

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, July 8, 2021**

The regular meeting of the council of the Village of Hussar was held at the Sundowners' Senior Centre on Thursday July 8, 2021, commencing at 7:00 pm.

<u>IN ATTENDANCE</u>	Councillors: Corey Fisher, Les Schultz, Tim Frank Kate Brandt, CAO
	1 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:00 pm
<u>ACCEPTANCE OF AGENDA</u>	
2021-07-08-472	MOVED by Councillor Frank that the agenda be accepted with the addition of: 6 b) Development Permit 2021-003 Change to accessory building – Fabric Covered
	CARRIED
<u>APPROVAL OF MINUTES</u>	<u>June 10, 2021 Regular Council Meeting</u>
2021-07-08-473	MOVED by Councillor Frank that the minutes of June 10, 2021 be accepted with the following changes: M #2021-06-10-471 remove the word “use” and change to “expended”
	CARRIED
<u>BYLAW REVIEW</u>	<u>Land Use Bylaw Review and Survey</u> The Land Use Bylaw #493-14 was reviewed with comments from Council. Palliser will make the changes and present to Council and the public at a future date
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u>
2021-07-08-474	MOVED by Councillor Frank to give bylaw 534-21 being the Joint Assessment Review Boards Bylaw second reading
	CARRIED
2021-07-08-475	MOVED by Councillor Schultz to give bylaw 534-21 being the Joint Assessment Review Boards Bylaw third and final reading
	CARRIED
<u>POLICY REVIEW</u>	<u>Policy Review</u> The following policies were reviewed without changes:
	<ul style="list-style-type: none">• 4.7 Statutory Holidays• 4.8 Mileage & Expenses Reimbursement
<u>BUSINESS</u>	<u>Drowning Prevention Week</u>
2021-07-08-476 Drowning Prevention Week	MOVED by Councillor Frank to proclaim July 18-24, 2021 as National Drowning Prevention Week in the Village of Hussar
	CARRIED

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- 2021-07-08-477 Spock Days Parade Invitation
Spock Days MOVED by Councillor Frank to accept as information at this time CARRIED
- 2021-07-08-478 Hussar Pin Request
Hussar Pin Request MOVED by Councillor Fisher to send enough pins for their Council as well as a condolence letter for the passing of their Mayor CARRIED
- 2021-07-08-479 ISDAB Board Member Appointments
ISDAB appointments MOVED by Councillor Fisher to advertise in our Newsletter, Facebook Page and Website for new members to be trained for the Subdivision and Development Appeal Board and to sit on the Palliser Intermunicipal Subdivision and Development Appeal Board CARRIED
- 2021-07-08-480 Joint Assessment Review Board Appointments
JARB appointments MOVED by Councillor Fisher to advertise in our newsletter for Joint Assessment Review Board members to complete training and sit on the Joint Regional Assessment Review Board and upon completion of training they will receive a flat fee of \$500 for their time for training CARRIED
- 2021-07-08-481 JARB appointments
JARB appointments MOVED by Councillor Frank to appoint CAO, Kate Brandt to the Regional Board Review Committee CARRIED
- 2021-07-08-482 Grants Available
Grants MOVED by Councillor Frank to consult the community groups to determine if they want to participate in a Municipal Administrative Building project planning
- 2021-07-08-483 Large Item Pick up – Garbage Collection
Large Item Garbage pick up MOVED by Councillor Schultz to set up a large item garbage collection date after consulting with Wheatland County and our Public Works Supervisor for the end of August CARRIED
- 2021-07-08-484 120 2 Avenue East Driveway Quote
120 2 Ave Driveway MOVED by Councillor Frank to get a couple more quotes to fix the driveway at 120 2 Avenue East including stairs

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DEVELOPMENT
2021-07-08-485
DP 2021-006

DP 2021-006 Signage at 111 Centre Street
MOVED by Councillor Fisher to approve Development Permit 2021-006 for signs at 111 Centre Street as per the development permit application with the following conditions:

- a) Approval is subject to the appropriate appeal period under the Land Use Bylaw; and
- b) The application is required to obtain all appropriate safety codes permits

CARRIED

2021-07-08-486

DP 2021-003 125 1st Avenue W – Storage Shed
MOVED by Councillor Fisher to amend motion #2021-06-10-462 to read: Approval of Development Permit 2021-003 for the construction of an accessory building- fabric covered at 125 1st Avenue West as per the development permit application with the following conditions:

- a) Shall be kept in good condition to the satisfaction of the Development Authority; and
- b) Shall not cause or create a nuisance by way of noise, vibration, etc. and the privacy and enjoyment of adjacent properties shall be preserved and the amenities of the neighbourhood maintained

CARRIED

Councillor Fisher called a 10-minute recess at 8:50 pm
Councillor Fisher called the meeting back to order at 9:00 pm

FINANCIAL
2021-07-08-487

Term Deposits
MOVED by Councillor Fisher for our CAO to find out if we can put our MSI and FGTF into term deposits and also find out interest rates for 6, 12 and 18 months for our August meeting

CARRIED

2021-07-08-488

June 2021 Financial Reports
MOVED by Councillor Schultz to accept the June 2021 Bank Reconciliation and Cheque Listing

CARRIED

2021-07-08-489

Q2 Budget Variance Report
MOVED by Councillor Fisher to accept as information at this time

CARRIED

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**COMMITTEE
MEETINGS**

Councillor Schultz

Wheatland Family and Community Support Services met on June 23, 2021. The computer system crashed and was fixed but Lynn is looking into options for IT system and support. There was a fraud charge on the credit card. Card was disabled but after 2 weeks the new card still hadn't arrived. There was discussion about the Handi-Bus service but WFCSS cannot provide funding for this as its not allowed in their scope. Records and files that are outdated will be destroyed, there are 5 boxes to be destroyed on July 5th. Crystal has revamped and updated the Website. A resident survey will be going out to 890 mailboxes to ask what the priorities are for educational sessions they might be able to provide and the times and days and length of sessions that are preferred by most. This will hopefully allow WFCSS to provide a better service. The "Keep In Touch" program that was started has had no response's yet from either volunteers or participants. Every month the Good Food boxes are around 40. There was a closed session to discuss staffing and performance review. Next meeting is September 22, 2021 and the AGM will be December 2 & 3, 2021.

Hussar Rural Fire Association met on June 14, 2021. Treasurers report shows the association is in a good position. There was a discussion for a payout of hours owed to retiring member Fisher and also the firefighters tax credit for this year. Fire Chiefs report was presented by Deputy Chief Russ Hermanson in Chief Hager's absence. There are currently 12 members on the roster. There were 17 calls since the last report. 4 Fire, 7 Medical, 1 MVC, 2 public assistance and 3 to stand down. There is a new Dispatch Apparatus that will be used as of July 1, 2021. Hussar has been asked to cover the Cluny area as they no longer have a department. Hussar has been set up to be able to use the new truck fill station south of the new School. There was a training session in May at Wheatland County but Hussar reported that it was unable to attend. Bill Howell reported he will be retiring from firefighting but would remain on the Association Board. Councillor Schultz asked a few questions, 1) Any old or timed out equipment that should not be in the Fire Hall anymore and what should be done with it, such as shipping it to the ASFA which is the Alberta Society for Firefighters Abroad. The board noted they have done some clean up and sorting and have talked with someone about shipping a bunch of stuff, it is ongoing. 2) What is involved with the truck checks and exactly what is done in these, do they have a checklist for equipment that is on the truck. The board noted that they only check on the vehicles operation like fluids and tires and charging but do not have checklists for all the equipment and they felt it is not required. Councillor Schultz has asked other Fire Departments and they do a checklist of all equipment on each truck and it is checked after each call. This will be discussed again at the next meeting as the Chief was not available to comment. 3) How trained we are and are we up to date on training as we were a couple months behind on training this spring. Deputy Chief could not comment on where we were at for most members and some of the board commented that we are not a very busy department and if we can't have enough to go to a call there is always mutual aide. This will be discussed again at the next meeting.

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Councillor Frank

Wheatland Regional Corporation met on June 16, 2021. Pipeline to Rosebud has been completed and the last payment to Tollifson Cable has been sent. All that is left are some model drawings. Regional Water is addressing a few issues at the Water Treatment Plan; specifically water leaks when it rains, and from seepage around the foundation. Board looked at proposed terms for Wheatland County and WRC Loan Agreement to cover South Truck Fill Station cost overrun. Amount total would be \$49,367.42. Board reviewed draft request for proposal which will also include feedback on how to proceed with an even number of votes once Hussar leaves the Board. Redland water tie-in is still being looked at and studied. I believe WRC will take the lead, however it was noted WRC does not have ability to debenture or put tax on proposed users to pay for said tie-in.

