

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, April 8, 2021**

The regular meeting of the council of the Village of Hussar was held at the Council Chambers on Thursday April 8, 2021, commencing at 7:00 pm

- IN ATTENDANCE Councillors: Corey Fisher, Les Schultz, Tim Frank
Kate Brandt, CAO
- 2 in person and 3 via. conference call
- CALL TO ORDER The meeting was called to order at 7:00 pm
- ACCEPTANCE OF AGENDA
2021-04-08-399 MOVED by Councillor Schultz that the agenda be accepted with the following changes:
Remove: 9 (a) DP 2021-002 Temporary Storage Structure for Construction
CARRIED
- PUBLIC HEARING Municipal Development Plan Bylaw 532-21
532-21 LUB Councillor Fisher called the Public Hearing to order at 7:01
Amendment
- Purpose
Bylaw 532-21 is intended to consider an application to amend Land Use Bylaw 493-14 by permitting Secondary Suites within the Residential District (R) as a Discretionary Use.
- There were no written or oral submissions either in favor or against the item
- 2021-04-08-400 MOVED by Councillor Fisher that Bylaw 532-21 being an amendment to Land
1st Reading Use Bylaw 493-14 by permitting Secondary Suites within the Residential District (R) as a Discretionary use be given first reading
CARRIED
- 2021-04-08-401 MOVED by Councillor Schultz that Bylaw 532-21 being an amendment to Land
2nd Reading Use Bylaw 493-14 be given second reading
CARRIED
- 2021-04-08-402 MOVED by Councillor Frank that Bylaw 532-21 being an amendment to Land
Brought forward for 3rd reading Use Bylaw 493-14 be brought forward for third and final reading at this time
CARRIED UNANIMOUSLY
- 2021-04-08-403 MOVED by Councillor Fisher that Bylaw 532-21 being an amendment to Land
3rd Reading Use Bylaw 493-14 by permitting Secondary Suites within the Residential District (R) as a Discretionary use be given third and final reading
CARRIED

Councillor Fisher Adjourned the public hearing at 7:04

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<u>RCMP</u>	<u>Quarterly Mayors Report January 1 – March 31, 2021</u> Community Engagement remains a top priority with 14 youth engagement sessions and 816 Community Engagement/ Crime Reduction Programs – 800 residents engaged, 10 Bassano Crime Tips and 6 Reading programs. 4 impaired drivers, 102 tickets given for speeds over 140 km/h and 12 motor vehicle collisions for the area. There were 141 pro active Rural Crime Patrols to Hussar, Bassano, Gem, Rosemary, Counties of Newell and Wheatland. 55 Hot spot/ Night Patrols for the area. There were 2 sudden deaths, 4 mental health assessment transports and 35 charges laid in serious person crimes. Major events in the area included: Investigating a large child pornography file with over 20 victims. Suspect has been arrested and identified. The 2 suspects who broke into local Hussar businesses with an assault rifle have been identified and arrested.	
<u>DELEGATION</u> 2021-04-08-404	<u>2020 Audit – Yates Whitaker</u> MOVED by Councillor Fisher that the meeting go in camera at 7:18 to discuss the Consolidated and Non-Consolidated Financial Statements for the Village of Hussar	CARRIED
2021-04-08-405	MOVED by Councillor Fisher that the meeting come out of in Camara at 7:58	CARRIED
2021-04-08-406	MOVED by Councillor Fisher to accept the Consolidated and Non-Consolidated Audited Financial Statements as presented	CARRIED
<u>APPROVAL OF MINUTES</u> 2021-04-08-407	<u>March 11, 2021 Regular Council Meeting</u> MOVED by Councillor Schultz that the minutes of March 11, 2021 be accepted with the correction	CARRIED
<u>BYLAW REVIEW</u> 2021-04-08-408	<u>Bylaw Review</u> MOVED by Councillor Frank to have administration to rewrite a new Noise Control Bylaw as discussed and bring back to our June meeting	CARRIED
<u>POLICY REVIEW</u> 2021-04-08-409	<u>Policy Review</u> MOVED by Councillor Fisher to approve policy 4.2 Hiring policy with the changes	CARRIED
<u>BUSINESS</u> 2021-04-08-410 Truck Quotes	<u>Quotes for New Village Pick up Truck</u> MOVED by Councillor Schultz to advise our CAO to continue looking for new and used trucks with the parameters as discussed.	CARRIED

