



VILLAGE OF HUSSAR

Municipal Stimulus Program Red Tape Reduction **ACTION PLAN**

Approved: February 11, 2021

Introduction

Municipalities that received funding under the Municipal Stimulus Program (MSP) are required to reduce red tape. The Government of Alberta defines red tape as unnecessary time and resources spent by citizens and businesses to comply with regulatory and administrative requirements imposed by legislation; regulations; and associated policies, forms and guides. More specifically for the purposes of the MSP, red tape reduction means actions taken in support of the following objectives:

- Make it easier to start up a business in your community
- Streamline processes and shorten timelines for development and subdivision permit approvals
- Make your community a more attractive destination for new investment and/or tourism

The actions were then formalized into this Action Plan based on the priorities and discussion of council. The due dates for each action were determined based on expected timelines to complete individual items, as well as any other information that could have effect on specific due dates. The Action Plan was approved by council on February 11, 2021 and will be reviewed and updated quarterly in 2021.

ACTION	DUE DATE
<p>1. Review the process for establishing a business and eliminate any unnecessary municipal requirements;</p> <ul style="list-style-type: none"> • <i>The process for establishing a business will be reviewed with our Land Use Bylaw review by Council and Palliser Regional Municipal Services in 2021</i> 	Nov 30, 2021
<p>2. Create a section on the municipality's website providing information on how to start a business, including municipal licensing requirements and application forms, process documents, and/or other guidance documents;</p> <ul style="list-style-type: none"> • <i>Once the Land Use Bylaw is reviewed and the process to start a business has been approved the information will be posted on our website under its own designated area. Information will include any municipal licensing requirements, application forms, process documents and any other guidance documents</i> 	Dec 31, 2021
<p>3. Establish internal targets for issuing development permit decisions that are faster than legislated timelines;</p> <ul style="list-style-type: none"> • <i>Internal targets for issuing development permit decisions will be reviewed with our Land Use Bylaw review by Council and Palliser Regional Municipal Services in 2021</i> 	Nov. 30, 2021
<p>4. Update the municipal website to clearly communicate subdivision and development permit approval processes;</p> <ul style="list-style-type: none"> • <i>Information will be posted on our website under the planning and development section. Information will include application forms, process documents and any other guidance documents. Subdivision is a service provided through Palliser Regional Municipal Services and will include the process and a link to their website for more information.</i> 	Jun. 30, 2021
<p>5. Develop an action plan to reduce red tape with clearly defined objectives, actions, and targets, and make it available on the municipalities website;</p> <ul style="list-style-type: none"> • <i>Once this document is approved it will be posted on our Village website in a designated area</i> 	Feb. 28, 2021
<p>6. Develop and implement asset management policies, plans, and strategies to ensure infrastructure supports long-term economic growth;</p> <ul style="list-style-type: none"> • <i>The Village is participating in Asset Management Cohort Training in 2021. The training will provide us with the tools to create our own Asset Management plan, strategy and policy. Once these documents have been approved, they will be posted on our website in a designated area</i> 	Dec. 31, 2021