Drumheller & District Solid Waste Board met on June 17, 2021. Board discussed its Household Hazardous Waste Program, Transtor Capital Replacement Plan and Closure – Post Closure Liability Assessment. Landfill is no longer accepting Agriculture Hazardous Waste, as it can be disposed of through Clean Farms, another program to capture AG waste. Board believes it needs to train the staff better at the landfill, and to educate customers to reduce the volume of hazardous wastes received at the landfill. The Transtor Capital Replacement Plan are looking for a municipal host to apply to the Alberta Capital Finance Company on their behalf. The County of Kneehill has already replied that it is fully committed and cannot be host. Closure/ Post Closure reserve has been looked at by the auditors, and they have questions around closure liability. Is there enough money in the closure reserves to close the landfill eventually. At present volumes, the Drumheller Landfill has around 64 years left. There are many variables such as inflation, interest rates, etc. This will be looked at every 2-3 years and adjusted accordingly. 2021 financials and variables looked at and are within expected range. All values ex. Cardboard, paper, and recyclables looked at and are tracking normally.

Hussar Library Board will meet in July. Still looking for new board members to fill positions on the Board

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Cemetery Board met on June 29, 2021. Board discussed Clarke's proposal in regard to waterline through the Cemetery with connections at intervals to connect a hose to it. With water well volumes being as they are, the Cemetery Board endorsed Clarke's proposal. Board wishes to relay this to Council so a final decision can be made, and excavation work can begin. The Cemetery Board is confident this will be the solution that will take us through the next 3-4 years. And hopefully it will mean Clarke will be agreeable to stay on looking after the water and can train another individual to eventually take his place. Also, the Board drafted a reply to comments made on Facebook, in regard to scheduling and workers duties. Councillor Frank is awaiting more input from the board regarding wording and will not be issuing the statement until full Board approval is received, and everyone has had a chance to respond to the wording.

2021-07-08-490

MOVED by Councillor Frank to approve the Cemetery Board recommendation to use Clarke's Excavating to install a waterline at the cemetery as per quote received

CARRIED

Councillor Fisher

WADEMSA met on June 21, 2021. Reviewed the Audited Financial Statements for the year ended March 31, 2021. Signed a new employment contract with Rob for 4 years. Call volumes for the end of May is 1893 calls compared to May 2020 call were 1581, up 19.7%. Ambulances are stuck in Calgary a lot. Transfer patient into Calgary and then respond to calls. Trying to hire more casual staff. Conference call with lawyer regarding arbitration. June 2022 dates for arbitration. 911 Act was reviewed. Significant increase in funding will be coming in September 2021. Rob estimates an increase from \$160,000 to \$318,000 annually. For Next Gen 911 upgrade and dispatch upgrade deadlines have been extended to 2024. Start to see new funding in Spring of 2022.

CAO REPORT

2021-07-08-491

MOVED by Councillor Frank to send a follow up letter to the residents on the west side of the Village that the barbed wire fence must be removed from the Village of Hussar property and moved outside of the Village boundary by August 10, 2021 or we will remove it from our property

CARRIED

2021-07-08-492

MOVED by Councillor Frank to accept the CAO, Public Works and JG Water reports as presented

CARRIED

CORRESPONDENCE

2021-07-08-493

MOVED by Councillor Schultz to accept the following correspondence as information:

- a) RCMP support letters from Alberta municipalities
- b) City of Mississauga Resolution

CARRIED

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2021-07-08-494 MOVED by Councillor Schultz to extend the meeting until 11:30 pm
CARRIED


CONFIDENTIAL
2021-07-08-495 MOVED by Councillor Fisher that we go into closed session at 10:48 pm as per
section 17(1) to discuss a Land Use Bylaw Enforcement issue and section 16(1)
to discuss CP Land
CARRIED

2021-07-08-496 MOVED by Councillor Fisher that the meeting come out of closed session at
11:27 pm
CARRIED

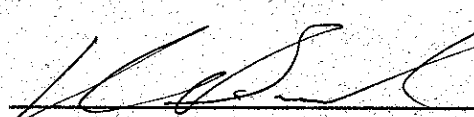
2021-07-08-497 MOVED by Councillor Schultz to send a letter to the residents at 205 3rd Avenue
to reiterate our position as discussed
CARRIED

ADJOURNMENT The meeting was adjourned at 11:28 pm

These minutes approved this 12 day of August, 2021.



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer