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- 2021-04-08-411 Quotes for New Village Sanding Unit
Sanding Unit MOVED by Councillor Schultz to accept as information at this time and bring
Quotes back to our July meeting
CARRIED
- 2021-04-08-412 Quotes for New Village Ride on Zero Turn Lawn Mower
Ride on Mower MOVED by Councillor Frank to approve the 2021 John Deere Z915E ZTrak 60"
Quotes quote with Michelin X Tweel Turf Tires
CARRIED
- 2021-04-08-413 MOVED by Councillor Schultz to have our CAO can inquire about trade-in for
the old Ride on Zero turn mower
CARREID
- 2021-04-08-414 Wheatland County Bylaw Officers discussion
MOVED by Councillor to notify Wheatland County of our Bylaw Officer needs in
the Village as discussed
CARRIED
- Councillor Fisher called a 5 minute recess at 9:03 pm
Councillor Fisher called the meeting back to order at 9:12 pm
- 2021-04-08-415 Weed Spraying Course
Weed spraying MOVED by Councillor Schultz to include the weed spraying cost in our budget
course for bi-annual weed spraying, with the first spray being before May 15th and the
 second spray in the fall
CARRIED
- 2021-04-08-416 Seniors Week June 7-13, 2021
Seniors Week MOVED by Councillor Frank to declare June 7-13, 2021 as Seniors week in the
 Village of Hussar
CARRIED
- 2021-04-08-417 MAP Review Update
MAP Review MOVED by Councillor Fisher to approve the Municipal Accountability Review
update Action Plan Update
CARRIED
- 2021-04-08-418 Dig on CP Land for water investigation
Dig on CP Land MOVED by Councillor Frank to request permission from Canadian Pacific to dig
 down to the water main that runs down on their property, to see if there is an
 easement. Provide three quotes for the dig at the next council meeting
CARRIED

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- 2021-04-08-419 3rd Animal Application
3rd Animal MOVED by Councillor Schultz to approve the application for a third pet as per
application bylaw 485-13 with the condition that if one animal is lost a new application
would need to be submitted for a new animal
CARRIED
- 2021-04-08-420 Swale on 3rd Avenue West
Swale on 3rd MOVED by Councillor Fisher to contact Con Site Construction for a quote on a
swale on 3rd Avenue West at the intersection of 1st Street West
CARRIED
- DEVELOPMENT DP 2021-001 Discretionary: Secondary Suite – Below Grade
2021-04-08-422 MOVED by Councillor Schultz to approve Development Permit 2021-001 for a
DP 2021-001 Secondary Suite – Below Grade at 212 3 Avenue East as per the development
permit application with the following conditions:
 a. Must receive all applicable safety code permits
CARRIED
- FINANCIAL March 2021 Financial Reports
2021-04-08-423 MOVED by Councillor Schultz to accept the March 2021 Bank Reconciliation and
Cheque Listing
CARRIED
- The 2021 operating budget was discussed and will be brought back for approval
in May
- 2021-04-08-424 MOVED by Councillor Fisher to accept the Quarter 1 budget variance report
Q1 Variance CARRIED
- 2021-04-08-425 MOVED by Councillor Fisher to make the following transfers at the bank:
Transfers at the a. Transfer \$141,847 from Village General Operating Account to the MSI
bank Capital Term Account
 b. Transfer \$20,000 from the ACP Grant Term Account to the Village
 General Operating Account
 c. Transfer \$11,626.78 from Equipment Reserves to the Village General
 Operating Account
 d. Transfer \$7,784.97 from Village Reserves to Village General Operating
 Account
CARRIED

