and 1m from the property line and 3m (10ft) from flammable material
- d. Shall be kept in good condition and shall not cause or create a nuisance by way of noise, vibration, etc. and the privacy and enjoyment of adjacent properties shall be preserved and the amenities of the neighbourhood maintained

CARRIED

2021-09-16-550
DP 2021-009
Accessory Building-
Fabric Covered

DP 2021-009 Accessory Building – Fabric Covered
MOVED by Councillor Fisher to approve Development Permit 2021-009 for the construction of an accessory building – fabric covered – shed at 206 2nd Avenue West as per the development permit application with the following conditions:

- a. Approval is subject to the appropriate appeal period under the Land Use Bylaw; and
- b. The applicant is required to obtain all appropriate safety codes permits
- c. Must be a minimum of 6ft from the principal building and 1m from the property line and 3m (10ft) from flammable material
- d. Shall be kept in good condition and shall not cause or create a nuisance by way of noise, vibration, etc. and the privacy and enjoyment of adjacent properties shall be preserved and the amenities of the neighbourhood maintained

CARRIED

2021-09-16-551
DP 2021-010
Accessory Building

DP 2021-010 Accessory Building
MOVED by Councillor Fisher to approve Development Permit 2021-010 for the construction of an accessory building – garage at 219 3rd Avenue West as per the development permit application with the following conditions:

- a. The applicant is required to obtain all appropriate safety codes permits

CARRIED

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2021-09-16-552
DP 2021-011
Accessory Building

DP 2021-011 Accessory Building

MOVED by Councillor Frank to approve Development Permit 2021-011 for the relocation of an accessory building – shed at 219 3rd Avenue West as per the development permit application with the following conditions:

- a. The applicant is required to obtain all appropriate safety codes permits
- b. The applicant is required to join both lots under one land title

CARRIED

FINANCIAL
2021-09-16-553

August 2021 Financial Reports

MOVED by Councillor Frank to accept the August 2021 Bank Reconciliation and Cheque Listing

CARRIED

COMMITTEE
MEETINGS

Councillor Frank

Drumheller & District Solid Waste Board met on August 19, 2021 with an executive meeting on September 15, 2021. Audited financial statements were discussed. Closure reserve fund amounts being an integral part of the statement is being looked at in greater detail. Though it is hard to project what our closure costs will be roughly 65 years from now. I will endeavour to begin a complete report to our council from SAWEA board next meeting.

Wheatland Regional Corporation met on August 18, September 14, and September 15, 2021. Phase 3 to Rosebud is now complete and the last invoice has been paid out on the project. WRC and Wheatland County are in discussion about resident hookups in Redland. Board discussed and accepted information from their accountants in regard to Hussar stepping off WRC Board as information only. They are seeking legal opinion on future share allocation and shareholder agreement in regard to voting rights after Hussar leaves. October may be Hussar's last month in the Wheatland Regional Corporation.

Hussar Library Board has contacted Cpl. Andrews of the Bassano RCMP detachment to set a date for our bicycle safety course for kids in the Village and surrounding area. Date and time will be announced and promoted. The Hussar Municipal Library has received its yearly grant from Wheatland County. Our board wishes to give Wheatland County our appreciation and heartfelt thanks for the funds. Our book locker is working well, and Library memberships will be automatically renewed for all users in October.

Cemetery Board an email has been sent out to Cemetery Board seeking their opinion on a final Cemetery cleanup before winter. This is also in response to the new COVID state of emergency and restrictions. Awaiting replies. I have no news concerning proposed waterline, or Columbarium base projects

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Wheatland Regional Partnership meeting was held September 7, 2021 in Hussar. Rob Witty director of WADEMESA gave a very detailed briefing to the group concerning the Core/flex shift issue. Further general discussion by group about the availability of ambulances in our Rural areas, and in Strathmore as well. The Strathmore Handi-bus Association gave a presentation to our group, about its need for stabilized funding. Members requested more detailed financial information from the group before being able to commit funds at this time. Alice Booth assured group that more information could and would be provided forthwith. A Canadian Badlands update was given to the group by Donna Biggar. Community updates were provided on behalf of Wheatland County, Rockyford, Strathmore, Standard and Hussar

Councillor Fisher

WADEMESA had a special meeting on August 30, 2021 to discuss the ambulance system resource issues. Working on getting a meeting with all 4 MLAs in the area. With the new restrictions the meeting will likely be virtual. Rob received an email from the acting fire chief from Town of Strathmore Fire Department, his administration is asking him to evaluate all options for 911 call answer and fire dispatch services. If the Town pulls out it may impact the dispatch services but with the new increase on cell phones for dispatch fees could offset some of the costs and the Villages and County could consider an increase per capita. The dispatch also has a work alone program for bylaw officers or those travelling for meetings.

Canadian Badlands had a special meeting on September 13, 2021. 33 representatives needed to be present. They provided an overview of the Twenty31 report. The motion to dissolve Canadian Badlands Limited was brought forward. The motion passed. Everyone is still able to use the title "Canadian Badlands", Travel Alberta will still use it to promote the region. Everyone who paid the requisition for the year will be paid back.

CAO REPORT

2021-09-16-554

MOVED by Councillor Frank to spread asphalt on 2nd Street East at the same time that we work on the approach

CARRIED

2021-09-16-555

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as presented

CARRIED

CORRESPONDENCE

2021-09-16-556

MOVED by Councillor Frank to contact Service Line Warranties to get more information

CARRIED

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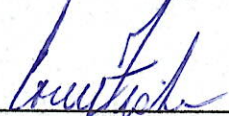
The following correspondence was reviewed:

- a) RCMP support letters & RCMP Retroactive Pay
- b) Alberta Municipal Affairs Notice of a detailed assessment audit
- c) 2020 Red Tape Reduction Report
- d) Service Line Warranties service program

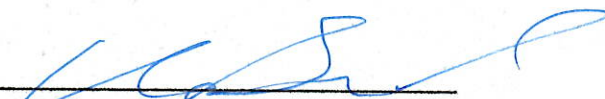
ADJOURNMENT

The meeting was adjourned at 10:38 pm

These minutes approved this 14 day of October, 2021.



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer