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COMMITTEE
MEETINGS

Councillor Fisher

Wild Rose Community Futures met on April 1, 2021. There were no loan write offs this year. Loans Sub Committee moved for a provision for loan write offs of \$15,000. There is a 5 year WD Contribution Agreement. No increase to funding, still \$294,963. Its been 17 years with no funding increase, this can be amended if they lobby enough for it. Ducks Unlimited is no longer renting office space, looking for a new tenant. \$36,000 per year less \$2,400 per year for parking at the Church. There is one new loan in arrears. Client #1 is making monthly payments. Client #2 missed March payment, no communication. Client #3 cashflow trouble in November, accessing Federal funding. Client #4 (New) missed March payment. Client #6 had a demand letter send on March 4, no response. Before March 18 guarantor asked to start payment plan previously agreed to. RRRF have dispersed all funds. \$2.287 Million for all 3 phases of funding. There are still 7 clients in round 2 waiting to see if Government will come up with more money. There are 16 outstanding loan applications for Round 3 expansion loans. The Annual General Meeting will be June 3, 2021. New Privacy Policy was approved by CFNA, coming to Governance Committee. CED Committee met before this meeting. Waiting to see if Digital Mainstreet will be Province wide. Regional Inventory Asset List – got a 5,000 business download license from Dunn & Bradstreet. \$3,000 was funded through RRRF. Economic Development training will take place after the election. Agrotourism Challenge Initiative ended in March, there were 20 participants. Prizes would be feasibility studies, marketing help, etc. Renaming Business Beautification Program to Community Investment Program. For exterior and interior improvement as well as technology upgrades. Loans up to \$10,000 for 3 years at 5% interest. Municipalities repay interest. Total interest on 3 years would be approx. \$790. Open Farm Days will happen this year, waiting to see if the Province will give \$10,000 injection. Wendy will be stepping back a bit this year. New EDO in Strathmore with a background in Tourism. Directors & Officers insurance was renewed. Had a meeting with WESTEM (Women Entrepreneurs Science Technology Engineering Manufacturing) have their own website and have people to provide mentoring. Only 3 CF loans last year, comment was made about loan default rate should be between 4-7%. In strategic plan it states that default should not exceed 3% of loan portfolio. Part of the Marketing Plan Strategy is working with CFNA for website redesign and Partnership with Business Link. Work with Homefield regarding Instagram, Twitter, Facebook and other Social Media. Continue with new printed material and ads in local newspapers with refreshed Ads. CCAT Survey (Core Capacity Assessment Tool) should be completed it the next few weeks and results presented at the May 6 meeting.

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WADEMSA met on March 23, 2021. Call volumes as of February 28 was 711 calls which is a 7.4% increase over last year. Government of Alberta will be increasing the 911 levy on phones from \$0.44 to \$0.95. The additional funds will be shared with the Secondary Piece App like RCMP the 2 Main AHS dispatch Northern Central & Southern Communication Centres. Saskatchewan is doubling their 911 levy on April 7 from \$0.94 to \$1.88 to help pay for all the new NexGen equipment for their dispatch system in the province. 75% of all calls come from cellphones.

Councillor Frank

Drumheller & District Solid Waste Board discussed the steel price increase as this affects the purchase price of the transtors. The board made recommendations to purchase 4 new transtors right away, this will have to come back to the board for approval. The 4 to be replaced are the 4 that are in the most serious condition.

Hussar Library Board will present 2 long standing members with gift certificates to AVB Greenhouses. New COVID restrictions have been implemented however as long as the bank stays open the book locker will still be accessible.

Councillor Schultz

Wheatland Family and Community Support Services met on March 24, 2021. The Food Bank send in the grant application along with the letters of support from all the communities in the area to purchase a new building. They have made an offer on a building, contingent on the funding from the Province. The Budget was presented and approved. Letters and invoices were sent out to municipalities stating there would be no additional ask for funding from the municipalities. 5 for Life has created activity bags for kids aged 2-5 and have distributed them to the communities. The tax program had 29 users as of March 1-24th. Some people are getting 3-4 years done at a time. Home Support policy is being updated due to some recent needs. A survey will be going out about a shopping bus for seniors.

CAO REPORT

2021-04-08-426

MOVED by Councillor Shultz to accept the CAO report and Public Works report as presented

CARRIED

CORRESPONDENCE

2021-04-08-427

MOVED by Councillor Frank to accept the following correspondence as information:

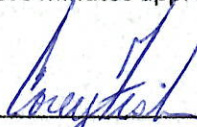
- a) AUMA Preliminary Analysis of the Government of Alberta's 2021 Budget
- b) WFCSS letter for 2021 requisition
- c) ATCO Gas and Pipeline Ltd. 2021 Franchise Fee Distribution Revenue Forecast
- d) ACP Grant Letter for Palliser Regional Service Enhancement Project

CARRIED


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ADJOURNMENT The meeting was adjourned at 10:57 pm

These minutes approved this 13 day of May, 2021.



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer

